Frequently Asked Questions
Proposal MHA-19-PW-OPEC-52

1. Can you provide more detail about the expectations around keynote presenters? Are you looking for people with national recognition or focused expertise?
   A. The keynote presenters and content for the conference will be decided upon by the planning group of which the planner will be a part. Yes, we do want national recognition and focused expertise for these presenters.

2. In the past scholarships have been offered to groups of people for the conference? Are these scholarships absorbed in the project budget or paid for through another funding source?
   A. The scholarships have been provided through the SPF PFS grant work and will not come out of these funds for the conference planning and management.

3. Can sponsors for the conference be sought out?
   A. Yes

4. Can the food-related service charge of a venue also come out of the registration fee?
   A. Yes

5. The proposal states that “OhioMHAS seeks proposals for up to $100,000, for event planning and management services for the multi-day annual OPEC Conference to be held in Columbus, Ohio in June of 2019.” Does the $100,000 include just the OhioMHAS funded portion of the proposal? Or is the Total Funds column of the expenditure form expected to be $100,000 or less?
   A. Please include just the $100,000 in the budget.

6. The proposal states that the scope of work includes “Secure the event venue, subject to OhioMHAS approval, and engage in a contract with the facility.” Is there a desired venue or list of venues to look into? Or are we starting at square 1 to secure a suitable venue?
   A. The Department has a couple venues in mind and will work with the chosen vendor to work out the details.

7. What was the total number of attendees last year? And how many attendees would you ideally like to have this year to consider this a successful event?
   A. Last year’s attendance was around 400 participants and we are hoping for as many again for 2019.

8. Will start up dollars be available to secure the venue? If so, how much?
   A. The grant is for $100,000 this includes the cost for the venue.

9. Given that LUMADAOP currently receives a grant from OhioMHAS and those dollars pass through our local ADMHS Board, will the reimbursement follow the same process or will we receive those dollars directly from the state?
   A. This grant will be direct funded to the entity awarded the funds.