

**Bureau of Recovery in Supports
REQUEST FOR PROPOSAL (RFP)**

MHA-18-TRS-MAT-HousingSymposium-035

Medication Assisted Treatment Educational Symposiums for Recovery Housing Providers

Request for Proposal Issued: December 12, 2017

Submit Proposal to: RecoveryhousingRFI@mha.ohio.gov

Proposal Due Date: January 15th, 2018 2:00 pm

I. Funding Opportunity:

Medication-assisted treatment (MAT) is treatment for substance use disorders that includes the use of medication along with counseling and other recovery supports. For some individuals with a substance use disorder, the use of medication fosters recovery. MAT can reduce problems of withdrawal and craving. These changes can give individuals the chance to focus on entering and sustaining recovery. Taking medication for substance use disorders is like taking medication to control heart disease or diabetes. For some individuals, participating in MAT, helps manage their symptoms so that the benefits of recovery can be maintained.

As part of the CURES grant, Ohio Mental Health and Addiction Services is offering a MAT Recovery Housing Educational Initiative including the opportunity for recovery housing operators to participate in regional symposiums. Recovery Housing is for individuals recovering from substance use disorders and provides an alcohol and drug-free living environment, peer support, assistance with obtaining alcohol and drug addiction services and other recovery assistance (ORC 340.01 (A)(3)).

OhioMHAS is providing a funding opportunity to an organization to organize and facilitate 6 regional symposiums educating recovery housing providers on the benefits of MAT, myths associated with MAT, policies and procedures for housing individuals participating in MAT, and creation of MAT friendly environments.

II. Eligible Applicants

- Organization specializing in Medication Assisted Treatment and American Society of Addiction Science Criteria.

III. Definitions

- 1. American Society of Addiction Science Criteria** - ASAM's treatment criteria provide separate placement criteria for adolescents and adults to create comprehensive and individualized treatment plans. Adolescent and adult treatment plans are developed through a multidimensional patient assessment over five broad levels of treatment that are based on the degree of direct medical management provided, the structure, safety and security provided and the intensity of treatment services provided. The ASAM criteria addresses the patient's needs, obstacles and

- liabilities, as well as the patient's strengths, assets, resources and support structure
2. **Medication Assisted Treatment** - Treatment for substance use disorders that includes the use of medication along with counseling and other recovery supports
 3. **Recovery Housing** – Housing for individuals recovering from substance use disorders and provides an alcohol and drug-free living environment, peer support, assistance with obtaining alcohol and drug addiction services and other recovery assistance (ORC 340.01 (A)(3)).

IV. C. Fund Source and Requirements
Period of Funding

This project will be funded February 1, 2018 through April 30th, 2018.

1. Amount of Funding Available

Individual applicants will be responsible for including a request dollar amount for service delivery.

V. Scope of Work

- Schedule and facilitate 6 regional no-cost MAT Educational Symposiums for recovery housing providers. Educational symposiums should include: MAT 101, myths associated with MAT, benefits of MAT, ways to support individuals participating in MAT, and an introduction to ASAM criteria.
- Host and facilitate one hour quarterly ongoing technical assistance calls to recovery housing providers to expand knowledge about MAT in an effort to mitigate stigma and increase accessibility of recovery housing for individuals participating in MAT.

VI. Questions, Technical Assistance, and Updates

- A.** All questions must be submitted electronically no later than January 10th, 2018 2:00 pm at 2:00 pm to RecoveryhousingRFI@mha.ohio.gov. **No questions will be answered after the deadline.** Responses to questions will be posted in RFP information at <http://mha.ohio.gov/Default.aspx?tabid=725>.

You may NOT contact any OhioMHAS staff member directly with questions regarding this RFP. Contacting staff directly with questions could result in disqualification of a proposal.

VII. Proposal Contents

The combined 3 page limit for the proposal narrative and applicant qualifications and experience sections is 10 single spaced pages in 12 point Times New Roman font. This page limit does not include the cover sheet, the budget table and budget narrative, or any memoranda of understanding with collaborating partners. Proposals must include the following:

A. Cover Sheet, including:

1. Name of applicant, address, phone number; executive director name and contact information; fiscal officer name and contact information; and, applicant's federal tax ID
2. Amount of funding requested.
3. Brief abstract of proposal (300 words or less)

B. Proposal Narrative

Proposal narrative must include responses to all of the following questions as they relate to the applicant's readiness to expand advocacy initiatives for individuals with a lived experience of mental health and/or substance use disorders.

Please include the question in your response.

1. Describe your organization's experience with Medication Assisted Treatment.
2. The work associated with this RFP focuses mitigating the stigma associated with MAT. Describe your experience working with individuals in recovery as well as experience mitigating stigma within your community.
3. Describe your capacity and ability to deliver the scope of work in a way that focuses on supporting individuals participating in MAT access to recovery housing. In addition, provide a work plan and timeline for the delivery of the scope of work by April 30, 2018. Include details on staffing and production scheduling that will support timely completion of the work:
 - Schedule and facilitate 6 regional no-cost MAT Educational Symposiums for recovery housing providers. Educational symposiums should include: MAT 101, myths associated with MAT, benefits of MAT, ways to support individuals participating in MAT, introduction to ASAM criteria, and
 - Host and facilitate one hour quarterly ongoing technical assistance calls to recovery housing providers to expand knowledge about MAT in an effort to mitigate stigma and increase accessibility of recovery housing for individuals participating in MAT.
6. Describe your experience facilitating trainings, symposiums, and educational events.
7. Describe your experience with the ASAM Criteria.
8. Describe your ability to recruit training participants.

C. Applicant Experience

- Organization specializing in Medication Assisted Treatment and American Society of Addiction Science Criteria.

D. Budget and Budget Narrative

Proposals must include a budget that identifies all costs to complete the scope of work as described in the proposal. The budget must encompass all aspects of the proposed work, including any travel necessary for completing the work. All travel must be at State of Ohio rates. For a list of rules and regulations relating to travel, visit: http://obm.ohio.gov/TravelRule/doc/Revised_TravelRule_2014-07-01.pdf. The budget narrative must outline each resource assigned to a task, including the resource's

hourly rate, and the estimated number of hours that the resource is expected to expend on the task. You must use the Budget Expenditure Form (Attachment B) and Budget Narrative. This project consists of two quarters in FY18 and two quarters in FY19. Please specify in your proposed budget the cost of services for each fiscal year.

E. Information other than the coversheet, project narrative, and budget/narrative form will not be considered in the review or scoring of the application. Please only include information requested.

VIII. Proposal Submission

A. Proposal Due Date: January 15th, 2018 2:00 pm

Proposals must be received by this time to be considered. Risk of delay or failure of delivery rests with the applicant.

IX. Where to Submit: All proposals must be submitted electronically to: **RecoveryhousingRFI@mha.ohio.gov.**

X. Proposal Evaluation

**MHA-18-TRS-MAT-HousingSymposium-035
Sub-Award- FY 2018**

Proposal Narrative	Points Possible	Weight	Score
The proposal describes the entity’s experience with mitigating stigma in their community	15		
The proposal reflects the capacity and ability to deliver the scope of work in a way that focuses on MAT 101, myths associated with MAT, benefits of MAT, ways to support individuals participating in MAT, introduction to ASAM criteria.	20		
The proposal described current work and staff capacity to accomplish the scope of work.	5		
The proposal described the level of MAT expertise within the applicant organization.	20		
The proposal described the entity’s experience with hosting webinars, trainings, and other educational events.	10		
The proposal described the level of expertise with ASAM Criteria within the applicant organization.	20		
The proposal described experience recruiting training participants.	10		
Total Technical Score	100		
Rating	Explanation		
0	Does Not Meet. Proposal does not comply with the requirement and/or does not meet expectations for the criterion.		

1	Weak. Proposal does not substantially meet the requirement and/or does not substantially meet expectations for the criterion.
2	Moderate. Proposal generally meets requirement, but is weak in meeting minimal expectations for the criterion.
3	Meets. Proposal meets the requirement, and meets expectations for the criterion.
4	Strong. Proposal meets the requirement and exceeds expectations for the criterion.
5	Greatly Exceeds. Proposal meets the requirement and significantly exceeds expectations for the criterion.

Anticipated Date of Award Announcement: January 20, 2018.

XI. Conditions of Award

- A.** OhioMHAS reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. OhioMHAS reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final proposal with one or more applicants(s). OhioMHAS reserves the right to waive errors and omissions that do not materially affect the proposal. Errors and omissions may result in lower evaluation scores or rejection of the proposal.
- B.** OhioMHAS will not be liable for any costs incurred by applicant in responding to this RFP, regardless of whether the department awards through this process, cancels the RFP, or makes the award through a different process.
- C.** Funding awarded pursuant to this grant depends on the availability of state and/or federal funds. Should funding be reduced or terminated, the amount of funds available for reimbursement under this grant may be reduced or terminated upon notice to awardee(s), without further obligation on the part of OhioMHAS.
- D.** As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through the Proving Ohio's Prevention Success (POPS) online reporting system. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- E.** Awardees will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- F.** Awardees must execute OhioMHAS Agreement and Assurances upon notice of award. No requests for edits, additions or deletions will be considered. This is non-negotiable. Please read the OhioMHAS Agreement and Assurances prior to submission of your application and do not apply if you are unable to comply with any component. (For reference, a copy of the Agreement and Assurances can be found in Appendix A).
- G.** The following conditions apply to deliverables provided by the awardee(s): All items, products, deliverables and intellectual property developed, produced, dependent upon, derived from and/or begun as a result of this award shall:
 - 1. Identify OhioMHAS and, if applicable, the federal grant, as the funding source;
 - 2. Reserve to OhioMHAS - and to the federal government if this sub-award includes federal funds - a royalty-free, nonexclusive and irrevocable right to reproduce,

publish, or otherwise use the work for public purposes, and to authorize others to do so;

3. Be provided to OhioMHAS as specified in the award; and

4. Be approved by OhioMHAS before dissemination.

This paragraph does not apply to copyrighted materials purchased or licensed for use pursuant to this award except to the extent that the rights of copyright ownership were purchased with grant support.

H. Implementation Deadline: Work is expected to begin February 1st, 2018.

I. Deadline for Completion of Funded Work: April 30th, 2018.

Final Deadline to submit proposal is January 15th, 2018 2:00 pm