Ohio Department of Mental Health and Addiction Services
Office of Prevention

Youth & Young Adult Early Intervention Initiative Request for Applications

Grant Number
MHA-FY21- YYA-EarlyPrev-010

Funding Period: February 1, 2021 through June 30, 2021

Funding Application Period: 1/15/2021 to 2/10/2021

Mike DeWine, Governor
Lori Criss, Director

OVERVIEW

Request for Applications Issue Date: January 15, 2021
Request for Applications Due Date: February 10, 2021 at 11:59 p.m.

Eligible applicants – Ohio institutions of higher education (IHE) with expertise in behavioral health prevention and early intervention, Institute of Medicine's categories for prevention, SAMHSA's Center for Substance Abuse Prevention Strategies and The National Academies Fostering Healthy Mental, Emotional and Behavioral Development among Children and Youth

Overview - Ohio will develop and deploy a Youth and Young Adult Early Intervention Framework that will outline best practices for intervening early to prevent and decrease the severity of mental, emotional and behavioral health problems (including substance use) in young people ages 10-25, including specialized information for high-risk youth. The framework will provide a guide to what early intervention should look like across Ohio communities.

Core to the framework development will be examination of early intervention strategies across diverse communities and issues of behavioral health equity within those communities. This analysis is expected to inform the need for comprehensive early intervention services that meet the needs of diverse populations.

Along with the development of an overarching guide, the initiative will include a partnership and investment in local innovation around early intervention. OhioMHAS will identify three potential pilot projects representing Appalachia, Rural/Suburban and Urban to build upon new approaches to early intervention in each area that meet the unique needs of their community.

I.   Scope of Work

Purpose of RFA-The purpose of this RFA is to identify an IHE partner to serve as the lead organization for the project and meet the following scope of work.
1. Assist communities with applied research, program evaluation and technical assistance.
2. Facilitate a community of practice to develop content/resources/dissemination
3. Work directly with three pilot communities to assist in the development, implementation, and evaluation of model components that could be replicated in other communities.
4. Develop a mix of resources that include multimedia educational materials, in multiple languages.
   a. Edutainment animated videos to be used in trainings and hosted website
   b. Web based materials and resources that can be downloaded and are printable

Content developed will include:
- Describing early intervention across the stages of development between ages 10-25
- Integrating approaches for early intervention within different settings (schools, primary healthcare, etc.)

- Applying best practices for early intervention programs and settings that are culturally appropriate
- Implementing screening tools for substance use and mental health including cultural appropriateness
- Understanding and implementing universal screenings
- Engaging young people and their families in prevention and early intervention services

II. **Disparities Impact Statement** –Across the behavior health system, there are well documented disparities in access to services and health outcomes among groups of different cultures or ethnic backgrounds, gender and sexual orientation. To address these problems and improve health outcomes, it's important to ensure that each component of the programs developed value diversity and inclusion and are equitable. In developing a description of the proposed approach to develop and deploy the YYA Framework, please describe the population(s) to be impacted and how the following will be considered:

    a. The demographics of race/ethnicity, gender identity, and sexual orientation. The framework, services and activities should be designed and implemented in accordance with the cultural and linguistic needs of individuals in the community.

    b. Quality improvement planning using disparity impact data

    c. Adherence to the National CLAS Standards

        1. Link to National CLAS Standards
https://minorityhealth.hhs.gov/omh/browse.aspx?lvl=2&lvlid=53

        2. How diverse cultural health beliefs and practices will be implemented in a culturally competent and trauma informed manner

        3. How preferred languages will be honored

        4. How to meet health literacy and other communication needs of all sub-populations identified in the proposal

III. **Application Guidelines**

1. The page limit for this application is 6 pages, single space, one-inch margins, 12-point Times New Roman. The 6 pages does not include the Budget Expenditure Form and Budget Narrative.

2. Each submission is REQUIRED to contain the following components:

    a. **Cover-sheet –** Including Agency Name, Address, Contact Information (both email and phone) for person submitting proposal and Requested Amount

    b. **Abstract** - Summary of the overall proposed approach to develop and deploy a Youth and Young Adult Early Intervention Framework for Ohio.

    c. **Project Description**

        i. Describe how applicant will assist communities with applied research, program evaluation, and technical assistance.

        ii. Describe in detail approach for facilitating a community of practice to develop content/resources/dissemination plan.

        iii. Describe in detail their approach to working with local level pilot programs to develop best-practice models that can be replicated in other communities.

      iv. Describe how applicant will collaboratively work with OhioMHAS and other potential partners in developing and deploying a Youth and Young Adult Early Intervention Framework for statewide infrastructure that will increase capacity at the local level.

      v. Provide the name, position title, qualifications and experience of key staff and description of the applicants' and service providers' level of subject matter expertise implementing the proposed services and supports.

      vi. Provide a timeline for project development and implementation.

      vii. Disparities Impact Statement – Referencing section II.

d. Please describe organizations expertise in the following:

- Ohio's system of care
- IOM's categories for prevention
- SAMHSA's Center for Substance Abuse Prevention Strategies
- The National Academies Fostering Healthy Mental, Emotional and Behavioral Development among Children and Youth
- Utilize social innovation including the ability to assist communities in providing applied research, program evaluation and technical assistance.

e. Budget Expenditure Form and Budget Narrative-

      i. Applications must include a budget and budget narrative that identifies all costs to complete the project as described in the application.

      ii. OhioMHAS Budget Check List

IV. RFA Questions and Updates

1. The RFA, accompanying documents and all questions and answers will be posted on the OhioMHAS website at: https://mha.ohio.gov/Schools-and-Communities/Funding-Opportunities

2. All questions must be submitted electronically no later than *by 11:59 p.m. EDT* **January 22, 2021**, to OhioMHAS at: MHAS-OPWGRANTS@mha.ohio.gov (there is no question period for the extension)

3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.

4. Responses to all questions (FAQ) will be posted to the OhioMHAS website at https://mha.ohio.gov/Schools-and-Communities/Funding-Opportunities and will be updated frequently.

V. Award

1. Awards are expected to be announced for project implementation **February 1, 2021**.

2. Grants award will not exceed **$375,000**.

VI. Applicant Review Criteria
    1. Mandatory review criteria:

In order for an application to be reviewed, all below requirements must be met. Requirements are determined by the OhioMHAS Subject Matter Expert.		
Mandatory Review Criteria	**Meets Requirement**	**Does Not Meet Requirement**
1. Applicant must be IHE		
2. Applicant submitted all required documents listed in the application guidelines.		
3. Applicant submission was received prior to stated deadline		

Application Review Criterion	Possible Points	Points
1. Application contains appropriate face sheet	5	
2. Abstract of project	5	
3. Project Description – • Describe how applicant will assist communities with applied research, program evaluation, and technical assistance. • Describe in detail approach for facilitating a community of practice to develop content/resources/dissemination plan. • Describe in detail their approach to working with local level pilot programs to develop best-practice models that can be replicated in other communities. • Describe how applicant will collaboratively work with OhioMHAS and other potential partners in developing and deploying a Youth and Young Adult Early Intervention Framework for statewide infrastructure that will increase capacity at the local level. • Provide the name, position title, qualifications and experience of key staff and description of the applicants' and service providers' level of subject matter expertise implementing the proposed services and supports. • Provide a timeline for project development and implementation. • Disparities Impact Statement – Referencing section II.	25	
4. Organization Expertise- Please describe organizations expertise in the following: • Ohio's system of care • IOM's categories for prevention	25	

• SAMHSA's Center for Substance Abuse Prevention Strategies • The National Academies Fostering Healthy Mental, Emotional and Behavioral Development among Children and Youth • Utilize social innovation including the ability to assist communities in providing applied research, program evaluation and technical assistance.		
5. Provide the name, position title, qualifications and experience of key staff and description of the applicants' and service providers' level of subject matter expertise implementing the project.	10	
6. Provide a timeline for development and implementation	10	
7. Disparities Impact Statement:	10	
8. Budget Expenditure Form and Budget Narrative. Applications must include a budget and budget narrative that identifies all costs to complete the project as described in the application.	10	
Total Weight	100	
Rating Explanation 0 Is Not Addressed. Application does not comply with the requirement and/or does not address expectations. 1-2 Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations. 3-4 Meets. Application meets the requirement and meets expectations. 5 Exceeds. Application exceeds the requirement and exceeds expectations.		

Conditions of Award

- Awardee will work with OhioMHAS and other stakeholders on all aspects of the project.
- Awardee will attend required training, technical assistance and/or meetings as per OhioMHAS request including monthly status meetings with the project director.
- OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final application with one or more

applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.

- Awardee will be solely responsible for reporting, withholding, and paying all employment/vocational related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment/vocational or disability deductions, withholdings, and payments.

- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in the Funding Opportunity).

Deadline for submission of all applications is by 11:59 p.m. Eastern Daylight Savings Time February 10, 2021 to:

Appendix A
Budget Narrative

BUDGET NARRATIVE – Template – one for each organization

* Creating additional lines to this budget form is prohibited. Please refer to the Grant Budget Line Item Policies document for assistance when developing your budget.

Agency Name:

Program Title:

Program Area:

ANTICIPATED INCOME SOURCES DURING PROGRAM PERIOD:

A. OHIOMHAS – This is the amount awarded under… **$0**

B. Non-OhioMHAS Funds – This amount represents the funding from …. **$0**

C. Other Non-OhioMHAS Funds – This represents funding received from... **$0**

Total Funding	**$0**

LINE ITEM BUDGET JUSTIFICATION:

A1. Personnel Position	**Annual Salary**	**Level of Effort**	**Level Funds**	**OHIOMHAS Funds**	**Other Funds**
	$0	0 FTE		$0	$0
	$0	0 FTE		$0	$0
	$0	0 FTE		$0	$0

	OHIOMHAS Funds	**Other Funds**
Personnel	**$0**	**$0**

A2. Fringe Benefits

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	OHIOMHAS Funds	**Other Funds**
Total Fringe Benefits	**$0**	**$0**

A3. Consultants — number of hours and hourly rate

	OHIOMHAS Funds	**Other Funds**
Total Consultants	**$0**	**$0**

A4. Subscriptions and Publications

	OHIOMHAS Funds	**Other Funds**
Total Subscriptions and Publications	**$0**	**$0**

A5. Supplies – number of items and cost per item

	OHIOMHAS Funds	**Other Funds**
Total Supplies	**$0**	**$0**

A6. Printing/Copying – number of items and cost per item

	OHIOMHAS Funds	Other Funds
Total Printing/Copying	**$0**	**$0**

A7. Rent/Lease Expenses – number of units, number of day/months, and cost per day/month

	OHIOMHAS Funds	Other Funds
Total Rent/Lease	**$0**	**$0**

A8. Phone/Utilities – type of utility, number of days/months, cost per month

	OHIOMHAS Funds	Other Funds
Total Phone/Utilities	**$0**	**$0**

A9. Maintenance/Repair – identify if an indirect cost rate will be used in this space

	OHIOMHAS Funds	Other Funds
Total Maintenance/Repair	**$0**	**$0**

A10. Rentals

	OHIOMHAS Funds	Other Funds
Total Rentals	**$0**	**$0**

A11. Insurance

	OHIOMHAS Funds	Other Funds
Total Insurance	**$0**	**$0**

A12. Motor Vehicle

	OHIOMHAS Funds	Other Funds
Total Motor Vehicle	**$0**	**$0**

A13. Travel – for direct services only, number of miles and rate

	OHIOMHAS Funds	Other Funds
Total Travel	**$0**	**$0**

A14. Food – no food is allowable

	OHIOMHAS Funds	Other Funds
Total Food	**$0**	**$0**

A15. Conference/Training/Registration – not allowable

	OHIOMHAS Funds	Other Funds
Total Conference/Training/Registration	**$0**	**$0**

A16. Equipment/Computer – number of items and cost per item

	OHIOMHAS Funds	Other Funds
Total Equipment/Computer	**$0**	**$0**

A17. Furniture - number of items and cost per item

	OHIOMHAS Funds	Other Funds

Total Furniture	**$0**	**$0**

A18. Indirect Cost   - IHE Federally Agreed upon

	OHIOMHAS Funds	**Other Funds**
Grand Total	**$0**	**$0**

*Prior written approval must be obtained from OhioMHAS before incurring costs that exceed a 10% change between Budget Categories or any change to Category IV.