



Application for ECHO Training Model Grant (MHA-18-MEDDIR-ECHOTraining-029)

Funding Period SFY 2018: July 1, 2017 – April 30, 2018

John R. Kasich, Governor
Tracy J. Plouck, Director

RFA PURPOSE

The 21st Century Cures Act was passed by Congress and signed into law in late 2016. It is designed to modernize health care through enhanced innovation, research and communication, leading to better patient outcomes. The Act also makes available to states new funding through the Substance Abuse and Mental Health Services Administration to combat the prescription opioid and heroin crisis. SAMHSA's State Targeted Response (STR) project funding will provide over \$970 million to states and territories over the next two years, beginning in fiscal year 2017. Ohio will receive over \$26 million dollars in FY 2017 and is eligible for additional funding in FY 2018.

Ohio's Opioid STR project goals focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health care, emergency health care, behavioral health care, criminal justice, and child welfare. Strategies and activities undertaken for this effort build upon Ohio's on-going efforts to address the opioid epidemic and are designed to reduce overdose deaths and enhance the ability of individuals with opioid use disorder to receive treatment using evidence-based approaches. This focus represents a high-impact opportunity to strengthen Ohio's comprehensive response to the state's opioid issues.

OhioMHAS seeks to partner with a university hospital system to develop and host Project ECHO (Extension for Community Healthcare Outcomes) models to empower clinicians to provide better care for persons with opioid use disorder. The awardee will establish and operate two ECHOs that provide mentorship and continuing education to prescribers of medication assisted treatment (MAT) through webinars and/or teleconference calls. The awardee will be responsible for recruiting prescriber participants, working with subject matter experts to develop curricula for weekly events, and providing CME credits for each person in attendance. A subject matter expert may work on both ECHOs.

OHIO ECHO Model Training Scope of Work

Webinar Training

The awardee will establish and operate two ECHOs during the funding period, including a physician mentorship ECHO and a continuing education ECHO. The ECHOs should begin implementation no later than September, 1 2017.

For the physician mentorship ECHO, the awardee will hire and/or contract with three or more experts, at least two of whom are physicians. Awardee and the expert panel will develop the agendas for and facilitate weekly, one hour webinars/teleconference calls for each two-month training period. There will be four training periods hosted during the funding period, and each will serve up to 30 prescribers. Awardee will recruit new prescriber cohorts for each training period.

For the continuing education ECHO, the awardee will hire and/or contract with at least six experts. Awardee and the expert panel will develop curricula to follow this monthly schedule for webinars/teleconference calls: Week 1: General topics on opioid abuse and dependence relevant to prescribers (e.g., motivational interviewing and patient retention); Week 2: Emergency Department physicians; Week 3: Primary Care physicians; Week 4: Obstetric physicians. Topics during months with 5 weeks will be at the ECHOs discretion. As with the mentorship ECHO, continuing education ECHO webinars/teleconference calls will last one hour and occur once per week. The awardee, in conjunction with OhioMHAS staff, will recruit participants from other training events occurring in the state.

DATA COLLECTION AND REPORTING

As authorized in Ohio Revised Code Section 5119.61, the Ohio Dept of Mental Health and Addiction Services (OhioMHAS) will collect information and data from AWARDEES. This information and data are outlined in the Reporting Requirements, which will be distributed with all the Notice of Awards. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements may be considered a breach of the funding award and shall result in further action by OhioMHAS.

Additional Data Collection

Other data required to be reported includes: ▪ Number of physicians attending webinars/teleconference calls stratified by call and webinar type; ▪ Demographic data including physician DEA waiver number (if applicable), specialty, race, ethnicity, and sex; ▪ Pre- and post-call surveys about buprenorphine prescribing practices to demonstrate outcomes for mentorship ECHO; and ▪ Topical satisfaction surveys at the end of every continuing education ECHO call.

Performance Assessment

The AWARDEE is expected to participate in a performance assessment as needed including monthly reviews with OhioMHAS staff.

PROGRAM OPERATIONS AND MANAGEMENT

Eligible Applicants

Applications will be accepted only from university hospital systems that have an established ECHO at a university based in Ohio. Applicants must also have existing telehealth equipment to provide ECHO services, and at least two years' experience delivering and coordinating these forms of training and/or training faculty/subject matter experts to perform the trainings.

Permissible Use of Funds: Costs may be related to the organization and management of the ECHO, salaries for the key personnel, fringe benefits for the key personnel, subcontractor services for subject matter experts, domestic travel, marketing, and CME-related costs.

Any use of funds for equipment (including electronic devices such as computers, tablets and cell phones), furniture or computer software (including licenses) must be justified in terms of the relationship of the equipment, furniture or computer software to the program or activity. Justification to purchase equipment, furniture, computer software must be submitted to OhioMHAS for prior approval and include consideration of how the equipment, furniture or computer software will be used, why the purchase is necessary, what alternatives were considered, how the cost was determined and why the program considers the cost reasonable. Funds cannot be expended for equipment, furniture or computer software until approved by the Department.

Equipment, furniture or computer software purchased under a grant is the property of OhioMHAS. A list of equipment, furniture and computer software, including serial numbers must be submitted to the Community Funding unit through an equipment itemization form obtained from the 21st Century CURES Project Director post-award. See Item #10 in the general assurances and agreements in the event of termination or non-renewal.

PROPOSAL GUIDELINES

Proposal page limit is eight, single-spaced pages in 12 point Times New Roman font. This page limit does NOT include the face sheet (Attachment 2), the budget narrative or budget expenditure form (Appendices 1 and 2). Proposals must include the following:

A. Scope of Work

1. Face sheet (Attachment 2)
2. Abstract - Summary of how all ECHO training services will be implemented that includes goal(s), objectives, plans for obtaining experts, and total amount of funding requested. (300 words or less)
3. Project Description- Provide a description of the proposed project that includes the following:
 - a. Demonstration that applicant meets the minimum requirements to apply for the grant
 - b. Plans and strategies for ECHO development and rollout, including obtaining subject matter expertise
 - c. Plan for conducting ECHO mentorship and continuing education webinars/teleconference calls, including plans for marketing to prescribers
 - d. Plan for coordination of collection and reporting of data, including monitoring of basic call statistics and reporting results of satisfaction surveys
 - f. If the applicant wishes to include staff salary to perform grant activities, please include an outline of the report proposed to be provided
 - g. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Proposals must include a budget and budget narrative that identifies all costs to complete the project as described in the proposal, as well as how OhioMHAS funds, and other resources will be used.

B. RFA Questions and Updates

1. The RFA, accompanying documents and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>
2. All questions must be submitted electronically no later than **Friday August 18th, 2017 by 5:30PM EDT** to OhioMHAS at: CURESWORKFORCE@mha.ohio.gov
3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of a proposal.
4. Responses to all frequently asked questions (FAQ) will be posted to the OhioMHAS website at : <http://mha.ohio.gov/http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

C. Proposal Submission

1. All proposals must be submitted electronically to: CURESWORKFORCE@mha.ohio.gov by **Friday August 25th, 2017 at 5:30PM EDT.**
2. No faxed, mailed or hand carried applications will be accepted.

D. Award

1. Awards are expected to be announced in August for project implementation to begin no later than September 1, 2017.
2. All state fiscal year 2018 funds should be obligated by April 30, 2018.
3. Grant awards will not exceed \$157,665 in the first year of the grant.

Review Criterion	Points Possible
Scope of Work	
Abstract: Goals, objectives, and funding requested reflect a clear understanding of the 21 st Century CURES ECHO training model project	5
Project description components:	
a. Demonstration that applicant meets the minimum requirements to apply for the grant	20
b. Reasonable plan for ECHO development and rollout, including obtaining subject matter expertise	35
c. Reasonable plan for conducting ECHO mentorship and Continuing education webinars/teleconference calls, including plans for marketing to prescribers	20
e. Applicant demonstrates reasonable plan for coordination of collection and reporting of data that meets OhioMHAS data collection needs	10
Technical Score	90
Budget: Program cost is reasonable and realistic	20
Total Score	110
Rating	Explanation
0	Is Not Addressed. Proposal does not comply with the requirement and/or does not address expectations.
1-2	Weak. Proposal does not substantially meet the requirement and/or does not substantially meet expectations.
3-4	Meets. Proposal meets the requirement, and meets expectations.
5	Exceeds. Proposal exceeds the requirement and exceeds expectations.

Conditions of Award

- Awardee will work with OhioMHAS and other stakeholders on all aspects of the 21st Century CURES project throughout the duration of this project.
- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.

- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final proposal with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the proposal. Errors and omissions may result in lower evaluation scores or rejection of the proposal.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).
- The Department reserves the right to change the conditions of the grant or discontinue the grant if money is not allocated to the states as expected or if the federal government changes the conditions of the federal grant, or if the awardees performance is not adequate.

**Deadline for submission of all proposals is Friday August 25th, 2017 by 5:30PM
Eastern Daylight Savings Time to:
CURESWORKFORCE@mha.ohio.gov**