



Application for CURES Workforce Development Management

(MHA-18-MEDDIR-WorkforceDevelopment-21)

Funding Period SFY 2018: July 1, 2017 – April 30, 2018

John R. Kasich, Governor

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RFA PURPOSE

The 21st Century Cures Act was passed by Congress and signed into law in late 2016. It is designed to modernize health care through enhanced innovation, research and communication, leading to better patient outcomes. The Act also makes available to states new funding through the Substance Abuse and Mental Health Services Administration to combat the prescription opioid and heroin crisis. SAMHSA's State Targeted Response (STR) project funding will provide over \$970 million to states and territories over the next two years, beginning in fiscal year 2017. Ohio will receive over \$26 million dollars in FY 2017 and is eligible for additional funding in FY 2018.

Ohio's Opioid STR project goals focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health care, emergency health care, behavioral health care, criminal justice, and child welfare. Strategies and activities undertaken for this effort build upon Ohio's on-going efforts to address the opioid epidemic and are designed to reduce overdose deaths and enhance the ability of individuals with opioid use disorder to receive treatment using evidence-based approaches. This focus represents a high-impact opportunity to strengthen Ohio's comprehensive response to the state's opioid issues.

OhioMHAS seeks applications to provide workforce development management for 21st Century CURES activities. The awardee will implement all grant activities related to workforce development with the purpose of expanding the prescriber workforce in Ohio. The successful awardee will work closely with OhioMHAS and other awardees to recruit and manage physician training for the DEA DATA 2000 waiver (DATA 2000), increase physician knowledge of the disease of addiction through American Society of Addiction Medicine (ASAM) Criteria trainings, and manage the development of a professional curriculum for physicians and counselors.

CURES Workforce Development Scope of Work

Training Events

The awardee will manage other awardees that provide training events for DATA 2000 and ASAM Criteria. The awardee must ensure other awardees meet deliverables (e.g., number of training events and attendees). The awardee must establish training locations and participate in all live training events. The awardee also will collaborate with other awardees to determine the county rollout strategy, ensure the attendance requirements are met, physicians are paid accordingly, and continuing medical education credits are distributed. The awardee will also work with other awardees to monitor outcomes of all training events as established by OhioMHAS.

The awardee will also manage other awardees that conduct DATA 2000 and ASAM online trainings for physician prescribers. Oversight will include monthly monitoring of online training outcomes and informing the Department about who has been trained (e.g., demographic, physician specialty reports). The awardee will establish monthly targets for completed physician trainings (2,000 DATA 2000 slots and 1,500 ASAM slots per year of the grant) and work with OhioMHAS to develop plans of action if these targets are not met.

The awardee is expected to develop a marketing campaign to recruit physicians from a variety of specialties that may come into regular contact with persons diagnosed with opioid/substance use disorder, including primary care practitioners, emergency departments practitioners, urgent care

practitioners, behavioral health practitioners, and obstetric/gynecologic practitioners. The awardee is expected to work with OhioMHAS, professional physician's organizations, the Ohio Hospital Association, Medicaid managed care plans and other organizations in the recruitment efforts. All recruitment materials will be reviewed by OhioMHAS and then sent out to these organizations.

Curricula Development

The awardee will manage a curriculum development process that will include a large team made up of a 20-member physician clinical advisory group (CAG), experts from the field (e.g. trauma, obstetrics), and an additional awardee that will take curricula materials and develop them into professional products (e.g., CME accredited courses). The awardee will manage these groups to develop electronic courses that will be launched through the OhioMHAS e-Based Academy. The awardee will ensure that all deliverables are met from each of the team members (e.g., training content and scripts are delivered in a timely manner). The awardee will review all materials for accuracy and completeness prior to submitting all work under development to OhioMHAS for review. Awardees are expected to actively participate in all calls and webinars related to curriculum development. The following list of courses will be developed as part of this process; however, the list may change at the discretion of OhioMHAS:

- Fundamentals of Prevention of Opioid Abuse and Dependence • Fundamentals of Addiction
- Getting a Physician Practice Ready to Use the Waiver • Basics of Motivational Interviewing
- Prescribing Best Practices (including federal and state guidelines) • Basics of MAT • MAT and Child Welfare Professionals • MAT and Pregnancy • MAT in General Primary Care and Family Practice Settings
- MAT in Psychiatric Settings • MAT in Emergency Department Settings • MAT in Adolescent Medical Settings • MAT in Obstetric Settings • MAT and Non-Prescribing Professionals • MAT in Recovery Community Organizations • Managing Pain in Patients with Opioid Use Disorders • Trauma Informed Approaches • Vicarious Trauma Overview • Vicarious Trauma for EMS • Vicarious Trauma for CPS Workers • Vicarious Trauma for Peer Support Workers • Vicarious Trauma for Foster Care Parents • Criminal Justice and MAT

DATA COLLECTION AND REPORTING

As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. This information and data are outlined in the Reporting Requirements, which will be distributed with all the Notice of Award. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements may be considered a breach of the funding award and shall result in further action by OhioMHAS.

Additional Data Collection

Other data required to be reported from other awardees includes: ▪ Number of physicians trained at live DATA 2000 and ASAM events; ▪ Number of physicians trained at DATA 2000 and ASAM online events; ▪ Number of physicians obtaining their DATA 2000 waiver; ▪ Number of persons trained through the OhioMHAS e-Based Academy; and ▪ Demographic data from all trainings including DEA waiver number, physician specialty, race, ethnicity, and sex.

Performance Assessment

The awardee is expected to participate in a performance assessment as needed including monthly reviews with OhioMHAS staff.

PROGRAM OPERATIONS AND MANAGEMENT

Eligible Applicants

Applications must be Ohio-based universities and colleges with medical programs or professional organizations that focus on the discipline of medicine. Applicants must have demonstrated experience recruiting physicians through marketing materials for training events, coordinating training events, working with other local and statewide organizations to host training events, and evaluating outcomes associated with training events. Applicant must also have experience with curriculum development.

Permissible Use of Funds: Costs may be related to the organization and management of the awardees who conduct the live and online training events, technical assistance to the awardees of training events, and managing the curriculum development process. Costs may also be associated with the development of marketing materials for the training events; however, funds to pay for the printing and distribution materials may not be included because these funds are coming out of a CURES administrative line item.

Any use of funds for equipment (including electronic devices such as computers, tablets and cell phones), furniture or computer software (including licenses) must be justified in terms of the relationship of the equipment, furniture or computer software to the program or activity. Justification to purchase equipment, furniture, computer software must be submitted to OhioMHAS for prior approval and include consideration of how the equipment, furniture or computer software will be used, why the purchase is necessary, what alternatives were considered, how the cost was determined and why the program considers the cost reasonable. Funds cannot be expended for equipment, furniture or computer software until approved by the Department.

Equipment, furniture or computer software purchased under a grant is the property of OhioMHAS. A list of equipment, furniture and computer software, including serial numbers must be submitted to the Community Funding unit through an equipment itemization form obtained from the 21st Century CURES Project Director post-award. See Item #10 in the general assurances and agreements in the event of termination or non-renewal.

APPLICATION GUIDELINES

Application page limit is eight, single-spaced pages in 12 point Times New Roman font. This page limit does NOT include the budget narrative or budget expenditure form (Appendices 1 and 2). Applications must include the following:

A. Scope of Work

1. Face sheet (Attachment 2)

2. Abstract - Summary of how all workforce development services will be implemented and total amount of funding requested. (300 words or less)

3. Project Description - Provide a description of the proposed project that includes the following:
 - a. Demonstration that applicant meets the minimum requirements to apply for the grant
 - b. Plan for managing the overall workforce development effort
 - c. Plan for managing the individual components of the workforce training effort including marketing, physician recruitment, and implementation of DATA 2000 and ASAM live and online trainings
 - d. Plan for managing the individual components of the curriculum development effort including managing the team (e.g., CAG and other expert stakeholder groups), review of materials, and ensuring all parties assigned to curriculum development meet the deliverables
 - e. Plan for coordination of collection and reporting of data
 - f. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Applications must include a budget and budget narrative that identifies all costs to complete the project as described in the application, as well as how OhioMHAS funds, and other resources will be used.

B. RFA Questions and Updates

1. The RFA, accompanying documents, and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>
2. All questions must be submitted electronically no later than **Thursday August 17th, 2017 by 5:30PM EDT** to OhioMHAS at: CURESWORKFORCE@mha.ohio.gov
3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.
4. Responses to all frequently asked questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

C. Application Submission

1. All applications must be submitted electronically to: CURESWORKFORCE@mha.ohio.gov by **Thursday August 24th, 2017 at 5:30PM EDT**.
2. No faxed, mailed or hand carried applications will be accepted.

D. Award

1. Awards are expected to be announced in August for project implementation to begin no later than September 1st, 2017.
2. All state fiscal year 2018 funds should be obligated by April 30, 2018.
3. Grant awards will not exceed \$88,505 per year of the grant.

Review Criterion	Points Possible
Scope of Work	
Abstract: Plan for implementing workforce development efforts, and funding requested reflect a clear understanding of the 21 st Century CURES Workforce Development project	5
Project description components:	
a. Demonstration that applicant meets the minimum requirements to apply for the grant	5
b. Plan for managing the overall workforce development effort	10
c. Plan for managing the individual components of the workforce training effort including marketing, physician recruitment, and implementation of DATA 2000 and ASAM live and online trainings	25
e. Plan for managing the individual components of the curriculum development effort including managing the team (e.g., CAG and other expert stakeholder groups), review of materials, and ensuring all parties assigned to curriculum development meet the deliverables	25
f. Plan for coordination of collection and reporting of data	10
Technical Score	80
Budget: Program cost is reasonable and realistic	20
Total Score	100
Rating	Explanation
0	Is Not Addressed. Application does not comply with the requirement and/or does not address expectations.
1-2	Weak. Application does not substantially meet the requirement and/or does not substantially meet expectations.
3-4	Meets. Application meets the requirement, and meets expectations.
5	Exceeds. Application exceeds the requirement and exceeds expectations.

Conditions of Award

- Awardee will work with OhioMHAS and other stakeholders on all aspects of the 21st Century CURES Workforce Development project throughout the duration of this project.
- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final application with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but

- not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).
 - The Department reserves the right to change the conditions of the grant or discontinue the grant in its second year if money is not allocated to the states as expected or if the federal government changes the conditions of the federal grant, or if the awardees performance is not adequate.

**Deadline for submission of all applications is Thursday August 24th, 2017 by
5:30PM Eastern Daylight Savings Time to:
CURESWORKFORCE@mha.ohio.gov**