



Application for Ohio State Opiate Response SBIRT Trainer – (MHA-19-MEDDIR-SOR-Trainer-53) Live and In-person Training

Funding Period SFY 2019: September 29, 2018 – September 28, 2019

**John R. Kasich, Governor
Dr. Mark Hurst, Director**

RFA PURPOSE

The Ohio State Opioid Response (SOR) Project will focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health, emergency health care, behavioral health care, criminal justice, and child welfare. The geographic area for this project is the State of Ohio. The population of focus is adolescents and adults with a diagnosis of opioid use disorder and those at risk for misuse of opioids.

The Ohio SOR Project is intended to 1) expand prevention efforts related to naloxone distribution, provide training across systems for professionals to improve system responses to the opioid epidemic, and deploy targeted awareness messaging for communities; 2) expand access to medication-assisted treatment and a clinical workforce with the expertise to provide MAT and psychosocial treatment to individuals with an opioid use disorder, and 3) expand the use of certified peer supporters and access to recovery housing, in particular recovery housing for families; and development of employment opportunities for persons in recovery from opioid addiction. In achieving these aims, programs and services will build upon the work already established by Ohio's 21st Century CURES State Targeted Response initiative.

OhioMHAS seeks to partner with three non-profit, accredited, universities or colleges to provide SBIRT training for healthcare organizations in multi-county hospital catchment areas of the state, with no more than one awardee selected within a hospital catchment area defined [here](#). The awardee will use an OhioMHAS or other approved curriculum to train healthcare professionals in Screening, Brief Intervention and Referral to Treatment along with the EBP of Motivational Interviewing. The awardee will provide general course management and oversight, as well as arrange for and track continuing education (CE) credits for attendees. Each awardee is responsible to provide a minimum of 25 live trainings to train at least 250 providers. Total funding per awardee will not exceed \$166,000 per grant year.

OHIO SBIRT Trainer Scope of Work

Live Training

OhioMHAS seeks to partner with three non-profit, accredited, universities or colleges to provide training for healthcare organizations within their awarded catchment area. Each awardee must provide examples of an existing curriculum or indicate that they will use the OhioMHAS curriculum to conduct the trainings. Use of an alternative curriculum is subject to OhioMHAS approval of the curriculum.

Grantees may provide up to 5 trainings for programs at the awardee institution (college or university program students or faculty in social work, medicine, nursing, pharmacy, etc.). All other trainings must be provided to community organizations such as primary care offices, urgent care settings, hospitals or other medical providers at no cost to the trainees or their organizations.

Training locations will be arranged by awardee. The awardee will arrange for continuing education credits for the training event, plan for audio visual technology, and schedule food no later than 30 days prior to trainings. In addition, each awardee will need to develop an electronic registration site or propose an alternative method of registering attendees, collecting evaluations, and delivering continuing education credits.

Grant Goal:

Increase the adoption of SBIRT in healthcare organizations serving patients in Ohio. This will be measured through the number of trainings and trainees, evaluations, and implementation information gained from follow up surveys sent by the awardee to attendees.

DATA COLLECTION AND REPORTING

As authorized in Ohio Revised Code Section 5119.61, the Ohio Dept. of Mental Health and Addiction Services (OhioMHAS) will collect information and data from AWARDEES. This information and data are outlined in the Reporting Requirements, which will be distributed with all the Notice of Awards. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements shall result in action by OhioMHAS.

Additional Data Collection

Other data required to be reported includes: ▪ Number of persons trained at live events; licensure or practice setting of trainees and ▪ Demographic data including race, ethnicity, and sex. Contact information for attendees including email address will also be collected so that a follow up survey regarding implementation can be administered 30 days post-training by the awardee.

Performance Assessment

The AWARDEE must participate in monthly performance reviews with OhioMHAS staff through phone or in-person meeting to review reporting, data collection and training events.

PROGRAM OPERATIONS AND MANAGEMENT

Eligible Applicants

Applications will be accepted from any non-profit college or university in Ohio.

Permissible Use of Funds: Costs may be related to the delivery of the live courses, technical assistance with the courses, project management and oversight, and printing. No more than 10% of the award shall be used to reimburse travel costs for trainers.

Any use of funds for equipment (including electronic devices such as computers, tablets and cell phones must be justified in terms of the relationship of the equipment, to the program or activity. Justification to purchase equipment, must be submitted to OhioMHAS for prior approval and include consideration of how the equipment, will be used, why the purchase is necessary, what alternatives were considered, how the cost was determined and why the program considers the cost reasonable. Funds cannot be expended for equipment, until approved by the Department.

Equipment, purchased under a grant is the property of OhioMHAS. A list of equipment, furniture and computer software, including serial numbers must be submitted to the Community Funding unit through an equipment itemization form obtained from the State Opiate Response project director post-award. See Item #10 in the general assurances and agreements in the event of termination or non-renewal.

APPLICATION GUIDELINES

Application page limit is eight, single-spaced pages in 12-point Times New Roman font. This page limit does NOT include the budget narrative or budget expenditure form (Appendices 1 and 2). Applications must include the following:

A. Scope of Work

1. Face sheet (Attachment 2)

2. Abstract - Summary of how all SBIRT training and training management services will be implemented that includes goal(s), objectives, and total amount of funding requested. (300 words or less)

3. Project Description- Provide a description of the proposed project that includes the following:

a. Demonstration that applicant meets the minimum requirements to apply for the grant including use of an approved curriculum.

b. Plan for conducting a minimum of 25 trainings, including recruitment of physicians, resident physicians, certified nurse practitioners and/or physician assistants and other healthcare providers to attend trainings and locating space for the training events.

c. Reasonable plan to handle registration, evaluations and CEs.

d. Reasonable plan for arranging any required audiovisual (AV) services for trainings.

e. Reasonable plan to coordinate trainings. Plan for coordination of collection and reporting of data, including number attending training, demographic information of attendees, etc. Data collection format will be provided by OhioMHAS.

f. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Proposals must include a budget and budget narrative that identifies all costs to complete the project as described in the application, as well as how OhioMHAS funds, and other resources will be used.

B. RFA Questions and Updates

1. The RFA, accompanying documents and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>

2. All questions must be submitted electronically no later than **Friday, November 30, 2018 by 5:30PM EDT** to OhioMHAS at: SORTreatment@mha.ohio.gov

3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.

4. Responses to all questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

C. Application Submission

1. All applications must be submitted electronically to: SORTreatment@mha.ohio.gov by **Friday December 07, 2018 at 5:30PM EDT.**
2. No faxed, mailed or hand carried applications will be accepted.

D. Award

1. Awards are expected to be announced in December for project implementation to begin no later than December 31, 2018.
2. All state fiscal year 2019 funds should be obligated by June 30, 2019.
3. Grant awards will not exceed \$166,000.00 per awardee in SFY 2019.

Review Criterion	Possible Points										
Scope of Work											
Abstract: Summary of how SBIRT training and management services will be implemented that includes goal(s), objectives, and total amount of funding requested.	5										
Project Description Components:											
Demonstration that applicant meets the minimum requirements to apply for the grant including use if an approved curriculum, and trainer qualifications.	20										
Reasonable plan for conducting 25 trainings, including recruitment of physicians, resident physicians, certified nurse practitioners and/or physician assistants and other healthcare professions to attend trainings and locating space for the training events.	20										
Reasonable plan to handle registration, evaluations and continuing education credits.	15										
Reasonable plan for arranging any required audio visual (AV) services.	5										
Reasonable plan if applicant wishes to include staff salary to perform grant activities.	5										
Reasonable plan for coordination of collection and reporting of data, including reports to OhioMHAS	10										
Cost	20										
Total Weight	100										
<table border="0"> <tr> <td>Rating</td> <td>Explanation</td> </tr> <tr> <td>0</td> <td>Is Not Addressed. Application does not comply with the requirement and/or does not address expectations.</td> </tr> <tr> <td>1-2</td> <td>Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations.</td> </tr> <tr> <td>3-4</td> <td>Meets. Application meets the requirement, and meets expectations.</td> </tr> <tr> <td>5</td> <td>Exceeds. Application exceeds the requirement and exceeds expectations.</td> </tr> </table>		Rating	Explanation	0	Is Not Addressed. Application does not comply with the requirement and/or does not address expectations.	1-2	Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations.	3-4	Meets. Application meets the requirement, and meets expectations.	5	Exceeds. Application exceeds the requirement and exceeds expectations.
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Conditions of Award

- Awardee will work with OhioMHAS and other stakeholders on all aspects of the state Opiate Response SBIRT training project throughout the duration of this project.
- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final application with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).

**Deadline for submission of all applications is Friday, December 7, 2018 by
5:30PM Eastern Daylight Savings Time to:**

SORTreatment@mha.ohio.gov