

## Frequently Asked Questions Proposal MHA-19-PW-OPEC-52

1. Can you provide more detail about the expectations around keynote presenters? Are you looking for people with national recognition or focused expertise?
  - A. **The keynote presenters and content for the conference will be decided upon by the planning group of which the planner will be a part. Yes, we do want national recognition and focused expertise for these presenters.**
2. In the past scholarships have been offered to groups of people for the conference? Are these scholarships absorbed in the project budget or paid for through another funding source?
  - A. **The scholarships have been provided through the SPF PFS grant work and will not come out of these funds for the conference planning and management.**
3. Can sponsors for the conference be sought out?
  - A. **Yes**
4. Can the food-related service charge of a venue also come out of the registration fee?
  - A. **Yes**
5. The proposal states that "OhioMHAS seeks proposals for up to \$100,000, for event planning and management services for the multi-day annual OPEC Conference to be held in Columbus, Ohio in June of 2019." Does the \$100,000 include just the OhioMHAS funded portion of the proposal? Or is the Total Funds column of the expenditure form expected to be \$100,000 or less?
  - A. **Please include just the \$100,000 in the budget.**
6. The proposal states that the scope of work includes "Secure the event venue, subject to OhioMHAS approval, and engage in a contract with the facility." Is there a desired venue or list of venues to look into? Or are we starting at square 1 to secure a suitable venue?
  - A. **The Department has a couple venues in mind and will work with the chosen vendor to work out the details.**
7. What was the total number of attendees last year? And how many attendees would you ideally like to have this year to consider this a successful event?
  - A. **Last year's attendance was around 400 participants and we are hoping for as many again for 2019.**
8. Will start up dollars be available to secure the venue? If so, how much?
  - A. **The grant is for \$100,000 this includes the cost for the venue.**
9. Given that LUMADAOP currently receives a grant from OhioMHAS and those dollars pass through our local ADMHS Board, will the reimbursement follow the same process or will we receive those dollars directly from the state?
  - A. **This grant will be direct funded to the entity awarded the funds.**