



**Application for Ohio Institutional Expert MAT  
WAIVER Trainer  
Live and In-person Training  
(MHA-19-MEDDIR-DATA 2000 WAIVER-20)**

**Funding Period SFY 2019: July 27, 2018 – April 30, 2019**

John R. Kasich, Governor  
Tracy J. Plouck, Director

## **RFA PURPOSE**

The 21st Century Cures Act was passed by Congress and signed into law in late 2016. It is designed to modernize health care through enhanced innovation, research and communication, leading to better patient outcomes. The Act also makes available to states new funding through the Substance Abuse and Mental Health Services Administration to combat the prescription opioid and heroin crisis. SAMHSA's State Targeted Response (STR) project funding will provide over \$970 million to states and territories over the two years, beginning in state fiscal year (SFY) 2017. Ohio has received \$26 million dollars in SFY 2017 and is eligible for the same amount of funding in SFY 2018.

Ohio's Opioid STR project goals focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health care, emergency health care, behavioral health care, criminal justice, and child welfare. Strategies and activities undertaken for this effort build upon Ohio's on-going efforts to address the opioid epidemic and are designed to reduce overdose deaths and enhance the ability of individuals with opioid use disorder to receive treatment using evidence-based approaches. This focus represents a high-impact opportunity to strengthen Ohio's comprehensive response to the state's opioid issues.

OhioMHAS seeks to partner with ten (10) hospitals with active and accredited residency programs across Ohio to provide DEA DATA 2000 Waiver trainings for resident physicians and physicians in Ohio. The awardee will have two of their waived physicians engage with Providers Clinical Support System (PCSS) to complete PCSS requirements to become a Course Instructor for MAT Waiver Training. The hospital will then sponsor two (2) MAT Waiver Trainings at their facility for physicians and resident physicians both at their hospital and/or from other areas in the grant year. The awardee will provide general course management and oversight, as well as CME tracking and provision.

### **OHIO DEA DATA 2000 Waiver Trainings Scope of Work**

#### Live Training

Ten (10) awardees will be funded to assist OhioMHAS with implementation of the 21<sup>st</sup> Century CURES Act activities. The primary duties of the awardees will be to establish two experts MAT waiver trainer at the residency program where they hold a faculty or preceptor position.

OhioMHAS seeks ten (10) hospitals with active accredited residency programs across Ohio to participate in the Ohio Institutional Expert MAT Waiver Trainer program. Each hospital must have two waived physicians who have been delivering MAT for a minimum of three (3) years for individuals with opioid use disorder (OUD). In the grant proposal, each hospital will need to submit the following documentation for their on-campus expert trainer, a curriculum vitae (CV) including DEA-X number and Ohio license number for verification. These documents should be in an Appendix to the grant proposal. Once the trainer has been vetted, the grant may be awarded.

After each Expert Trainer is given instruction in delivery of the MAT course, the hospital will then need to provide two live eight (8) hour waiver trainings which satisfy all the federal requirements to obtain the X-Waiver certification. Attendees for these trainings will be ten (10) resident physicians and community physicians.

Training location will be arranged by awardee. The awardee will provide CME for the training event, make arrangements for audio visual technology, and schedule food no later than 30 days prior to trainings. In addition, each site will need to develop an electronic registration site or propose an alternative method of registering attendees, collecting evaluations, and deliver CMEs. All course slides and materials will be provided at no charge through PCSS.

**Grant Goal:**

To establish an expert MAT waiver trainer at ten (10) hospitals with active accredited residency programs across Ohio. These trainers will provide waiver training for resident physicians and other community physicians who wish to obtain their DEA-X waiver. In this way, graduating resident physicians will be able to obtain their X-waiver and practice MAT as they establish practice. In addition, this will become a self-sustainable program as part of the residency curriculum.

**DATA COLLECTION AND REPORTING**

As authorized in Ohio Revised Code Section 5119.61, the Ohio Dept. of Mental Health and Addiction Services (OhioMHAS) will collect information and data from AWARDEES. This information and data are outlined in the Reporting Requirements, which will be distributed with all the Notice of Awards. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS.

**Additional Data Collection**

Other data required to be reported includes: ▪ Number of resident physicians and physicians, trained at live events; and ▪ Demographic data including DEA waiver number, specialty, race, ethnicity, and sex. Contact information for attendees including phone, address and email address will also be collected.

**Performance Assessment**

The AWARDEE is expected to participate in a performance assessment as needed including delivery of a training report after each training to OhioMHAS staff.

**PROGRAM OPERATIONS AND MANAGEMENT**

**Eligible Applicants**

Applications will be accepted only from awardees that have staff holding a DEA X waiver and engaged the practicing addiction medicine within their specialty. The waived physician will then complete the PCSS MAT Course Instructor training in order to deliver two (2) community waiver trainings open to physicians and resident physicians. Each course will be eight (8) hours long. These trainings will take place in Year 2 of the CURES SFY 2019.

**Permissible Use of Funds:** Costs may be related to the delivery of the live courses, technical assistance with the courses, project management and oversight, food and refreshments, and printing. No funds shall be used to reimburse awardee management staff for travel.

Any use of funds for equipment (including electronic devices such as computers, tablets and cell phones must be justified in terms of the relationship of the equipment, to the program or activity. Justification to

purchase equipment, must be submitted to OhioMHAS for prior approval and include consideration of how the equipment, will be used, why the purchase is necessary, what alternatives were considered, how the cost was determined and why the program considers the cost reasonable. Funds cannot be expended for equipment, until approved by the Department.

Equipment, purchased under a grant is the property of OhioMHAS. A list of equipment, furniture and computer software, including serial numbers must be submitted to the Community Funding unit through an equipment itemization form obtained from the 21<sup>st</sup> Century CURES Project Director post-award. See Item #10 in the general assurances and agreements in the event of termination or non-renewal.

## **PROPOSAL GUIDELINES**

Proposal page limit is eight, single-spaced pages in 12-point Times New Roman font. This page limit does NOT include the budget narrative or budget expenditure form (Appendices 1 and 2). Proposals must include the following:

### A. Scope of Work

1. Face sheet (Attachment 2)
2. Abstract - Summary of how all DATA 2000 training and management services will be implemented that includes goal(s), objectives, and total amount of funding requested. (300 words or less)
3. Project Description- Provide a description of the proposed project that includes the following:
  - a. Demonstration that applicant meets the minimum requirements to apply for the grant including the selection of two expert trainer candidates and their supporting documents (Curriculum Vitae, DEA-X number and Ohio license number).
  - b. Plan for conducting two (2) 8-hour live waiver trainings, including recruitment of physicians, resident physicians, certified nurse practitioners and/or physician assistants to attend trainings and locating space for the training events.
  - c. Reasonable plan to handle registration, evaluations and CMEs.
  - d. Reasonable plan for arranging food services and audiovisual (AV) services for trainings.
  - e. Reasonable plan to coordinate trainings. Plan for coordination of collection and reporting of data, including number of physicians attending training, numbers of physicians granted waivers, demographic information of physicians, etc. Data collection format will be provided by OhioMHAS.
  - f. If the applicant wishes to include staff salary to perform grant activities, please include an outline of the report proposed to be provided.
  - g. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Proposals must include a budget and budget narrative that

identifies all costs to complete the project as described in the proposal, as well as how OhioMHAS funds, and other resources will be used.

#### B. RFA Questions and Updates

1. The RFA, accompanying documents and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>
2. All questions must be submitted electronically no later than **Friday, September 21, 2018 by 5:30PM EDT** to OhioMHAS at: [CURESWORKFORCE@mha.ohio.gov](mailto:CURESWORKFORCE@mha.ohio.gov)
3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of a proposal.
4. Responses to all frequently asked questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

#### C. Proposal Submission

1. All proposals must be submitted electronically to: [CURESWORKFORCE@mha.ohio.gov](mailto:CURESWORKFORCE@mha.ohio.gov) by **Friday, October 26th, 2018 at 5:30PM EDT.**
2. No faxed, mailed or hand carried applications will be accepted.

#### D. Award

1. Awards are expected to be announced in September for project implementation to begin no later than November 1, 2018.
2. All state fiscal year 2018 funds should be obligated by April 30, 2019.
3. Grant awards will not exceed \$15,000.00 per awardee in SFY 2019.

<b>Review Criterion</b>	<b>Possible Points</b>
<b>Scope of Work</b>	
Abstract: Summary of how all DATA 2000 training and management services will be implemented that includes goal(s), objectives, and total amount of funding requested.	5
<b>Project Description Components:</b>	
Demonstration that applicant meets the minimum requirements to apply for the grant including the selection of two expert trainer candidates and their supporting documents (Curriculum Vitae, DEA-X number and Ohio license number).	20
Reasonable plan for conducting two (2) 8-hour live waiver trainings, including recruitment of physicians, resident physicians, certified nurse practitioners and/or physician assistants to attend trainings and locating space for the training events.	20
Reasonable plan to handle registration, evaluations and CMEs.	15

Reasonable plan for arranging food services and audio visual (AV) services.	5
Reasonable plan if applicant wishes to include staff salary to perform grant activities.	5
Reasonable plan for coordination of collection and reporting of data, including reports to OhioMHAS	10
Cost	20
<b>Total Weight</b>	<b>100</b>
Rating	Explanation
0	Is Not Addressed. Proposal does not comply with the requirement and/or does not address expectations.
1-2	Weak. Proposal does not substantially meet the requirement and/or does not substantially meet expectations.
3-4	Meets. Proposal meets the requirement, and meets expectations.
5	Exceeds. Proposal exceeds the requirement and exceeds expectations.

### Conditions of Award

- Awardee will work with OhioMHAS and other stakeholders on all aspects of the 21<sup>st</sup> Century CURES DEA DATA 2000 project throughout the duration of this project.
- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final proposal with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the proposal. Errors and omissions may result in lower evaluation scores or rejection of the proposal.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).
- The Department reserves the right to change the conditions of the grant or discontinue the grant in its second year if money is not allocated to the states as expected or if the federal government changes the conditions of the federal grant, or if the awardees performance is not adequate.

**Deadline for submission of all proposals is Friday, October 26, 2018 by 5:30PM**

**Eastern Daylight Savings Time to:**

[CURESWORKFORCE@mha.ohio.gov](mailto:CURESWORKFORCE@mha.ohio.gov)