

**Questions related to First Episode Psychosis: Curriculum Development and Technical Assistance
Events - Request for Proposal Number: MHA-MedDir-FEPEducation-017**

- Q: When does the project period begin? (Should we prepare a budget that begins in August? September? and runs through June 30, 2018?) Is there a maximum request?
- A: It would be best to prepare a budget that begins in August through June 30th. Most likely, we make a decision regarding the award in late July. The project period will begin upon notification of the award which is estimated to be August, 2017. There is not a maximum amount but we will review each budget request closely.
- Q: In the section "Scope of Work—Curriculum Development), the RFP notes that the applicant will be required to: "Establish up to three pilot projects with various teams, designated with OhioMHAS input, to test the curriculum and receive feedback to finalize products" Should the three FEP teams to be included in the pilot projects be identified in the application or is this something that would be determined after the grant is awarded?
- A: You will not need to identify the pilot projects in the application. OhioMHAS will work with the chosen applicant and the FEP Project Leaders to identify volunteers.
- Q: Can letters of support be included with the application? If so, do they count toward the 5-page limit?
- A: Letters of support are not required but they can be included. These can be attached but will not be considered part of the project narrative which is limited to 5 pages.
- Q: What is the anticipated duration of the two statewide technical assistance events (e.g., are these one-day meetings, two-day meetings, etc.?)
- A: The anticipated duration for the technical assistance events is one-day.
- Q: In budgeting for the two one-day technical assistance events, do you have an estimate of how many individuals will attend? I realize that this number may be unknown at this time, and we are of course happy to adjust as needed
- A: The invitations for the Technical Assistance Sessions will be directed toward the current teams that are funded through our Federal Block grant. At this time, that is approximately ten teams. If the focus is on fidelity, we would want for 2-3 individuals from each team to attend. In addition to the teams OhioMHAS funds, there are additional teams operating in northeast Ohio that we would consider inviting. The best estimate would be around 40-45 individuals for a statewide event.
- Q: In drafting the scope of work, is the reference section counted toward the 5 page limit?
- A: The reference section will not count toward the 5 page limit.