



**Department of
Medicaid**

John R. Kasich, Governor
Barbara R. Sears, Director

Training Guide: County Court Agent

CCRB 58376 – Grant Courts Access to MITS to see
Managed Care Enrollment for Members of ATP

Agenda

1. Overview
2. Case Management
3. Create a New County Court Agent ID
4. Access the Secure Portal to Complete Registration
5. Search & View the Recipient's Eligibility
6. Logout from the Secure Portal
7. Password Reset
8. Notifying the plans
9. Questions

Overview of Ohio Medicaid

- Nearly 3 million Ohioans receive their health care via Ohio Medicaid program, making it Ohio's largest health insurer
- Ohio Medicaid contracts with more than 83,000 active providers including hospitals, nursing homes, physician offices, dentist and community based providers
- 93% of Medicaid enrollees are enrolled in a Medicaid managed care plan (MCP) who is responsible for their health care needs



Medicaid SUD Benefit

Beginning January 1, 2018

Outpatient

- Assessment
- Psychiatric Diagnostic Evaluation
- Counseling and Therapy
 - Psychotherapy – Individual, Group, Family, and Crisis
 - Group and Individual (Non-Licensed)
- Medical – including for withdrawal management
- Medications – including for withdrawal management
- Buprenorphine and Methadone Administration (OTPs)
- Urine Drug Screening
- Peer Recovery Support
- Case Management



Residential

- Per Diems supporting all six residential levels of care including:
 - Clinically managed through medically monitored
 - Two residential levels of care for withdrawal management
- Medications
- Buprenorphine and Methadone Administration (OTPs)



Behavioral Health Benefit Changes of Interest to Specialized Dockets, Effective January 1, 2017

Opioid Treatment Programs (OTP) Updated Benefit Updated January 1, 2017

- In ADDITION to the outpatient benefit described on slide 5, the OTP benefit was updated for January 1, 2017 to include Medicaid coverage of:
 - ✓ Medications – Buprenorphine-based medications (SAMHSA certificate), injectable/nasal naloxone and oral naltrexone (Ohio Board of Pharmacy)
 - ✓ Medication administration
 - ✓ Collection of blood samples for external laboratory testing

OTP Licensure and Certification

OTP Methadone License: Ohio Medicaid recognizes and enrolls OTPs that are licensed by OhioMHAS under Ohio Administrative Code 5122-29-35. These OhioMHAS licensed programs are authorized to administer methadone.

OTP Certification: Ohio Medicaid recognizes and enrolls OTPs that are certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) under 42 CFR §8.11(21 U.S.C. 823(g)(1)). These SAMHSA certified programs are authorized to administer buprenorphine based medications.

Behavioral Health Benefit Changes of Interest to Specialized Dockets, Effective January 1, 2018

Urine Drug Screening

- Coverage of point of service/point of care medically necessary random urine drug screening
- Supports immediate clinical response based upon result
- Medicaid payment rate adjusted to reflect cost of sample collection and “smart cups/iCups/dip stick test”
- Laboratory testing is still available when medically necessary. SUD treatment agency sends sample to lab for testing and lab bills Medicaid Managed care plan or MyCare Ohio plan.



- Medicaid continues to cover medically necessary laboratory testing.



Behavioral Health Benefit Changes of Interest to Specialized Dockets, Effective January 1, 2018

Effective January 1, 2018: New Services Added

New Services added:

- ✓ SUD Residential Treatment
- ✓ Peer Recovery Support Services
- ✓ Assertive Community Treatment for adults with serious mental illness
 - ACT teams required to integrate SUD outpatient treatment for patients with dual diagnosis
- ✓ Intensive Home Based Treatment for youth at risk of being removed from their homes
 - Focus on treating the family - not just the youth - and teaching coping skills
- ✓ Therapeutic Behavioral Services (TBS)
- ✓ Psychosocial Rehabilitation (PSR)
- ✓ Office based electrocardiogram
- ✓ Psychological testing

What is Managed Care?

- Under a managed care model, the state pays Medicaid Managed Care Plans (MCPs) a monthly rate to cover the health care needs of every member.
 - » This is known as a per member/per month (PM/PM) **capitation payment**
 - » MCPs are responsible to contract with health care providers to deliver medically necessary services to Medicaid members
 - » Health care providers are paid by MCPs for the services they deliver.
 - » MCPs must meet state set standards for access and adequacy of provider panel in every region of the state.
 - » MCPs are held to certain health performance standards for their covered members.

How can MCPs support ATP program partners?

- Arrange medically necessary behavioral and physical health services (e.g., MAT, psychosocial services)
- Identify and remove barriers for the ATP participant to receive optimal care
 - E.g., eliminate prior authorization on MAT for ATP participants
- Locate contracted treatment providers
- Link to additional benefits offered by MCP and/or community services and supports – e.g., transportation, food, clothing, utilities, housing
- Connect to usual source of primary care
- Single point of contact

Collaboration between ATP partners

- Simplify communication processes between all partners to assist participants in their recovery
 - Request that participating Specialized Docket courts identify the participant's payor and initiate communication with the MCP
 - Provide access to the courts to the Medicaid Information Technology System to confirm eligibility
 - Communication is key because it helps:
 - Assure that participants are referred to treatment providers
 - Remove administrative barriers (i.e., prior authorization) that currently exist for certain forms of MAT
 - Activate the services and supports offered by the MCPs
- Targeted date for system access: January 1, 2019

1. Create a New County Court Agent ID

Go to the MITS Public Portal using URL:

<https://portal.ohmits.com/Public/Providers/tabId/43/Default.aspx>

In the **County Court Agent Setup** box, click on “*Click here to setup your agent account*” hyperlink.

County Court Agent Setup Panel

The screenshot shows the Ohio Department of Medicaid website. The header includes the Ohio logo, navigation links (About ODM, Our Services, Resources, News & Events), and a search bar. Below the header is a navigation bar with links to Home, Consumers, Providers (highlighted), Trading Partners, Public Information, Publications, Admin, and Host. The main content area is divided into two columns. The left column contains links to Provider Home, Search Provider Directory, Fee Schedules, Search Publications, and Medicaid Managed Care Program. The right column contains links to Login to secure site, Provider Enrollment, Provider Setup/Registration, Agent Setup, County Court Agent Setup (highlighted in yellow), Quick Links, and Accounting Firm Setup. A speech bubble points to the County Court Agent Setup link.

Ohio
Department of Medicaid

About ODM | Our Services | Resources | News & Events

Home Consumers **Providers** Trading Partners Public Information Publications Admin Host

enrollment enrollment tracking search long-term care account setup

Ohio Department of Medicaid

Provider Home

Using the Provider Enrollment wizard, applicants are guided through the necessary steps to complete and submit an enrollment application to become a Medicaid provider. After logging in to the Secured Site, providers can use self-service tools to manage their account, access their mailbox, update demographic information, exchange data files, request eligibility verification, and process claims, prior authorizations, and referrals.

Search Provider Directory

Allow a user to perform searches for providers and community resources by different search criteria such as county, city, state, or zip code.

Fee Schedules

View schedules based on provider types in PDF/HTML/CSV

Search Publications

Allow a user to perform a search for a publication and view the document.

Medicaid Managed Care Program

Ohio Medicaid contracts with Managed Care Plans (MCPs) to provide quality health care to many Ohio Medicaid consumers.

Login to secure site

- Click Here to Login

Provider Enrollment

To enroll as a new Medicaid Provider:

- Provider Enrollment Application
- Check Enrollment Application
- Enrollment FAQs

Provider Setup/Registration

If you have a 7 digit Ohio Medicaid Provider Number: Click here to register for MITS access.

- Click here to setup your account

Agent Setup

If you are a provider employee or doing work on behalf of a provider

- Click here to setup your agent account

Note: Provider must approve.

County Court Agent Setup

If you are a county court agent working on behalf of ODM

- Click here to setup your agent account

Note: ODM must approve.

Quick Links

- Apply to be a HOME Choice Provider
- ODM Provider Page

Accounting Firm Setup

If you are an accounting firm and working on behalf of a provider.

- Click here to setup your accounting firm account

Note: Provider must approve.

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Allows County Court Staff to enroll as a County Court Agent. The link will take them to the "Terms of Service" page.

Click the link under
**County Court
Agent Setup.**

Terms of Service page – to confirm that the user has read and agreed to the Terms of Service in order to allow access to "Register as a County Court Agent" page

Terms of Service

In order to complete the registration process, please read the Court Web Portal User Agreement below, check the agreement box indicating that you have read the Terms of Service agreement and then click on the "I Agree" button if applicable. It may be necessary to scroll down on the outside of the gray window on the right (not within the white agreement box) to see the "I Agree" button.

OHIO MEDICAID INFORMATION TECHNOLOGY SYSTEM: COURT WEB PORTAL USER AGREEMENT

This User Account Agreement (Agreement) is made by and between the State of Ohio Department of Medicaid (ODM) and, a court with a data share agreement approved by ODM who has signed up for an account on this website (User).

This Agreement shall be governed by the laws of the State of Ohio. The Agreement shall remain in effect until January 1, 2099, or until terminated by either party.

Pursuant to this Agreement, the User agrees to use the Ohio Medicaid Information Technology System (OH MITS) including system inquiry, on-line update, printed reports, and other services provided by ODM.

User agrees to use the OH MITS in accordance with the federal and state Medicaid confidentiality laws and all applicable regulations when creating, receiving, maintaining, or transmitting confidential information (HIPAA).

User agrees to use the OH MITS in accordance with the physical safeguards to prevent any use and/or disclosure/re-disclosure of confidential information or provided for by this Agreement.

User agrees not to use any automated script to submit any form or other automated entry into OH MITS. User agrees that User will not use any robotic scraper or other automated means to access OH MITS for any purpose, including, but not limited to performing "offline" searches and mirroring, without the express written permission of ODM.

User agrees that User will not:

☐ Yes, I have read the Terms of Service agreement

Clicking "I Agree" constitutes a signature of this Agreement. By signing this Agreement, I acknowledge that I have read and understand this Agreement, and I consent to be bound by all of the terms and conditions listed herein. I understand that any failure to comply with this Agreement may result in sanction, including the termination of my User Account.


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"I Agree" button will be disabled until the user scrolls through to the end of the service agreement and checks the box.



When “Disagree” button is clicked on the Terms of Service page – Agreement Rejected will be displayed


☐ Yes, I have read the Terms of Service agreement




Clicking "I Agree" constitutes a signature of this Agreement. By signing this Agreement, I acknowledge that I have read and understand this Agreement, and I consent to be bound by all of the terms and conditions listed herein. I understand that any failure to comply with this Agreement may result in sanction, including the termination of my User Account.

[Privacy](#) | [Disclaimer](#)

Ohio.gov | Medicaid Information
Technology System



Register As New User
Medicaid Information Technology System

 Agreement Rejected

[Privacy](#) | [Disclaimer](#)

County Court Agent Account Setup – Registration page

Register as a County Court Agent

Enter your personal information and press **Register** when finished.

*First Name:

✖ Required

Middle Initial:

*Last Name:

✖ Required

*Email Address:

✖ Required

Telephone Number:

*User ID:

✖ Required

*Password:

✖ Required

*Confirm Password:

✖ Required

Your User ID must meet the following criteria:

- Minimum of 6 characters in length
- Maximum of 8 characters in length
- Mandatory 1 number (no more than or no less than, just 1 number)

Your Password must meet the following criteria:

- Minimum of 8 characters in length
- Maximum of 15 characters in length
- Minimum of 1 alphabetic character
- Minimum of 1 numeric character
- Maximum number of sequential characters is 6
- Cannot be the same as your User ID
- Passwords are case sensitive

Register

Cancel

* required

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When “Cancel” button is clicked on the Register as a County Court Agent page, MITS login page will be displayed

*User ID:

✖ Required

*Password:

✖ Required

*Confirm Password:

✖ Required

Register

Cancel


* required

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- Maximum of 15 characters in length
- Minimum of 1 alphabetic character
- Minimum of 1 numeric character
- Maximum number of sequential characters is 6
- Cannot be the same as your User ID
- Passwords are case sensitive

Ohio.gov

Medicaid Information
Technology System



Sign In

Medicaid Information Technology System

To sign in, please enter your User ID and Password

User ID:

Password:

Whoever knowingly, or intentionally accesses a computer or a computer system without authorization or exceeds the access to which that person is authorized, and by means of such access, obtains, alters, damages, destroys, or discloses information, or prevents authorized use of the information operated by the State of Ohio, shall be subject to such penalties allowed by law. All activities on this system may be recorded and/or monitored. Individuals using this system expressly consent to such monitoring and evidence of possible misconduct or abuse may be provided to appropriate officials. Users who access this system consent to the provisions of confidentiality of the information being accessed, but have no expectation of privacy while using this system.

In the event that an unauthorized user is able to access information to which they are not entitled, the user should immediately notify the site administrator

☐ Yes, I have read the agreement

Login

[Help FAQ](#)

[Help Reset Password?](#)

[Forgot Your User ID?](#)

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County Court Agent Registration Request Submitted – Confirmation page

Register As New User

Medicaid Information Technology System



Your registration request was successfully submitted.
Please wait 30 minutes for the process to fully
complete before accessing the site.

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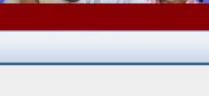
2. Access the Secure Portal to Complete Registration

After 30 minutes, go to the MITS Login page URL:
<https://www.ohmits.com>

MIT S Login page – requires User ID and Password used on Registration Request Form to login

Ohio.gov

Medicaid Information
Technology System



Sign In

Medicaid Information Technology System

To sign in, please enter your User ID and Password

User ID:

Password:

Whoever knowingly, or intentionally accesses a computer system without being authorized, and by means of such access, obtains information operated by the State of Ohio, shall be subject to criminal sanctions. Individuals using this system expressly consent to be monitored. Users who access this system consent to the collection, use, and disclosure of their information by the State of Ohio for the purpose of providing Medicaid services. Users who access this system consent to the collection, use, and disclosure of their information by the State of Ohio for the purpose of providing Medicaid services. Users who access this system consent to the collection, use, and disclosure of their information by the State of Ohio for the purpose of providing Medicaid services.

In the event that an unauthorized user is able to access this system, which they are not entitled, the user should immediately notify the site administrator

☐ Yes, I have read the agreement

Login

[Help FAQ](#)

[Help Reset Password?](#)

[Forgot Your User ID?](#)

The Agreement box must be checked to login.


Privacy | Disclaimer

Verification Required – “I’m not a robot”

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Technology System

Verification Required
Medicaid Information Technology System

☐ I'm not a robot



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Technology System

Verification Required
Medicaid Information Technology System

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Select all squares with
bicycles
If there are none, click skip

☒ ☒ ☒ ☒


☒ ☒ ☒ ☒


☐ ☐ ☐

Verification Required

 Medicaid Information
Technology System

Verification Required
Medicaid Information Technology System

 I'm not a robot


reCAPTCHA
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Forgotten Password Challenge Questions

Forgotten Password Challenge Questions

Setting the challenge questions will allow the reset of your password in the case it's forgotten. You must enter a question and answer. When you click on the "Forgot My Password?" link on the Sign In page you must type the answer to the question.



Challenge Questions must be entered before continuing.

What was the name of your elementary / primary school?

Answer:

school

Confirm Answer:

school

What is your mother's / father's date of birth? (month & day) e.g. 0307

Answer:

0307

Confirm Answer:

0307

What is your mother's maiden name?

Answer:

name

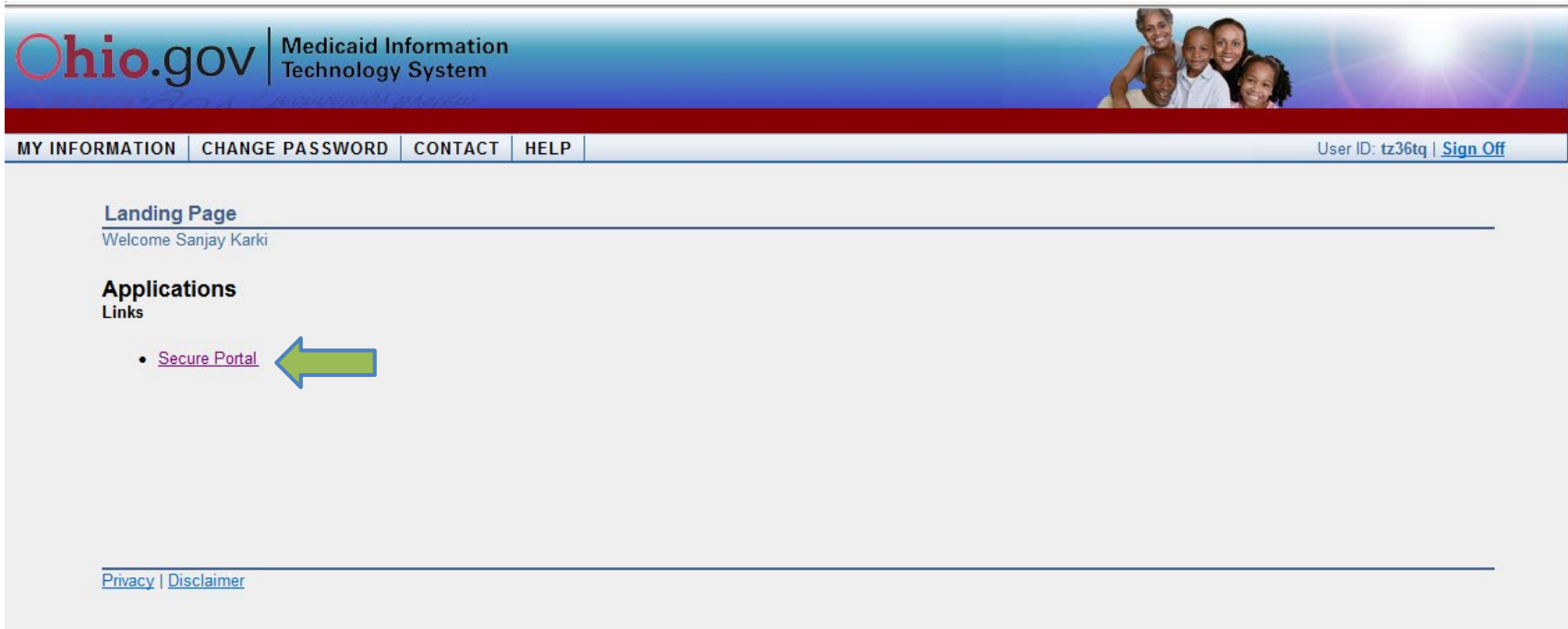
Confirm Answer:

name

OK

The Challenge Questions page displays only the first time the agent logs in to MITS.

Landing Page – Secure Portal



The screenshot shows the landing page of the Ohio.gov Medicaid Information Technology System. The header features the Ohio.gov logo and the text "Medicaid Information Technology System" on the left, and a family photo on the right. Below the header is a navigation bar with links: MY INFORMATION, CHANGE PASSWORD, CONTACT, and HELP. On the right side of the navigation bar, it displays "User ID: tz36tq" and a "Sign Off" link. The main content area has a "Landing Page" section with a welcome message "Welcome Sanjay Karki". Below this is an "Applications" section with a "Links" subsection. A single link, "Secure Portal", is listed and highlighted with a green arrow pointing to it. At the bottom of the page, there are links for "Privacy" and "Disclaimer".

Ohio.gov | Medicaid Information Technology System

MY INFORMATION | CHANGE PASSWORD | CONTACT | HELP

User ID: tz36tq | [Sign Off](#)

Landing Page
Welcome Sanjay Karki

Applications
Links

- [Secure Portal](#)

[Privacy](#) | [Disclaimer](#)

Logged in to Secure Portal

The screenshot shows the Ohio.gov Medicaid Information Technology System (MITS) secure portal. The header features the Ohio.gov logo, the text "Medicaid Information Technology System", a search bar, and a "Search" button. Below the header, a red banner displays the user's name "Welcome, LEOBARDO VARGAS" and the session information "Model Office B (R55) Thursday 11/08/2018 8:33:32 AM". A navigation bar contains two tabs: "Account" and "Eligibility". A speech bubble points to the "Eligibility" tab with the text: "Once the Agent successfully logs into the secure portal, the Agent ID is activated in the MITS system."

Ohio.gov | Medicaid Information Technology System

Welcome, LEOBARDO VARGAS Model Office B (R55) Thursday 11/08/2018 8:33:32 AM

Account Eligibility

Once the Agent successfully logs into the secure portal, the Agent ID is activated in the MITS system.

After Registration is Complete

- The ‘Eligibility’ menu will be available to County Court Agent in the secure portal but they will not have access to the “Eligibility Verification Request” panel until the ODM approver assigns the role “Portal ELG Cty Court” to the County Court Agent based on the ODM determined business process.

Access to Eligibility Verification Request Panel

- Complete and sign

[ODM 07078](#)

- Submit to

ATPaccess@medicaid.ohio.gov

Ohio Department of Medicaid
CODE OF RESPONSIBILITY
* PLEASE PRINT *

Name (First, MI, Last)		County		County Agency		Work Phone		Supervisor	
AGENCY TYPE: <input type="checkbox"/> ODM <input type="checkbox"/> Non-ODM State		<input type="checkbox"/> County <input type="checkbox"/> State Office		Contract Company Name		Bureau/Work Unit		Contract Telephone No.	
<input type="checkbox"/> Contract Employee		<input type="checkbox"/> CRISE <input type="checkbox"/> SETS <input type="checkbox"/> SACWIS <input type="checkbox"/> MMIS		ACCESS REQUESTED: (Local Security Coordinator/Supervisor use only)		<input type="checkbox"/> ODM network / email access		<input type="checkbox"/> Private/non-profit <input type="checkbox"/> Federal	
Novell Container		Existing RACF / Novell ID's		OTHER access					

PLEASE READ CAREFULLY

Security and confidentiality are a matter of concern for all users of the Ohio Department of Medicaid (ODM) information systems and all other persons who have access to ODM confidential data. Each person that is entrusted with an authorized ID to access ODM systems holds a position of trust relative to this information and must recognize the responsibilities entrusted to him/her in preserving the security and confidentiality of this information. Confidentiality requirements contained in law include, but are not limited to, 45 CFR Parts 160 and 164 through 5101.31, 5101.90, 3107.17, 3107.42, 3107.99, 3121.894, 3121.899, 3121.99, 3125.08, 3125.50, 3125.99, 4141.21, 4141.22 and 4141.99; and OAC rules 4141-43-01 through 4141-43-03.

An authorized user's conduct either on or off the job may threaten the security and confidentiality of this information. It is the responsibility of every user to know, understand and comply with the following:

- I acknowledge receiving and agree to abide by the ODM Information Security Policy and ODM Computer and Information Systems Usage Policy. These policies, available via the ODM InnerWeb or upon request, can also be provided by either my supervisor or the ODM Access Control Unit. It is my responsibility, as the person requesting access, to become familiar with these policies.
- I will not make or permit unauthorized uses of any information maintained by ODM, regardless of the medium in which it is kept.
- I will only access information about recipients of ODM benefits or services, or about ODM employees, that is collected and maintained on ODM or state computer systems for those purposes authorized by ODM, and as directly related to my official job duties and work assignments for, and on behalf of, ODM and/or a federal oversight agency.
- I will not seek to benefit personally or permit others to benefit personally from the use or release of any confidential information (as identified in federal and state laws and regulations) which has come to me by virtue of my work assignment.
- I will not exhibit or divulge the contents of any record to any person except in the conduct of my work assignment or in accordance with the policies of ODM.
- I will not knowingly include or cause to be included in any record or report false, inaccurate or misleading information.
- I will not remove or cause to be removed copies of any official record or report from any file from the office where it is kept, except in the normal conduct of my work assignment and in accordance with the policies of ODM.
- I will not violate rules and/or regulations concerning access and/or improperly use security entry cards or codes for controlled areas.
- I will not divulge or share either my security code(s) (e.g., sign-on, password, key card, PIN, etc.) or the security code(s) of any other person or entity who performs work for or with, receives benefits from, or who accesses ODM systems and/or facilities.
- I will not aid, abet or act in conspiracy with another or others to violate any part of this code.
- I will not load any personally-owned software or software not licensed to ODM on any ODM-owned equipment without "proper authorization," as defined in the ODM Information Security Policy.
- I will treat all case record material as confidential, and will handle Federal Tax Information (FTI) material with extra care. I understand that Internal Revenue Code Sections 7213(a), 7213A and 7431 provide civil and criminal penalties for unauthorized inspection or disclosure. These penalties include a fine of up to \$5000 and/or imprisonment of up to 5 years.
- I will also comply with the terms of any business associate or data sharing agreement that has been entered into by my employer.

In addition to applicable sanctions under federal and state regulations, violations of this policy will be reviewed on a case-by-case basis and may result in disciplinary action up to and including removal.

I have read, understand and will comply with this ODM Code of Responsibility.	
Applicant Signature	Date
Supervisor Signature	Date

1. Form Instructions: <http://innereb/omis/InfoSecurity/InfoSecindex.shtml> or FAX to 614-665-0118.

ODM 07078 (1/2018)


FOR Access Control Use ONLY

3. Search & View the Recipient's Eligibility

Go to the MITS Login page URL: <https://www.ohmits.com>

Agent's User ID and Password required to login

Ohio.gov | Medicaid Information Technology System



Sign In
Medicaid Information Technology System

To sign in, please enter your User ID and Password

User ID:

Password:

Whoever knowingly, or intentionally accesses a computer system without authorization, or obtains information from a computer system by means of such access, shall be deemed to have committed a crime. Information operated by the State of Ohio, shall be subject to monitoring. Individuals using this system expressly consent to be monitored by appropriate officials. Users who access this system consent to the expectation of privacy while using this system.

In the event that an unauthorized user is able to access information which they are not entitled, the user should immediately notify the site administrator.


☐ Yes, I have read the agreement


[Help FAQ](#)
[Help Reset Password?](#)
[Forgot Your User ID?](#)

The Agreement box must be checked to login.

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Secure Portal – Landing page

 Medicaid Information
Technology System




MY INFORMATION | CHANGE PASSWORD | CONTACT | HELP

User ID: tz36tq | [Sign Off](#)

Landing Page
Welcome Sanjay Karki

Applications
Links

- [Secure Portal](#)



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Eligibility Verification Request panel – allows a user to perform a recipient search to view eligibility

The screenshot shows the Ohio.gov Medicaid Information Technology System interface. At the top, there is a search bar and a "Search" button. Below this, a red banner displays "Welcome, LEOBARDO VARGAS" and "Model Office B (R55) Thursday 11/08/2018 8:32:01 AM". The main content area is titled "Eligibility Verification Request" and contains a form with the following fields:

Medicaid Billing Number	<input type="text"/>	Birth Date	<input type="text"/>
SSN	<input type="text"/>	DOS Date Format	MM/DD/YYYY <input type="button" value="v"/>
Procedure Code	<input type="text"/>	From DOS	11/08/2018
		To DOS	11/08/2018

At the bottom right of the form, there are "search" and "clear" buttons. A green arrow points to the "search" button. Below the form, a note states: "*This information is only valid for 'from date' to end of the month searched."

Search criteria must be one of the following combinations:

- SSN, Birthdate, and DOS
- Medicaid Billing Number, Birthdate and DOS

DOS must be less than or equal to the end of the current month.

Recipient Information Panel – displays eligibility associated with recipient that's been searched

Eligibility Verification Request

Medicaid Billing Number [REDACTED] Birth Date 10/01/2007
 SSN [REDACTED] DOS Date Format MM/DD/YYYY
 Procedure Code [REDACTED] From DOS 09/12/2018 To DOS 09/12/2018

*This information is only valid for 'from date' to end of the month searched.

Recipient Information

Medicaid Billing Number [REDACTED] SSN [REDACTED]
 Last Name [REDACTED] County of Residence MAHONING
 First Name [REDACTED] County of Eligibility
 Gender FEMALE County Office https://jfs.ohio.gov/County/County_Directory.pdf
 Date of Birth 10/01/2007 Number Bed Hold Days Used Paid CY
 Date of Death

Benefit / Assignment Plan

Benefit / Assignment Plan	Effective Date	End Date	Provider Name	Dental Co-Pay Amount	Vision Co-Pay Amount
Medicaid Schools	09/12/2018	09/30/2018		\$0.00	\$0.00
MRDD Targeted Case Mgmt	09/12/2018	09/30/2018		\$0.00	\$0.00
Alcohol and Drug Addiction Services	09/12/2018	09/30/2018		\$0.00	\$0.00
Medicaid	09/12/2018	09/30/2018		\$0.00	\$0.00

*** No rows found ***

Managed Care

Plan Name	Plan Description	Effective Date	End Date	Managed Care Benefits
CARESOURCE	HMO, CFC	09/12/2018	09/30/2018	

*** No rows found ***

Medicare

*** No rows found ***

Service Limitation

*** No rows found ***

Enter a Procedure Code on the Eligibility Verification Request panel to search for Service Limitations.

Level of Care Determinations

*** No rows found ***

Patient Liability

*** No rows found ***

Long Term Care Facility Placements

*** No rows found ***

Recipient Restricted Coverage

*** No rows found ***

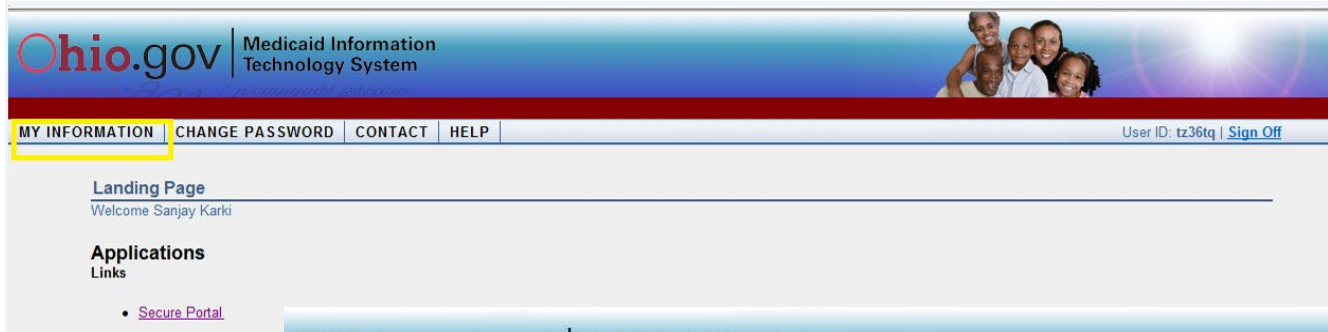
Special Program

*** No rows found ***

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 AMA & ADA Copyright

Medicaid & Managed Care
Plan coverage displayed

Update My Security Information Panel – allows County Court Agent's Information update



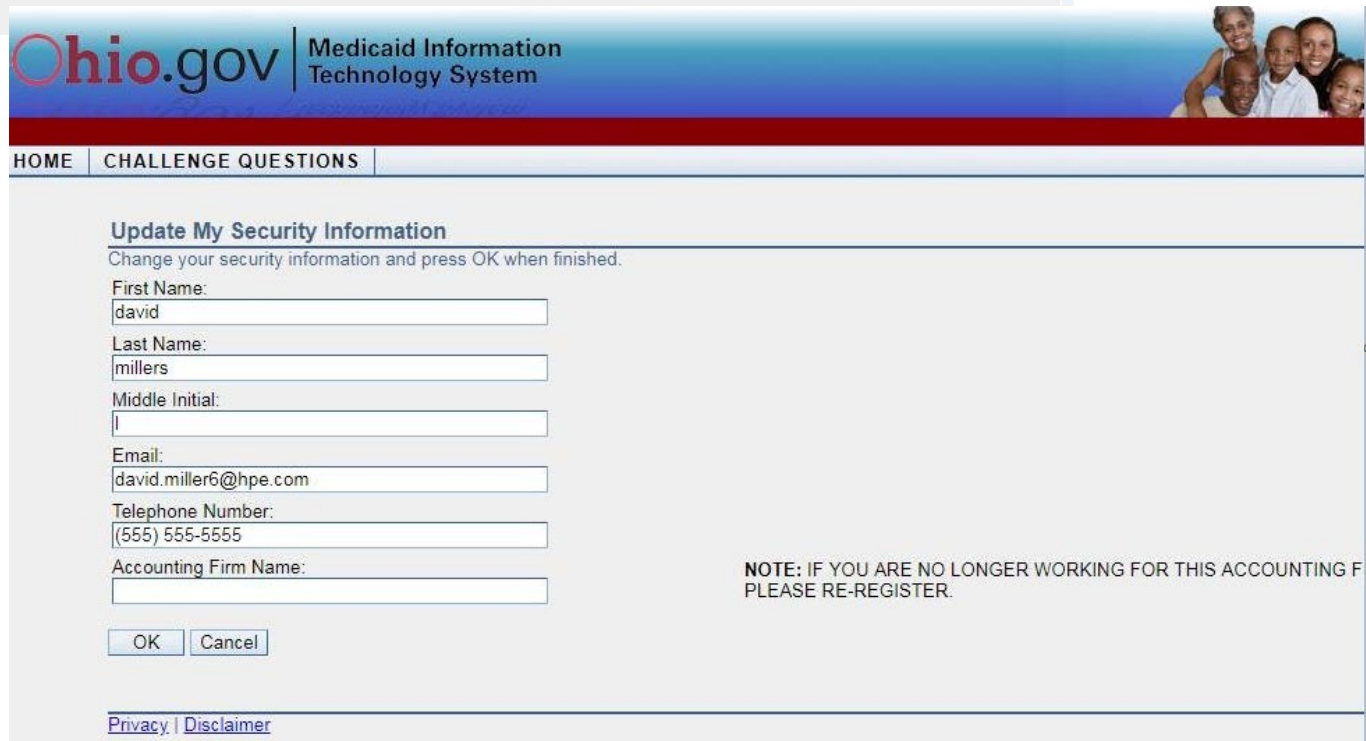
Ohio.gov | Medicaid Information Technology System

[MY INFORMATION](#) | [CHANGE PASSWORD](#) | [CONTACT](#) | [HELP](#) | User ID: tz36tq | [Sign Off](#)

Landing Page
Welcome Sanjay Karki

Applications Links

- [Secure Portal](#)



Ohio.gov | Medicaid Information Technology System

[HOME](#) | [CHALLENGE QUESTIONS](#)

Update My Security Information
Change your security information and press OK when finished.

First Name:

Last Name:

Middle Initial:

Email:

Telephone Number:

Accounting Firm Name:

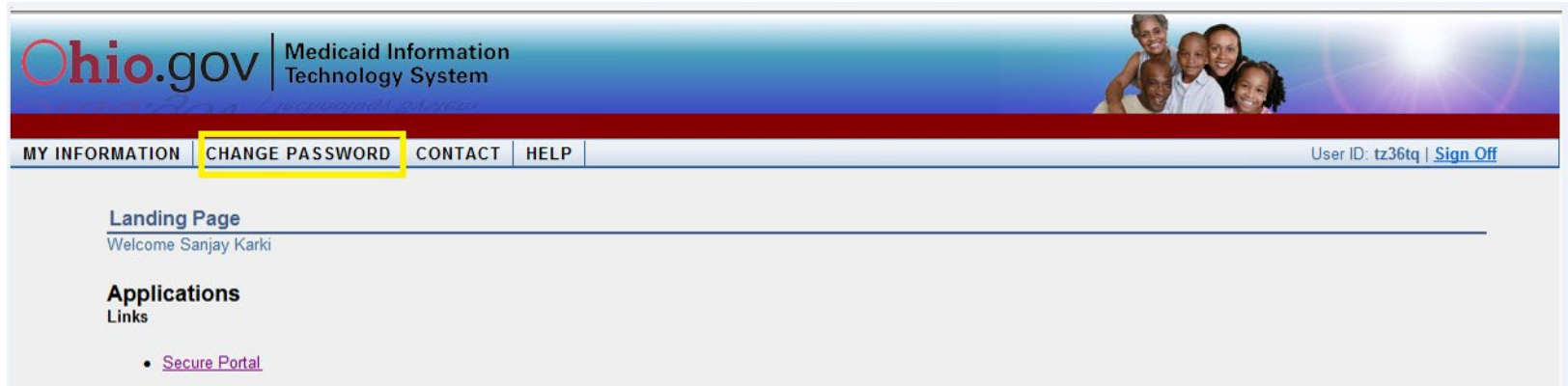
NOTE: IF YOU ARE NO LONGER WORKING FOR THIS ACCOUNTING F PLEASE RE-REGISTER.

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Password Change – Rules

- Minimum of 8 characters in length
- Maximum of 15 characters in length
- Minimum of 1 alphabetic character
- Minimum of 1 numeric character
- Maximum number of sequential characters is 6
- Cannot be the same as your User ID
- Cannot repeat any of your last 12 password
- Passwords are case sensitive
- Passwords expire every 90 day and email notification is sent.
(Please make sure email address is active/up-to-date.)

Change Password Panel – allows password update



Ohio.gov | Medicaid Information Technology System

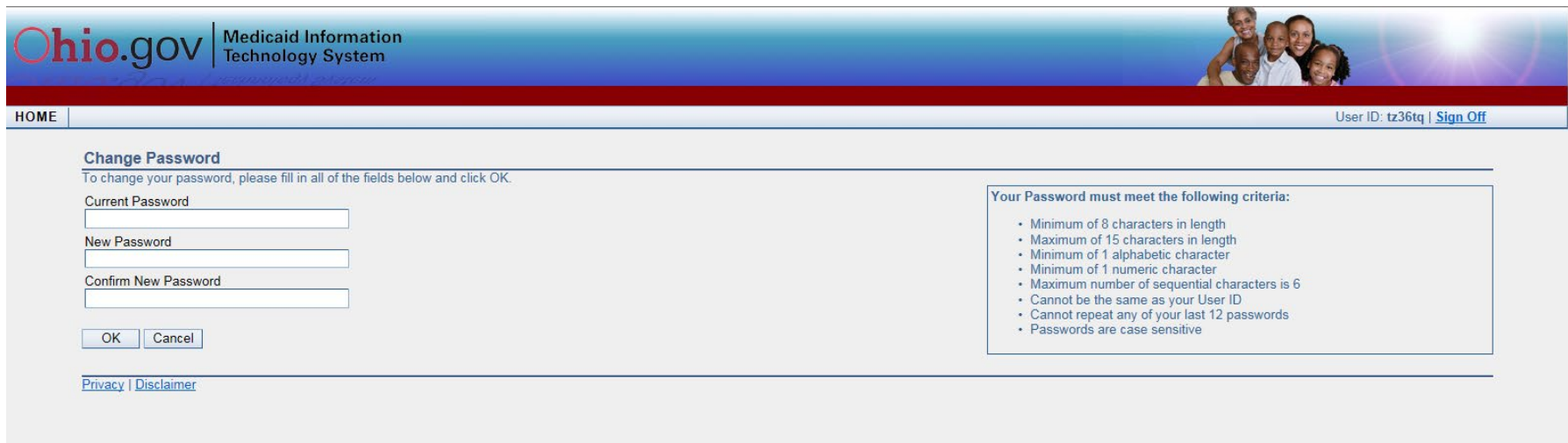
MY INFORMATION **CHANGE PASSWORD** CONTACT HELP

User ID: tz36tq | [Sign Off](#)

Landing Page
Welcome Sanjay Karki

Applications
Links

- [Secure Portal](#)



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HOME User ID: tz36tq | [Sign Off](#)

Change Password
To change your password, please fill in all of the fields below and click OK.

Current Password

New Password

Confirm New Password

Your Password must meet the following criteria:

- Minimum of 8 characters in length
- Maximum of 15 characters in length
- Minimum of 1 alphabetic character
- Minimum of 1 numeric character
- Maximum number of sequential characters is 6
- Cannot be the same as your User ID
- Cannot repeat any of your last 12 passwords
- Passwords are case sensitive

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County Court Agent – Help page

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MY INFORMATION | CHANGE PASSWORD | CONTACT | **HELP**

User ID: tz36tq | [Sign Off](#)

Landing Page
Welcome Sanjay Karki

Applications Links

- [Secure Portal](#)

Ohio.gov | Medicaid Information Technology System

HOME | CONTACT | **HELP**

User ID: tz36tq | [Sign Off](#)

Help
State of Ohio - Department of Job and Family Services (ODJFS)

Ohio Medicaid Information Technology System (OH MITS) Help Page

The OH MITS Landing Page displays links to all applications for which you have access. It allows for changing your account information as well as displaying contact information.

Home
The Home Tab displays the landing page with the list of your applications. Clicking on the application link will launch the application. System messages are also displayed on the Landing Page.

My Information
The My Information tab will allow you to update your personal information and security challenge questions.

Change Password
The Change Password tab will allow you to change your current password.

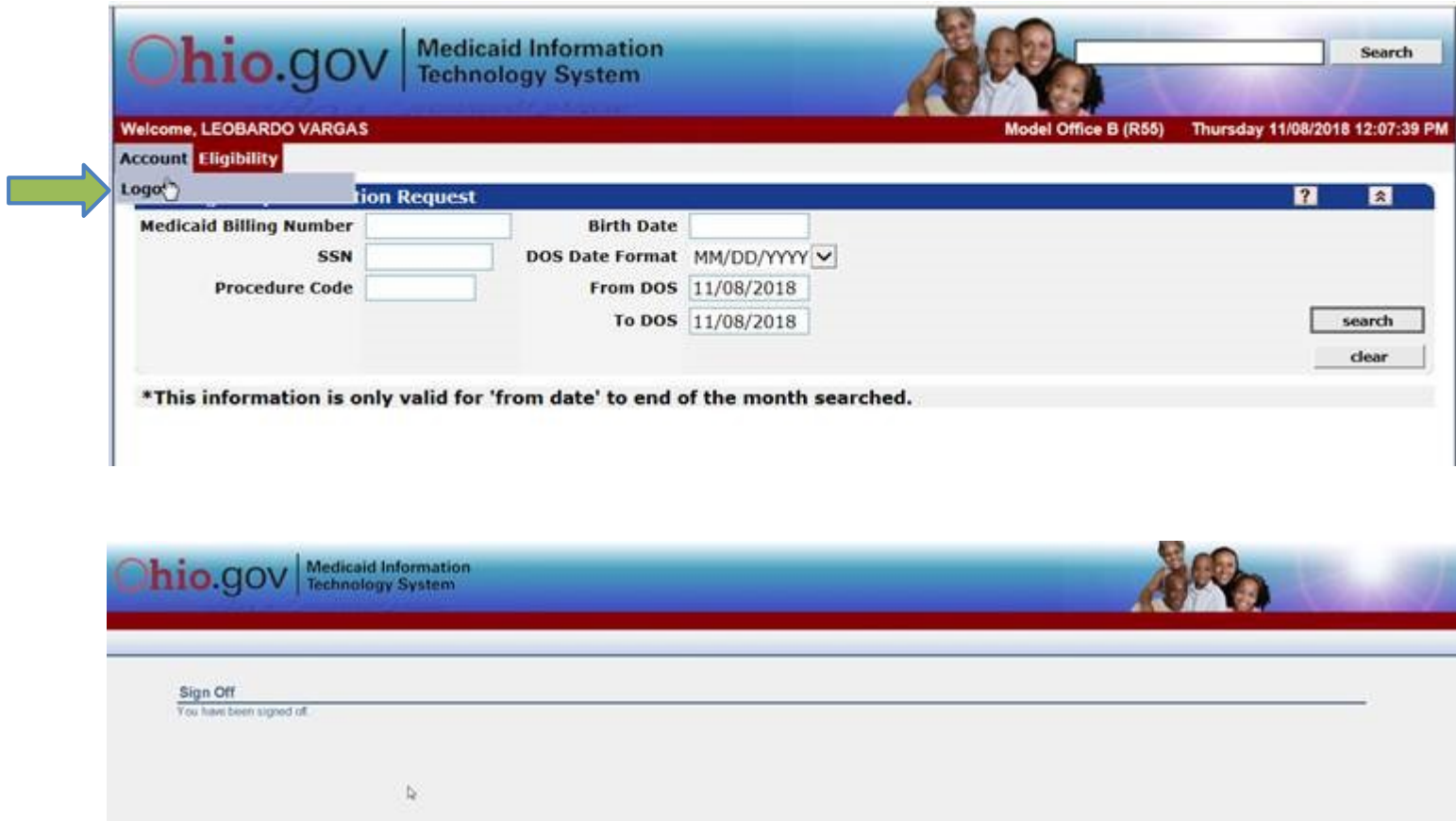
Contact Tab
The Contact Tab displays contact information.

Help
The Help Tab displays this help page.

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4. Logout from Secure Portal

ACCOUNT – To logout from Secure Portal



Ohio.gov | Medicaid Information Technology System

Welcome, LEOBARDO VARGAS Model Office B (R55) Thursday 11/08/2018 12:07:39 PM

Account Eligibility

Logout **ion Request**

Medicaid Billing Number Birth Date

SSN DOS Date Format MM/DD/YYYY

Procedure Code From DOS 11/08/2018 To DOS 11/08/2018

search clear

*This information is only valid for 'from date' to end of the month searched.

Ohio.gov | Medicaid Information Technology System

Sign Off
You have been signed off.

5. Password Reset

Go to the MITS Login page URL: <https://www.ohmits.com>

In MITS Login page, “Help Reset Password” link - allows password reset

Ohio.gov | Medicaid Information Technology System

Sign In
Medicaid Information Technology System

To sign in, please enter your User ID and Password

User ID:

Password:

Whoever knowingly, or intentionally accesses a computer or a computer system without authorization or exceeds the access to which that person is authorized, and by means of such access, obtains, alters, damages, destroys, or discloses information, or prevents authorized use of the information operated by the State of Ohio, shall be subject to such penalties allowed by law. All activities on this system may be recorded and/or monitored. Individuals using this system expressly consent to such monitoring and evidence of possible misconduct or abuse may be provided to appropriate officials. Users who access this system consent to the provisions of confidentiality of the information being accessed, but have no expectation of privacy while using this system.

In the event that an unauthorized user is able to access information to which they are not entitled, the user should immediately notify the site administrator

☐ Yes, I have read the agreement

Login

[Help FAQ](#)
[Help Reset Password](#)
[Forgot Your User ID?](#)

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County Court Agent - Help Reset Password page

Ohio.gov | Medicaid Information Technology System

Help Reset Password
Medicaid Information Technology System

User ID:
dlmtst4

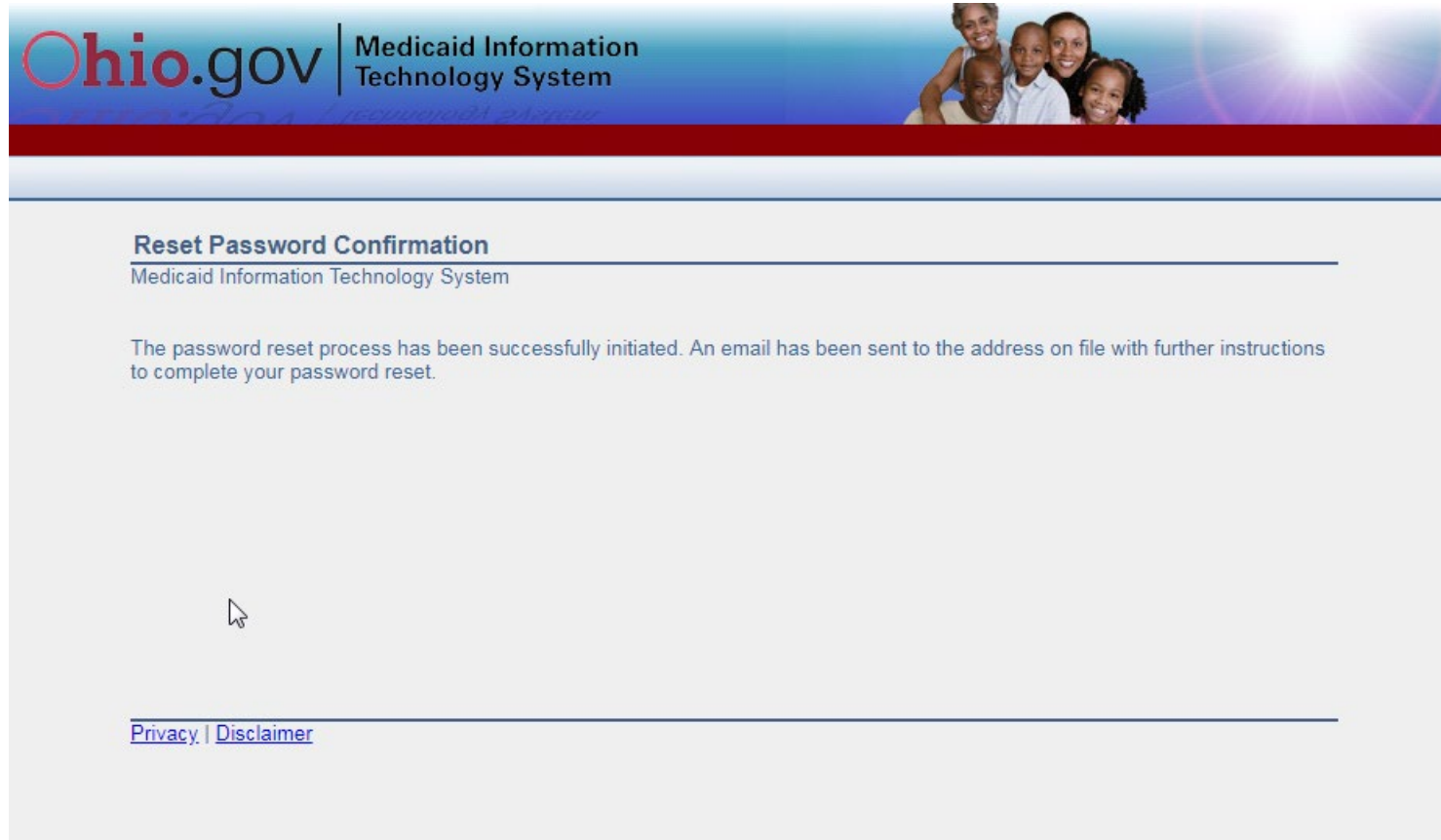
☐ I'm not a robot

reCAPTCHA
Privacy • Terms

Submit

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Password Reset – Confirmation page



Notification to the Plans

- Information obtained from MITS must remain and be transmitted in compliance with state and federal law.
- Methods for secure transmission
 - » Secure encrypted email
 - » Voice Mail
 - » Fax
- Each docket determines which transmission method is appropriate

Information to include on Notification

- The following information should be transmitted to the plans:
 - » Member's Name
 - » Medicaid ID Number
 - » Member's DOB
 - » Docket Name
 - » Provider & Contact if known
- Plans should be notified as soon as practical

Addiction Treatment Provider (ATP) Contacts by Plan

Aetna

Contact: Afet Kilinc
Phone: 959-299-7278
Email: AetnaMyCare@aetna.com
KilincA@aetna.com
VM: 959-299-7278
Fax: 860-607-8923

Buckeye

Contact: Ken Brown
Phone: 866-246-4356 x84024
Email: BHP_RPH@Centene.com
VM: 866-246-4356 x84024
Fax: 866-704-3066

CareSource

Contact: Christina Kalnicki
Phone: 216-816-7471
Email: michelle.smith@caresource.com
VM: 937-531-2270
Fax: 866-206-0610

Molina

Contact: Shirley Johnson
Phone: 614-212-6309
Email: OHBehavioralHealthReferrals@MolinaHealthCare.com
VM: 614-212-6309
Fax: 866-617-4975

Paramount

Contact: Katrina Jones
Phone: 419-887-2522
Email: katrina.jones@promedica.org
VM: 419-887-2522
Fax: 419-887-2028

Contact: Katrina Jones
Phone: 419-887-2188
Email: holly.johnson@promedica.org
VM: 419-887-2188
Fax: 419-887-2028

United Healthcare

Contact: Temi Osabiya
Phone: 614-698-3680
Email: temi.osabiya@uhc.com
VM: 614-698-3680
Fax: 855-403-9805

Contacts

- Sherri Warner
 - » Sherri.Warner@Medicaid.ohio.gov
 - » 614-752-4599
- Kathy Yokum
 - » Kathy.Yokum@mha.ohio.gov
 - » 614-752-8871
- Registration
 - » ATPaccess@Medicaid.ohio.gov