



Application for the Curricula Development Grant

(MHA-18-MEDDIR-CurriculaDevelopment-027)

Funding Period SFY 2018: July 1, 2017 – April 30, 2018

John R. Kasich, Governor
Tracy J. Plouck, Director

RFA PURPOSE

The 21st Century Cures Act was passed by Congress and signed into law in late 2016. It is designed to modernize health care through enhanced innovation, research and communication, leading to better patient outcomes. The Act also makes available to states new funding through the Substance Abuse and Mental Health Services Administration to combat the prescription opioid and heroin crisis. SAMHSA's State Targeted Response (STR) project funding will provide over \$970 million to states and territories over the next two years, beginning in fiscal year 2017. Ohio will receive over \$26 million dollars in FY 2017 and is eligible for additional funding in FY 2018.

Ohio's Opioid STR project goals focus on building a community system of care (prevention, early intervention, treatment and recovery support) that emphasizes service integration between physical health care, emergency health care, behavioral health care, criminal justice, and child welfare. Strategies and activities undertaken for this effort build upon Ohio's on-going efforts to address the opioid epidemic and are designed to reduce overdose deaths and enhance the ability of individuals with opioid use disorder to receive treatment using evidence-based approaches. This focus represents a high-impact opportunity to strengthen Ohio's comprehensive response to the state's opioid issues.

OhioMHAS seeks applications to coordinate the development of standardized curricula that are used to educate professionals about causes and consequences of opioid use disorder. The awardee will coordinate, manage, and assist in all curricula development including document creation, script writing, and video production using expert panelists designated by OhioMHAS to develop content. Awardees must involve appointed OhioMHAS staff (or their contractors) to review all material created for final approval.

Curriculum Development Scope of Work

Expert Panelists

OhioMHAS will assemble a large team made up of a 20-member physician clinical advisory group (CAG) and experts from the fields of interest (e.g. trauma, obstetrics, child welfare, and criminal justice) to provide consultation on curricula content. The department will designate the workload for each panelist. Some panelists will be paid a one-time stipend for their work, while others will contribute their work in-kind. The awardee will be responsible for managing the payment of expert stipends when applicable.

Curricula Development

The awardee will manage, coordinate, and assist expert panelists to develop each curriculum. The awardee will ensure that all deliverables are met from each of the team members (e.g., training content and scripts are delivered in a timely manner). The awardee will review all materials for accuracy and completeness prior to submitting all work under development to OhioMHAS for review. Awardees are expected to actively participate in all calls and webinars related to curriculum development. Awardees will produce the content in an order designated by OhioMHAS staff. The following list of course content will be developed as part of this process; however, course titles may change at the discretion of OhioMHAS:

- Fundamentals of Prevention of Opioid Abuse and Dependence
- Fundamentals of Addiction
- Getting a Physician Practice Ready to Use the Waiver
- Basics of Motivational Interviewing
- Prescribing Best Practices (including federal and state guidelines)

- Basics of MAT
- MAT and Child Welfare Professionals
- MAT and Pregnancy
- MAT in General Primary Care and Family Practice Settings
- MAT in Psychiatric Settings
- MAT in Emergency Department Settings
- MAT in Adolescent Medical Settings
- MAT in Obstetric Settings
- MAT and Non-Prescribing Professionals
- MAT in Recovery Community Organizations
- Managing Pain in Patients with Opioid Use Disorders
- Trauma Informed Approaches
- Vicarious Trauma Overview
- Vicarious Trauma for EMS
- Vicarious Trauma for CPS Workers
- Vicarious Trauma for Peer Support Workers
- Vicarious Trauma for Foster Care Parents
- Criminal Justice and MAT

Webinar Development

Curriculum developed by the awardee and expert panelists will be launched through the OhioMHAS e-Based Academy. Each curriculum should be at least one hour long and contain one to two video vignettes that last at least 6 minutes. Video vignettes will have one or more professional actors. The awardee should supplement an extra 2.5 minutes per module with additional engaging visuals and animations. Parallax (or a comparable program with similar features) components should provide a strong component of each training module. The awardee may subcontract for production of the video and parallax components.

DATA COLLECTION AND REPORTING

As authorized in Ohio Revised Code Section 5119.61, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) will collect information and data from awardees. This information and data are outlined in the Reporting Requirements, which will be distributed with all the Notices of Award. These Reporting Requirements will be available on the OhioMHAS website. Reporting requirements, such as expenditure reports and quarterly program summary reports, will be reviewed by OhioMHAS staff. Failure to comply with reporting requirements may be considered a breach of the funding award and shall result in further action by OhioMHAS.

Additional Data Collection

Other data required to be reported from other awardees includes: ▪ Monthly performance metrics displayed on Gantt chart that documents each training development phase. Specific metrics will be developed in coordination with OhioMHAS staff.

Performance Assessment

Awardees are expected to participate in a performance assessment as needed, including monthly reviews with OhioMHAS staff.

PROGRAM OPERATIONS AND MANAGEMENT

Eligible Applicants

Applications will be accepted only from organizations that have experience 1) developing standardized educational curricula for the behavioral health field and 2) coordinating a team of healthcare and other professionals to produce the educational curricula.

Permissible Use of Funds: Costs may be related to the organization and management of the curriculum development project, salary for staff, salary for expert panel (\$54,500 total to be included in budget proposal), and funds for awardee or subcontractors to produce video vignettes with professional actors and parallax components.

APPLICATION GUIDELINES

Application page limit is eight, single-spaced pages in 12 point Times New Roman font. This page limit does NOT include the face sheet (Attachment 2), the curricula examples, the budget narrative, or budget expenditure form (Appendices 1 and 2). Applications must include the following:

A. Scope of Work

1. Face sheet (Attachment 2)
2. Abstract - Summary of how all curriculum development services will be implemented and total amount of funding requested. (300 words or less)
3. Project Description - Provide a description of the proposed project that includes the following:
 - a. Demonstration that applicant meets the minimum requirements to apply for the grant
 - b. Plan for managing and coordinating the overall curriculum development effort
 - c. Plan for managing the individual components of the curriculum development effort including managing the team (e.g., CAG and other expert stakeholder groups), review of materials, and ensuring all parties assigned to curriculum development meet the deliverables
 - d. Plan for coordination of collection and reporting of data
 - e. Provide examples of previous web-based curricula developed for professionals
 - f. Budget Expenditure Form (Appendix 1) and Budget Narrative (Appendix 2) documenting implementation period funds. Applications must include a budget and budget narrative that identifies all costs to complete the project as described in the application, as well as how OhioMHAS funds, and other resources will be used.

B. RFA Questions and Updates

1. The Request for Application, accompanying documents and all questions and answers will be posted on the OhioMHAS website at: <http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725>
2. All questions must be submitted electronically no later than **Wednesday August 30th, 2017 by 5:30PM** to OhioMHAS at: CURESWORKFORCE@mha.ohio.gov
3. No questions will be answered after the deadline. You may **NOT** contact any OhioMHAS staff member directly with questions regarding this RFA. Contacting staff directly with questions could result in disqualification of an application.

4. Responses to all frequently asked questions (FAQ) will be posted to the OhioMHAS website at <http://mha.ohio.gov/http://mha.ohio.gov/Default.aspx?tabid=725> and will be updated frequently.

C. Application Submission

1. All applications must be submitted electronically to: CURESWORKFORCE@mha.ohio.gov by **Friday September 1 2017 at 5:30PM EDT.**

2. No faxed, mailed or hand carried applications will be accepted.

D. Award

1. Awards are expected to be announced in August for project implementation to begin no later than September 1, 2017.

2. All state fiscal year 2018 funds should be obligated by April 30, 2018.

3. Grant awards will not exceed \$759,732 during the award period of the grant. This amount includes the \$54,500 that will be paid out to expert panel members.

Review Criterion	Points Possible
Scope of Work	
Abstract: Plan for implementing curriculum development efforts, and funding requested reflect a clear understanding of the 21 st Century CURES Curriculum Development project	5
Project description components:	
a. Demonstration that applicant meets the minimum requirements to apply for the grant	5
b. Reasonable plan for managing, coordinating, and assisting the overall curriculum development effort	10
c. Reasonable plan for managing the individual components of the curriculum development effort including managing the team (e.g., CAG and other expert stakeholder groups), review of materials, and ensuring all parties assigned to curriculum development meet the deliverables	30
d. Reasonable plan for coordination of collection and reporting of data	10
e. Examples of previous web-based curricula developed for professionals	20
Technical Score	80
Budget: Program cost is reasonable and realistic	20
Total Score	100
Rating	Explanation
0	Is Not Addressed. Proposal does not comply with the requirement and/or does not address expectations.
1-2	Weak. Proposal does not substantially meet the requirement and/or does not substantially meet expectations.
3-4	Meets. Proposal meets the requirement, and meets expectations.
5	Exceeds. Proposal exceeds the requirement and exceeds expectations.

Conditions of Award

- Awardee will work with OhioMHAS on all aspects of the 21st Century CURES Curriculum Development project throughout the duration of this grant period.
- Awardee will attend required training, technical assistance and/or meetings as per SAMHSA and/or OhioMHAS request including monthly status meetings with the OhioMHAS project director.
- As authorized in Ohio Revised Code Section 5119.61, OhioMHAS will collect information and data from awardee. Awardee will provide required information and data electronically, through online reporting systems. All information and data will be reviewed by project staff. Failure to comply with reporting requirements shall result in further action by OhioMHAS, which may include withholding of funds.
- The Department reserves the right to make no award, make an award for a lesser amount, make an alternative award for the specified project or make an award for a shorter duration. The Department reserves the right to ask clarifying questions, issue conditional awards, and negotiate a best and final proposal with one or more applicants(s). The Department reserves the right to waive errors and omissions that do not materially affect the application. Errors and omissions may result in lower evaluation scores or rejection of the application.
- Awardee will be solely responsible for reporting, withholding, and paying all employment related taxes, payments, and withholdings for his/her self and any personnel, including but not limited to: Federal, State, and local income taxes, social security, unemployment or disability deductions, withholdings, and payments.
- Awardee must execute OhioMHAS Agreement and Assurances upon notice of award. (For reference, a copy of the Agreement and Assurances can be found in Attachment 1).
- The Department reserves the right to change the conditions of the grant or discontinue the grant if money is not allocated to the states as expected or if the federal government changes the conditions of the federal grant, or if the awardees performance is not adequate.

**Deadline for submission of all proposals is Sunday, August 27th, 2017 by 5:30PM
Eastern Daylight Savings Time to:
CURESWORKFORCE@mha.ohio.gov**