

Ohio Department of Mental Health and Addiction Services

Residential Facility Training Requirements 5122-30-20

This is provided as a reference thus it does not replace the actual rule. Please review the rules in their entirety.

Note: Annual training is due within one year from the completion date of the previous training

Required for	Training	Topics	By When	How often
Owner/Operator	Initial training on operating a Class 2 Residential Facility (provided by OhioMHAS)	Topics include but are not limited to : Provides the tools to start, own and operate a Residential Facility Class 2 or 3 business. Includes information and best practices with business plan development, Finances, Getting your home licensed, Business Start-Up, Organization, Staffing and Obtaining residents	Suggested; Prior to Initial licensure	At least once
All staff in a facility accepting residents diagnosed with mental illness 5122-30-20 (H)(1)	Mental Health Orientation	General information regarding caring for persons diagnosed with mental illness and instruction on how to access local mental health crisis or emergency services related to mental illness.	Prior to admitting the first resident diagnosed with mental illness or SUD disorder ; New staff shall complete within 30 days of hire	Once
All Staff 5122-30-20 (F)	Resident Care 6 Hours	Continuing education relevant to resident care (can count MH training and Personal Care training to meet requirement)	During every facility licensure period (2 years)	Every facility licensure period
All Staff 5122-30-20 (C)(1)(b)	Orientation and Annual Training	Fire and other disaster procedures, securing medical and psychiatric emergency assistance, Resident rights and grievance procedures and reporting abuse and neglect	Within 30 days after date of hire or prior to working alone and annually	Annual Update
All staff providing personal care services 5122-30-20 (G)	Personal Care Training	Correct techniques of providing personal care services to others	Prior to providing personal care services and annually	Annual Update
All staff providing assistance with self-administration of medication (done by RN, MD or pharmacist) 5122-30-20 (B)(1)(2)(3)	Assistance with Self Administration of Medication	The proper usage of medications, effects, and side effects. Including all medication used by residents in the facility, Identification of medication by type and dosage and procedures to assist in self-administration of medication	Prior to providing assistance with self-administration of medication	Annual Update
All staff in a facility accepting residents diagnosed with mental illness 5122-30-20 (H)(2)	6 hours	Topics relevant to persons diagnosed with mental illness	Within twelve months of hire	Annually
All Staff 5122-30-20 (C)(1)(a)(i)	In person First Aid (American Red Cross /Heart Association OR training provided by physician, RN or EMT	Recognition and emergency management of bleeding, burns, poisoning, respiratory distress including choking, musculoskeletal injury, wounds including animal and insect bites, sudden illness, shock, hypothermia, heat stroke and exhaustion, and frostbite	Certification must be current as of date of hire and updated based on expiration (Online training is not accepted)	Ongoing (must maintain current certification)
All Staff 5122-30-20 (C)(1)(a)(ii)	In-person training for CPR	Training Content determined by Red Cross, AHA or Approved Trainer	Certification must be current as of date of hire (Online training is not accepted)	Ongoing (must maintain current certification)