



# **Application for Sequential Intercept Mapping (SIM) Action Plan Implementation (MHA-19-MEDDIR-SIMAP-43)**

Funding period: July 1, 2018-April 30, 2019

**John R. Kasich, Governor**  
**Tracy J. Plouck, Director**

## **RFA PURPOSE**

The 21st Century Cures Act was passed by Congress and signed into law in late 2016. It is designed to modernize health care through enhanced innovation, research and communication, leading to better patient outcomes. The Act also makes available to states new funding through the Substance Abuse and Mental Health Services Administration (SAMHSA) to combat the prescription opioid and heroin crisis. SAMHSA's State Targeted Response (STR) project funding will provide over \$970 million to states and territories over FY 2017 and 2018. Ohio received over \$26 million dollars per year in SFY 2018 and SFY 2019.

Ohio's Opioid STR Project goals focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health care, emergency health care, behavioral health care, criminal justice, and child welfare. Strategies and activities undertaken for this effort build upon Ohio's on-going efforts to address the opioid epidemic and are designed to reduce overdose deaths and enhance the ability of individuals with opioid use disorder to receive treatment using evidence-based approaches. This focus represents a high-impact opportunity to strengthen Ohio's comprehensive response to the state's opioid issues.

OhioMHAS will provide funding to support up to two (2) county ADAMHS/ADAS Boards that have participated in an Opioid Sequential Intercept Mapping (SIM) Workshop offered by Northeast Ohio Medical University (NEOMED). As part of the SIM workshop, participants are tasked with developing an action plan which identifies top priority areas to help improve system and service level responses for criminal justice involved individuals with an opioid use disorder (OUD). Funding will be used to assist counties in implementing at least one of the priority areas identified in the action plan developed at the workshop. Awardees will engage with a core planning team and community stakeholders to meet the objectives and complete the action steps identified in the selected priority area(s).

## **Scope of Work**

### Implementation of Identified Priority Area(s)

In conjunction with the core planning team, awardees will facilitate the completion of the objectives and action steps identified in the priority area(s) selected from their county Opioid SIM action plans. Awardees are expected to organize and facilitate meetings with the core planning team to plan, share progress, and identify barriers. Awardees will provide oversight and assistance to ensure that action steps are completed in alignment with the identified timeline. Awardees will work with the core planning team to identify and address any barriers in completing the action steps. Engagement and relationship building with the community stakeholders, including the criminal justice system, is expected to occur to facilitate systematic change. Awardees are responsible for communicating the implementation efforts with applicable community organizations and individuals. Awardees are expected to have a viable sustainability plan to maintain systematic changes resulting from the priority area(s) addressed with the grant funds. Priority area(s) must be related to addressing the opioid epidemic.

### Evaluation of Implementation Efforts

Awardees are responsible for developing metrics and collecting data to measure the effectiveness of action plan implementation efforts and how the action steps meet identified objectives and overall systematic change. Awardees will receive approval of the metrics and data collection plans from OhioMHAS prior to beginning the implementation of the action plan. All action steps, core planning team

meetings, and project timelines will be tracked and reported to OhioMHAS. Awardees will engage in monthly calls with OhioMHAS to discuss progress, provide updates, and identify any barriers throughout the implementation process.

## **DATA COLLECTION AND REPORTING**

As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardees. This information and data are outlined in the Reporting Requirements, which will be distributed with the Notices of Award. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements may be considered a breach of the funding award and shall result in further action by OhioMHAS.

### **Additional Data Collection**

Other data required to be reported monthly from awardees include:

- Action steps completed and completion dates.
- Updated timeline of action steps to be completed.
- Core planning team meetings conducted with attendance roster.
- Specific metrics identified to track the effectiveness of the implementation plan.
- For direct service activities:
  - Number of clients served
  - Demographics of clients served: Age, race, ethnicity
  - Services provided

### **Performance Assessment**

Awardees are expected to participate in a performance assessment as needed, including monthly reviews with OhioMHAS staff.

## **PROGRAM OPERATIONS AND MANAGEMENT**

### **Eligible Applicants**

Applications will be accepted only from county ADAMHS/ADAS that attended the opioid SIM workshop and developed an action plan. Applicants must have a core planning team that is willing to participate in completion of the identified priority area(s) of the action plan.

**Permissible Use of Funds:** All costs must clearly demonstrate how they are related to the implementation of the select priority area(s) identified in the county opioid SIM action plan. Costs may be related to staff time for the implementation of the action plan, purchasing equipment needed to address a priority area, training/education, and start-up costs for new service options.

## **APPLICATION GUIDELINES**

Application page limit is eight, single-spaced pages in 12 point Times New Roman font. This page limit does NOT include the face sheet (Attachment 2), the budget narrative, budget expenditure form (Appendices 1 and 2), the opioid SIM action plan, or the core planning team roster. Applications must include the following:

### A. Scope of Work

1. Face sheet (Attachment 2)
2. Abstract – Summary identifying the selected priority area(s), how they will be implemented, and the total amount of funding requested. (300 words or less)
3. Project Description- Provide a description of the proposed project that includes the following:
  - a. Demonstration that applicant meets the minimum requirements to apply for the grant.
  - b. Plans for convening the core planning team, including frequency of meetings and follow-up among the group.
  - c. Strategies to implement the selected priority area(s) and complete action steps and objectives.
  - d. Plans to provide oversight to the core planning team to ensure that action steps are accurately completed according to the timeline.
  - e. A copy of the action plan developed at the Opioid SIM workshop with identified priority area(s) that will be implemented through this grant.
  - f. A list of core planning team members with a signature of commitment to participate on the team for the purpose of implementing the selected priority area(s) of this grant.
  - g. Plan for coordination of collection and reporting of data, including submitting monthly reports to OhioMHAS.
  - h. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Proposals must include a budget and budget narrative that identifies all costs to complete the project as described in the proposal, as well as how OhioMHAS funds, and other resources will be used.

### B. RFA Questions and Updates

1. The Request for Application, accompanying documents and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>
2. All questions must be submitted electronically no later than **Friday, July 13, 2018 by 5:30PM** to OhioMHAS at: [CURESTREATMENT@mha.ohio.gov](mailto:CURESTREATMENT@mha.ohio.gov)
3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.
4. Responses to all frequently asked questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

### C. Application Submission

1. All applications must be submitted electronically to: [CURESTREATMENT@mha.ohio.gov](mailto:CURESTREATMENT@mha.ohio.gov) by **Friday, July 20, 2018**
2. No faxed, mailed or hand carried applications will be accepted.

### D. Award

1. Awards are expected to be announced in July for project implementation to begin no later than August 20, 2018.
2. All state fiscal year 2019 funds should be obligated by April 30, 2019. No cost extensions are permissible with prior approval from the Department.
3. Grant awards will not exceed \$35,000.

Review Criterion	Points Possible
<b>Scope of Work</b>	
Abstract: Summary identifying the selected priority area(s), how they will be implemented, and funding requested reflects a clear understanding of the 21 <sup>st</sup> Century CURES SIM Implementation project.	5
Project description components:	
a. Demonstration that applicant meets the minimum requirements to apply for the grant.	5
b. Plans for convening the core planning team, including frequency of meetings and follow-up among the group.	5
c. Strategies to implement the selected priority area(s) and complete action steps and objectives.	20
d. Plans to provide oversight to the core planning team to ensure that action steps are accurately completed according to the timeline.	15
e. A copy of the action plan developed at the Opioid SIM workshop with identified priority area(s) that will be implemented through this grant.	5
f. A list of core planning team members with a signature of commitment to participate on the team for the purpose of implementing the selected priority area(s) of this grant.	5
g. Plan for coordination of collection and reporting of data, including submitting monthly reports to OhioMHAS.	10
<b>Technical Score</b>	<b>70</b>
Budget: Program cost is reasonable and realistic	30
<b>Total Score</b>	<b>100</b>
Rating	Explanation
0	Is Not Addressed. Proposal does not comply with the requirement and/or does not address expectations.
1-2	Weak. Proposal does not substantially meet the requirement and/or does not substantially meet expectations.
3-4	Meets. Proposal meets the requirement, and meets expectations.
5	Exceeds. Proposal exceeds the requirement and exceeds expectations.

**Conditions of Award**

- Awardee will work with OhioMHAS on all aspects of the 21<sup>st</sup> Century CURES Opioid SIM Implementation project throughout the duration of this grant period.

- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the OhioMHAS project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final proposal with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).
- The Department reserves the right to change the conditions of the grant or discontinue the grant if money is not allocated to the states as expected or if the federal government changes the conditions of the federal grant, or if the awardees performance is not adequate.

**Deadline for submission of all proposals is Friday, July 20, 2018 by 5:30PM**

**Eastern Daylight Savings Time to:**

**[CURESTREATMENT@mha.ohio.gov](mailto:CURESTREATMENT@mha.ohio.gov)**