

Office of Prevention & Wellness
Strategic Prevention Framework (SPF) Partnerships for Success (PFS)
SFY 2017 – Sub-Recipients Request for Proposal (RFP)
Frequently Asked Questions (FAQ)

Q1: Page 6 of the RFP mentions a webinar. When will the webinar information be posted?

A: The webinar will occur on Friday, August 12th at 9:30a.m. See details below:

Title: Ohio SPF-PFS Intent To Apply Webinar

Purpose: OhioMHAS is offering grant funds to support the Partnership for Success initiative through a competitive RFP. This webinar will inform interested applicants about the project and proposal.

Date: August 12, 2016

Time: 9:30am-11:00am

Call in number: 1-877-621-0220.

Passcode: 228965#

Access Link:

<https://coalitiondrugfreecintiwebcombo.conferencinghub.com/GlobalMeet/NicoleSchiesler>

For a link to the webinar recording go to <http://pfs.ohio.gov/Webinars-Resources/Hot-Topics>

Q2: We plan on submitting a grant proposal for the SPF PFS grant. However, we need this in BOTH counties and it's hard to justify just seeking funding for one.

1. Should we apply twice - one for Marion and one for Crawford OR
2. Should we submit one application for the \$80,000 and use funds for both areas OR
3. Should we pick one county/area and apply for funds for just that community?

A: 1-3- It is up to the applicant to determine whether or not they have the human resources and fiscal capacity to submit two proposals for the SPF-PFS RFP. There are a number of ADAMHS Board areas in rural and Appalachian Ohio that comprise multiple counties in one area and it is permissible to apply for funds in more than one county (submit various applications for funding). Please keep in mind that the community substance abuse issues may be different in each of the counties although they reside in the same ADAMH Board area and therefore may require different strategies to address the prevention or reduction of consequence of underage drinking and the reduction of prescription drug misuse and abuse.

Q3: I was wondering is there an alternative if we can't make either of the Intent to Apply Meetings? Due to short notice on the dates my schedule is full and it will be probably be hard to get someone else to go in my place.

A: A webinar has been scheduled for Friday, August 12th at 9:30a.m. For a link to the recording go to <http://pfs.ohio.gov/>

Please note that applicants do not have to attend the Intent to Apply Sessions or the Webinar to submit an application for funding.

Q4: If our county borders another state, will partnerships that branch across state lines meet RFP requirements for "community collaboration"? In other words, what if some of our community stakeholders are across state lines?

A: Yes, community stakeholders from another state are allowable.

Q5: If an organization serves two counties, and one county received SPF SIG funding, can the organization apply for SPF-PFS funding for the other eligible county?

A: Yes.

Q6: Will my organization need to gather data about an age group for which we are not already collecting information and will we need to provide prevention services for that age group?

A: Yes.

Q7: Can we use grant funds to purchase food, even if it is to be used as an incentive?

A: No.

Q8: Will my organization/county be ineligible for funding if our budget request from OhioMHAS exceeds \$80,000?

A: Yes.

Q9: Will my organization/county be ineligible for funding if an eligible cost is placed in the wrong category/line item?

A: No, but a budget revision may be required.

Q10: Is there a match or cost-sharing requirement?

A: No

Q11: Will the \$80,000 be offered for the remaining years in the grant?

A: This grant will be awarded for an initial period, 10/01/16 -- 06/30/17 and may be renewable for up to two subsequent state fiscal years, dependent on the availability of federal funds and on demonstrated progress toward outcomes.

Q12: Can my organization hire someone specifically for this grant?

A: Yes, the hiring of a program coordinator is an eligible expense.

Q13: Is there a single document that references all of the grant's requirements?

A: Yes. Please refer to the RFP posted on the OhioMHAS website www.mha.ohio.gov under the Funding tab in the Funding Opportunities section.

Q14: Once submissions have been scored, will OhioMHAS offer feedback to organizations about their grant application?

A: Yes, a scoring summary sheet will be provided upon request.

Q15: Do organizations need to apply through the Grand Funding Management System (GFMS)?

A: No, however, funded applications will need to be entered into GFMS by 12:00 pm (noon) on 11/4/16.

Q16: How many grants will be awarded?

A: Up to 12 grants may be awarded.

Q17: How were rural counties classifications determined?

A: The rural county designations are made according to the standard metropolitan statistical area classifications.

Q18: Do we have to select a program from a list?

A: No. OhioMHAS anticipates that year 1 funding activities will focus on assessment, capacity building, and planning.

Q19: If there is a health assessment currently being conducted, can we use that data or do we need new data for our application for funds?

A: You do not need to collect additional data to apply for funding. Use the last available data in your community.

Q20: Where do we get SEOW data?

A: Ohio's SEOW data is available at <http://www.networkofcare.org/splash.aspx?state=ohio>.

Q21: What are SAMHSA's requirements for stipends or incentives?

A: Stipends or incentives may be allowable if costs are reasonable and are an integral part of prevention programming. OhioMHAS reserves the right to request a budget revision before awards are made.

Q22: Can grant funding cover the cost of someone becoming an OCPS?

A: Yes the funds can be utilized to obtain the Ohio Certified Prevention Specialist Credential.

Q23: Can the funds be used to provide substance abuse prevention education programming for children under the age of 12?

A: Permissible use of fund are for costs related to (1) development of the community stakeholder team, (2) engagement in the SPF, and (3) collection community outcomes data as outlined in the Proposal Guidelines Section 7 as required by SAMHSA. OhioMHAS anticipates that year 1 funding activities will focus on assessment, capacity building, and planning.

Q24: In attachment 2, Budget Line Item form, would you prefer we enter a 12-month annual salary or the employee's projected 9-month salary from 10/01/2016 – 06/30/2017.

A: It is permissible to enter the 12 month annual salary. OhioMHAS reserves the right to request a budget revision before awards are made.

Q25: Are we allowed to address both goals of alcohol & prescription drug abuse? Or can we only select one or the other?

A: Yes it is permissible to address both substances.

Q26: Are grant applicants required to address both goals for this grant, prevent or reduce consequences of underage drinking for persons aged 12 to 20 and reduce prescription drug misuse and abuse among persons aged 12 to 25, or choose 1 goal to address?

A: All grant applicants are required to answer all questions as stated in RFP. Please note #7 on RFP states if awarded, SAMHSA requires local grantees to report at least one consumption indicator, one consequence indicator, and one intervening variable for each goal (i.e., six measures per local grantee) on an annual basis.

Q27: Can we write the grant to address just prescription drug misuse and NOT underage alcohol use? And if we choose to just address prescription drug misuse do we still answer the questions about underage alcohol use?

A: No all grant applicants are required to answer all questions as stated in RFP. Please note #7 on RFP states if awarded, SAMHSA requires local grantees to report at least one consumption indicator, one consequence indicator, and one intervening variable for each goal (i.e., six measures per local grantee) on an annual basis.

Q28: Under Conditions of Award, #9 indicates any applicant implementing prevention or treatment services, not otherwise exempted, must be OhioMHAS certified prevention or treatment provider.

- a. Phase 1 (Oct 1, 2016 – June 30, 2017) has been described as the assessment, capacity and planning phase. Could you elaborate more about the role of certified prevention in this phase? Or can an applicant submit their RFP with the intention of being certified by 6/30/2017?
- b. Does #9 read as OhioMHAS certified prevention provider OR OhioMHAS certified provider (one without prevention certification)?

A: Assessment, Capacity and Planning are phases of the SPF and are integral to this grant. If the applicant agency is in the process of becoming OhioMHAS prevention certified the entity is eligible to apply for this grant opportunity. As stated #9 under Conditions of Award indicates any applicant implementing prevention or treatment services, not otherwise exempted, must be OhioMHAS certified prevention or treatment provider.

Q29: If an ADAMHS Board is the entity applying for the grant, should they be listed on the community stakeholder table and must they sign a letter of commitment?

A: Yes

Q30: Are per diems allowable for travel?

A: Allowance for meal per diems are acceptable only with overnight lodging accommodations and mileage is allowable for travel related to the grant as deemed acceptable by OhioMHAS.

Q31: Regarding prevention certification, do Project Coordinators have to be prevention certified, or does the organization have to be certified?

A: The Project Coordinator does not have to be prevention certified upon application of the RFP, however, it is the expectation of OhioMHAS that the Project Coordinator earn their Ohio Certified Prevention Specialist credentials as a part of this grant process. With regards to the organization, under conditions of the award, #9, indicates any applicant implementing prevention or treatment services, not otherwise exempted, must be OhioMHAS certified prevention or treatment.

Q32: We are concerned about the data collection for this opportunity. The questions are similar to Youth Risk Behavior Surveillance System and Drug Free Community questions but are not exactly the same. Youth in our area are already being surveyed using the YRBS and DFC questions, and adding similar but slightly different questions is not feasible. Is there any flexibility on the wording of the questions that would allow us to align the questions with the YRBS and DFC surveys?

A: For the RFP response, attention to exact match of survey items is not necessary. If funding is awarded to a community, then training and technical assistance will be provided to ensure that all communities meet the data reporting requirements as outlined by SAMHSA.

Q33: Will the webinar be made available as well as the powerpoint? Both were really helpful and it would be nice to go back through it as we fill out the grant paperwork.

A: Please refer to the FAQ Question 1 Responses for access to the webinar recording.

Q34: When answering sections, 2-7, do you want us to answer them in paragraphs or answer them like the a, b, c, d format like how it has the breakdown of what questions to answer. Do you want us to list the questions and then answer? For example:

Section 2: Background about your community

- a. Describe your community demographics, and include available information about the number of youth and young adults ages 12 to 25, percent by gender and race/ethnicity, economic data, average education, and any other relevant information.

Our background.....

- b. What population do you intend to serve through this grant process? Include the zip code(s) of the priority population(s).

Our main target area will be Celina, having a zip code of 45822, but we will also intend to reach the surrounding communities

OR

Section 2: Background about your community

Our community demographics.....

Our main target.....

A: It is not necessary to re-state the question, as this will limit your space. As stated in the RFP Page 2 under Proposal Guidelines; please number each element of your proposal to correspond with the sections below.

Q35: Is a project that proposes to serve a multi-county area permissible? This proposal would have one overarching administrative structure but county specific plans for each county.

A: Please see FAQ responses to Questions 2, Answers 1-3.

Q36: Can data from persons aged 12-18 be used to represent the whole target population (i.e., 12-20 and 12-25) for the data collection requirement?

A: Please make sure to complete the table in Attachment 3 for Required Data Collection. If funding is awarded to a community, then training and technical assistance will be provided to ensure that all communities meet the data reporting requirements as outlined by SAMHSA.

*****Please note all FAQs that are sent in 8/15 – 8/19 will be posted on 8/26**