

Ohio



Application for Ohio MAT PDOA GRPA Training, Data Collection and Reporting MHA-19-QPR-MAT-51

Funding Period: September 30, 2018 – September 29, 2019

**John R. Kasich, Governor
Dr. Mark Hurst, Director**

OHIO MAT PDOA PROGRAM

Introduction

The Ohio Medication Assisted Treatment - Prescription Drug and Opioid Addiction (Ohio MAT PDOA) project is funded through a three-year grant to OhioMHAS from the Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment to expand access to all forms of Medication Assisted Treatment (MAT) in the State of Ohio. The project involves nine Alcohol, Drug Addiction and Mental Health Services Boards (ADAMHS Boards) encompassing 17 counties which are contracting with local providers to implement services designed to increase MAT access and support recovery for persons with an opiate use disorder. This funding period is year two of the project.

Purpose and Goals

The purpose of Ohio MAT PDOA project is to increase the number of persons with opiate use disorder who access medication assisted treatment in Ohio. Ohio MAT PDOA goals are to:

- 1) Expand the use of medication assisted treatment; and,
- 2) Reduce the number of overdose deaths associated with the opioid epidemic

Performance Targets

The Ohio MAT-PDOA project targeted increasing services to 1,003 additional persons in year one, and an additional 1,330 persons in each of the second and third years of the project.

RFA PURPOSE

OhioMHAS seeks to partner with a college or university to manage the required Government Performance and Results Act (GPRA) survey data collection and reporting for the Ohio MAT-PDOA project. The selected applicant will provide training and support to the MAT-PDOA providers collecting required Government Performance and Results Act (GPRA) data, monitor data collected for data integrity, and regularly report to OhioMHAS relating to the data collection process. The GPRA requires data collection and reporting for all patients who receive MAT PDOA funded services. Ohio MAT PDOA participating providers are responsible for the GPRA data collection and submission of data to OhioMHAS. Selected applicant will facilitate and monitor this data collection and submission.

Availability of Funds

Funding available for this training, data collection and reporting function for year two of the project September 30, 2018 - September 29, 2019 is up to \$125,000.00. Should funding be reduced below the estimated level, the amount of funds available for year two management of the Ohio MAT PDOA GPRA data collection and reporting may be reduced or terminated per written notice to the applicant by OhioMHAS.

Eligible Applicants

Applications will be accepted only from public Ohio colleges or universities with a medical school that demonstrate experience with GPRA data collection and reporting, including conducting follow up interviews and providing training and technical assistance to interviewers.

SUB-AWARDEE RESPONSIBILITIES

Training, Data Collection and Reporting Responsibilities

The SUB-AWARDEE is responsible for providing training, booster sessions, and technical assistance (TA) to Ohio MAT PDOA participating providers relating to GPRA data collection for the intake, discharge and 6-month follow-up interviews and monitoring the GPRA data submitted for data integrity.

Patients are required to complete the 6-month follow-up interview. Eighty (80) percent of the 6-month follow-up interviews must be completed and submitted, or the SAMHSA/CSAT funding for MAT PDOA services is subject to forfeit. “Care Coordinators” assigned by the Ohio MAT PDOA participating providers will maintain contact with patients in the event they are selected for the follow-up interview. The “Locator Form” completed by patients is to be used to assist in locating patients for the follow-up interview. The SUB-AWARDEE may need access to the information from Locator Forms to provide TA with locating and/or interviewing patients for the follow-up interview. Patient consent is required for SUB-AWARDEE to have access to the patients’ Locator Forms.

SUB-AWARDEE will provide weekly reports regarding data quality, errors to be corrected, and information related to follow-up interviews to participating providers and the Ohio MAT PDOA Project Director. Monthly reports will be submitted to the Project Director regarding the number of intakes, discharge, and follow-up interviews conducted by each provider site, progress toward annual goals, and process evaluation.

The SUB-AWARDEE will:

- Provide the training in accordance with SAMHSA/CSAT training materials for discretionary services. The GPRA tool for discretionary services can be viewed at: <http://www.samhsa.gov/grants/CSAT-GPRA/services.aspx>. GPRA data will be used to report on the GPRA performance measures: ▪ Abstinence from use; ▪ Housing status; ▪ Employment status; ▪ Criminal justice system involvement; ▪ Access to services; ▪ Retention in services; and ▪ Social connectedness.
- Attend available GPRA-related training sponsored by SAMHSA/CSAT as needed.
- Provide booster sessions for Ohio MAT PDOA participating providers, conducted on a rotating basis as needed to allow for new staff training.
- Provide TA to Ohio MAT PDOA participating providers relating to data collection and maintenance of patient contract.
- Perform validity checks on the GPRA data submitted to OhioMHAS by the Ohio MAT PDOA participating providers to ensure data integrity and to determine the accuracy and completeness of the data.
- Submit information and data to OhioMHAS as outlined in the Reporting Requirements, which will be distributed with the Notice of Sub-Award and made available on the OhioMHAS website. Compliance with reporting requirements will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements shall result in action by OhioMHAS.

OHIO MHAS Ohio MAT PDOA GPRA Training, Data Collection and Reporting Application

Permissible Use of Funds

Costs may be related to the delivery of the live courses, technical assistance with the courses, project management and oversight, food and refreshments for training attendees, and printing. No more than 10% of the award shall be used to reimburse travel costs for trainers.

Any use of funds for equipment (including electronic devices such as computers, tablets and cell phones) must be justified in terms of the relationship of the equipment to the program or activity. Justification to purchase equipment, must be submitted to OhioMHAS for prior approval and include consideration of how the equipment, will be used, why the purchase is necessary, what alternatives were considered, how the cost was determined and why the program considers the cost reasonable. Funds cannot be expended for equipment, until approved by OhioMHAS.

Equipment purchased under a grant is the property of OhioMHAS. A list of equipment, furniture and computer software, including serial numbers must be submitted to the Community Funding unit through an equipment itemization form obtained from the State Opiate Response project director post-award. See Item #10 in the general assurances and agreements in the event of termination or non-renewal.

Performance Assessment

The SUB-AWARDEE will participate in performance assessment as determined necessary by OhioMHAS. The performance assessment is used to assist in determining whether training, TA, and reporting goals, objectives and outcomes are being achieved and whether adjustments or improvements are needed.

APPLICATION REQUIREMENTS

Application page limit is six, single-spaced pages in 12-point Times New Roman font. This page limit does NOT include the budget narrative or budget expenditure form (Appendices 1 and 2). Applications must include the following:

A. Scope of Work

1. Face sheet (Attachment 2)
2. Abstract - Summary of how all GPRA training and management services will be implemented that includes goal(s), objectives, and total amount of funding requested. (400 words or less)
3. Project Description- Provide a description of the proposed project that includes the following:
 - a. Demonstration that applicant meets the minimum requirements to apply for the grant, including years of experience conducting training on GPRA interviews and collecting follow up interviews.
 - b. Reasonable plan for conducting training and follow up interviews.
 - c. Reasonable plan for reporting on a weekly and monthly basis.
 - d. If the applicant wishes to include staff salary to perform grant activities, please include an outline of the report proposed to be provided.

OHIO MHAS Ohio MAT PDOA GPRA Training, Data Collection and Reporting Application

e. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting funding period expenditures. Applications must include a budget and budget narrative that identifies all costs to complete the project as described in the application, as well as how OhioMHAS funds, and other resources will be used.

B. RFA Questions and Updates

1. The RFA, accompanying documents and all questions and answers will be posted on the OhioMHAS website at:

<http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>

2. All questions must be submitted electronically no later than **Friday, November 9, 2018 by 5:30PM EDT** to OhioMHAS at: MATPDOAfundings@mha.ohio.gov

3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.

4. Responses to all questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

C. Application Submission

1. All applications must be submitted electronically to: MATPDOAfundings@mha.ohio.gov by **Friday November 16, 2018 at 5:30PM EDT**.

2. No faxed, mailed or hand carried applications will be accepted.

D. Award

1. Awards are expected to be announced in November for project implementation to begin no later than December 1, 2018.

2. All (FFY) federal fiscal year 2019 funds should be obligated by September 29, 2019.

3. Grant awards will not exceed \$125,000.00.

OHIO MHAS Ohio MAT PDOA GPRA Training, Data Collection and Reporting Application

Review Criterion	Possible Points										
Scope of Work											
Abstract: Summary of how GPRA training and data management services will be implemented that includes goal(s), objectives, and total amount of funding requested.	5										
Project Description Components:											
Demonstration that applicant meets the minimum requirements to apply for the grant including the years of experience conducting GPRA training and follow up interviews.	30										
Reasonable plan for Plan for conducting training and follow up interviews.	20										
Reasonable plan for reporting on a weekly and monthly basis.	20										
If the applicant wishes to include staff salary to perform grant activities, please include an outline of the report proposed to be provided.	5										
Cost	20										
Total Weight	100										
<table border="0"> <tr> <td>Rating</td> <td>Explanation</td> </tr> <tr> <td>0</td> <td>Is Not Addressed. Application does not comply with the requirement and/or does not address expectations.</td> </tr> <tr> <td>1-2</td> <td>Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations.</td> </tr> <tr> <td>3-4</td> <td>Meets. Application meets the requirement and meets expectations.</td> </tr> <tr> <td>5</td> <td>Exceeds. Application exceeds the requirement and exceeds expectations.</td> </tr> </table>		Rating	Explanation	0	Is Not Addressed. Application does not comply with the requirement and/or does not address expectations.	1-2	Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations.	3-4	Meets. Application meets the requirement and meets expectations.	5	Exceeds. Application exceeds the requirement and exceeds expectations.
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Conditions of Award

- Sub-Awardee will work with OhioMHAS and other stakeholders on all aspects of the MAT PDOA GPRA training project throughout the duration of this project.
- Sub-Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request, including monthly status meetings with the project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from sub-awardee. Sub-Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- OhioMHAS reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. OhioMHAS reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final application with one or more applicants(s). OhioMHAS reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.
- Sub-Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.

OHIO MHAS Ohio MAT PDOA GPRA Training, Data Collection and Reporting Application

- Sub-Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).

**Deadline for submission of all applications is Friday, November 16, 2018 by
5:30PM Eastern Daylight Savings Time to:**

MATPDOAfunding@mha.ohio.gov