



Application for the MAT Symposium Grant

(MHA-18-MEDDIR-MATS-031)

Funding Period SFY 2018: July 1, 2017 – April 30, 2018

John R. Kasich, Governor
Tracy J. Plouck, Director

RFA PURPOSE

The 21st Century Cures Act was passed by Congress and signed into law in late 2016. It is designed to modernize health care through enhanced innovation, research and communication, leading to better patient outcomes. The Act also makes available to states new funding through the Substance Abuse and Mental Health Services Administration to combat the prescription opioid and heroin crisis. SAMHSA's State Targeted Response (STR) project funding will provide over \$970 million to states and territories over the next two years, beginning in fiscal year 2017. Ohio will receive over \$26 million dollars in FY 2017 and is eligible for additional funding in FY 2018.

Ohio's Opioid STR project goals focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health care, emergency health care, behavioral health care, criminal justice, and child welfare. Strategies and activities undertaken for this effort build upon Ohio's on-going efforts to address the opioid epidemic and are designed to reduce overdose deaths and enhance the ability of individuals with opioid use disorder to receive treatment using evidence-based approaches. This focus represents a high-impact opportunity to strengthen Ohio's comprehensive response to the state's opioid issues.

OhioMHAS seeks applications to provide training events for staff within the criminal justice system (e.g., sheriff's office, parole officers, court staff, and prison administrators). The awardee will conduct at least 10 education and training symposia on the nature, application, efficacy, and implementation of Medication Assisted Treatment (MAT). Awardee is expected to market the events to the appropriate stakeholders, obtain training locations for the symposia, and conduct training sessions with didactic and breakout session components. After conducting each symposium, awardee will provide evaluation data to OhioMHAS that will be used to refine future MAT symposia sessions.

CURES MAT Symposium Scope of Work

Symposia Development

The awardee will develop curricula and material for education and training sessions on the nature, application, efficacy, and implementation of MAT. Symposia should include both didactic and interactive components that engage the audience. Breakout sessions should be included in the presentation, so the audience members can engage one another in stimulating discussion about the learning objectives. There may be no more than two breakout sessions with one in the morning (20 minutes) and one in the afternoon (45 minutes). All curricula must be approved by OhioMHAS before being presented to the public, and all curricula will be considered the property of OhioMHAS after development. Awardee must provide the appropriate continuing education credits (e.g., CEU/CLE) to symposia participants.

At the end of each session, symposium participants should be able to:

Didactic Sessions:

- Identify trends that have contributed to the opioid epidemic
- Identify the stigma surrounding addiction disorders
- Identify myths of MAT
- Verbalize understanding of MAT modalities and benefits
- Recognize the difference between opioid treatment programs (OTPs) and office-based opioid treatment programs (OBOTs)

- Verbalize Strategies to increase access to treatment with MAT
- Identify benefits of MAT interventions within the criminal justice system

Breakout sessions:

- Understand lessons learned from the didactic sessions, and how the opioid epidemic has impacted each criminal justice sector
- Discuss current strengths of MAT in each community's criminal justice system
- Identify system improvements needed to enhance MAT within counties/regions
- Develop strategies to coordinate care for individuals with opioid use disorder

Presentation of the Symposia

Ten MAT symposia will be conducted in Tier 1 communities over the course of the grant period. Applicants must describe in detail the marketing strategies that will be utilized to advertise, recruit and ensure involvement from multiple criminal justice settings within the Tier 1 county (see Attachment 2). Awardee will coordinate any recruitment strategies with local prevention and treatment coalitions. Symposia must train at least 40 persons per event from a variety of criminal justice disciplines (e.g., sheriff's office, parole officers, court staff, and prison administrators) within the target community. Persons from neighboring communities also may be invited to the symposium; however, preference should be given to neighboring systems that can send a team of professionals (e.g., the spectrum of criminal justice professionals mentioned earlier). Each symposium should last at least 8 hours, with allotted time for two 15 minute breaks and a one-hour lunch.

Awardees must obtain the training locations for each MAT symposium. Symposia should be located in convenient places, preferably with free parking available. OhioMHAS staff may assist with site location on a case by case basis. Awardee is required to provide refreshments for participants during breaks at the symposium; however, awardee may not pay for lunches through grant funding.

Symposia Evaluation

Awardee will develop an evaluation form with qualitative and quantitative questions to hand out at the end of each training. Evaluation forms must be returned to receive continuing education credits. Within 72 hours of the symposium's conclusion, results from the evaluation will be submitted to OhioMHAS. Awardee will work with OhioMHAS staff to address any concerns about the curriculum or presentation to improve material for future symposia.

DATA COLLECTION AND REPORTING

As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. This information and data are outlined in the Reporting Requirements, which will be distributed with all the Notice of Award. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements may be considered a breach of the funding award and shall result in further action by OhioMHAS.

Additional Data Collection

Other data required to be reported from the awardee includes: ▪ Quantitative and qualitative feedback from symposium participants; ▪ Number of persons trained at each symposium event; and ▪ Demographic data from all participants including profession, age, race, ethnicity, and sex.

Performance Assessment

The awardee is expected to participate in a performance assessment as needed including monthly reviews with OhioMHAS staff.

PROGRAM OPERATIONS AND MANAGEMENT

Eligible Applicants

Applicants must have demonstrated experience developing curricula for training events, marketing for training events, coordinating training events, working with other local and statewide organizations to host training events, presenting at training events, and evaluating event outcomes. Applicants must have an extensive knowledge of the nature, application, efficacy, and implementation of all forms of MAT. Applicants should be familiar with the criminal justice system and the array of settings and disciplines within that system.

Permissible Use of Funds: Costs may be related to the development of symposia curricula, development of marketing materials for the training events, recruitment of participants, coordination of the symposia with local prevention and treatment coalitions, travelling to the symposia, conducting the symposia, renting facilities for symposia (if not otherwise provided in-kind), handouts and other materials for symposia, the development of the qualitative and quantitative feedback forms, and the coordination and collection of data from the symposia.

APPLICATION GUIDELINES

Application page limit is eight, single-spaced pages in 12 point Times New Roman font. This page limit does NOT include the face sheet (Attachment 2), budget narrative, budget expenditure form (Appendices 1 and 2), or examples of curricula developed for other programs. Applications must include the following:

A. Scope of Work

1. Face sheet (Attachment 2)
2. Abstract - Summary of how all MAT symposium activities will be implemented and total amount of funding requested. (300 words or less)
3. Project Description - Provide a description of the proposed project that includes the following:
 - a. Demonstration that applicant meets the minimum requirements to apply for the grant
 - b. Plan for developing the MAT symposia curricula and materials that will meet all the learning objectives in the didactic and breakout sessions
 - c. Plan for marketing MAT symposia to persons within the criminal justice disciplines, including which disciplines will be targeted for attendance. Applicants will also mention plans to coordinate any recruitment strategies with local prevention and treatment coalitions.
 - d. Plan for development of the quantitative and qualitative evaluation forms
 - e. Plan for coordination of collection and reporting of data

f. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Applications must include a budget and budget narrative that identifies all costs to complete the project as described in the application, as well as how OhioMHAS funds, and other resources will be used.

4. Curricula Examples – Provide examples of curricula applicant previously developed for other training programs. Examples may include course outlines, PowerPoint presentations, evaluation forms, or anything else that is pertinent to a training event.

B. RFA Questions and Updates

1. The RFA, accompanying documents, and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>

2. All questions must be submitted electronically no later than **Tuesday August 29th, 2017 by 5:30PM EDT** to OhioMHAS at: CURESWORKFORCE@mha.ohio.gov

3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.

4. Responses to all frequently asked questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

C. Application Submission

1. All applications must be submitted electronically to: CURESWORKFORCE@mha.ohio.gov by **Tuesday September 5th, 2017 at 5:30PM EDT**.

2. No faxed, mailed or hand carried applications will be accepted.

D. Award

1. Awards are expected to be announced in August for project implementation to begin no later than September 1st, 2017.

2. All state fiscal year 2018 funds should be obligated by April 30, 2018.

3. Grant award will not exceed \$65,000.

Review Criterion	Points Possible
Scope of Work	
Abstract: Plan for MAT symposium activities, and funding requested reflect a clear understanding of the 21 st Century CURES MAT symposium project	5
Project description components:	
a. Demonstration that applicant meets the minimum requirements to apply for the grant	30
b. Reasonable plans for developing the MAT symposia content that will meet all the learning objectives in the didactic and breakout sessions	20

c. Reasonable plans for marketing MAT symposia to persons within the criminal justice disciplines, including which disciplines will be targeted for attendance. Applicants will also mention plans to coordinate any recruitment strategies with local prevention and treatment coalitions.	25
d. Reasonable plans for development of the quantitative and qualitative evaluation forms	5
e. Reasonable plans for coordination of collection and reporting of data	5
Curricula Examples	15
Technical Score	105
Budget: Program cost is reasonable and realistic	20
Total Score	125
Rating	Explanation
0	Is Not Addressed. Application does not comply with the requirement and/or does not address expectations.
1-2	Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations.
3-4	Meets. Application meets the requirement, and meets expectations.
5	Exceeds. Application exceeds the requirement and exceeds expectations.

Conditions of Award

- Awardee will work with OhioMHAS and other stakeholders on all aspects of the 21st Century CURES MAT Symposium project throughout the duration of this project. All curriculum will be considered the property of OhioMHAS after development
- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final application with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).
- The Department reserves the right to change the conditions of the grant or discontinue the grant if money is not allocated to the states as expected or if the federal government changes the conditions of the federal grant, or if the awardees performance is not adequate.

**Deadline for submission of all applications is Tuesday, September 5th, 2017 by
5:30PM Eastern Daylight Savings Time to:
CURESWORKFORCE@mha.ohio.gov**