Meeting Notes

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| 9:30 am - 10:00 am | Arrival, Sign-in and Networking Provider Organization Attendees:  

- Butler: Stacey Arbino and Ceilia White  
- Columbiana: Approved Absence  
- Cuyahoga: Martin Williams  
- Franklin: David Crockron  
- Hamilton/Clermont: Megan Jones  
- Lake: Sandra Langenderfer  
- Lorain: Approved Absence  
- Lucas: Lynette Hair, John Whitlow, Larry Robinson and Debra Nolan  
- Mahoning/Trumbull: Rochelle Leventry and Christian Figueroa  
- Montgomery: Brent Barrow, Angle Barger and Heather Hotches  
- Stark: Michelle Caldwell and Lisa Stanford  
- Summit: Tim Edgar and Trish Symons  

OhioMHAS: Brett Zumfelde, Roma Barickman, Kraig Knudsen and Deborah Crockett  
COHHIO: Josh Johnson  

| 10:00 am - 10:20 am | Welcome, Introductions (Ice Breaker):  

- Three PATH Team members participated in our “To Tell The Truth” icebreaker while all other team members asked questions to determine who was telling the truth of who was the real skydiver! Thank you to Rochelle, David and Tim for being our Contestants. |
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| 10:20 am – 11:00 pm | **Peer-2-Peer Support** *(Group Discussion): Questions/Challenges /Barriers and Successes* | “What is considered ongoing CMHS?”                                          | Other counties also discussed issues they are having with getting initial assessments completed:  
  - Loss contact with clients  
  - Transportation (one county does not provide)  
  - One county stated that they do not provide services or enroll in PATH until the assessment is complete and the client is linked with CMHS  
    - Other counties-including Stark-discussed the “good faith assessment” to base enrollments off of as most agencies do not have a licensed staff onsite to complete assessment  
  All counties chimed in with what they do to alleviate loss of contact or transportation:  
    - Provide incentives  
    - Provide transportation  
    - Provide bus tickets  

  Thank you to all who participated in the group discussion. Also thank you to Michelle Caldwell, Stark County who started off the discussion. In the future all team members should plan to bring questions, suggestions, topics and strategies for improving the PATH process as we seek to have the best Program possible. |
| 11:00 pm – 12:00 pm | **PATH: SOAR** —Project Perspective *(Josh)* | A discussion was had about the process of increasing SOAR utilization with PATH by:  
  - Speaking with each provider and SOAR specialist  
  - Analyzing the PATH PDX data  
  - Creating action steps to increase the utilization of SOAR  

  General take-a-ways are:  
  - An increase in utilization of SOAR (per 4th qtr. PDX data)  
  - Increased understanding of SOAR  
  - Increased partnership with SOAR specialist  
  - Continued advocacy in communities where SOAR is not available  

  Megan:  
  - Provided Hamilton County’s 1st qtr. SOAR #’s and compared to 4th qtr. #’s and the large increase in connections.  
  - I reviewed how we as a county improved/streamlined our referral process and made it easier by having SOAR employee
go out more in the community, connect with client where they are, and assist with coming to us to pick up referrals.

HMIS: Updates/Changes (Josh) -- PowerPoint (attached/included)
We discussed the PATH HMIS workflow:

- Identifying Street Outreach vs. Supportive Service Only
  - Gathering this by asking the question "where did you stay last night?"
- Contact, Enrollment, and then Engagement
  - Engagement after assessment to determined PATH eligibility
- Referral/Services
  - Reengagement- when you reconnect with a client you have lost contact with, prior to exit.
    - No guidance on the exact time needed to be considered reengagement, SPC will allow providers to determine this internally.
- Exits
  - SPC strongly encourages 60 days of no contact should result in exit from PATH.
  - SPC strongly encourages no more than 90 days for an after care exit.
    - After care exit is applicable when an individual becomes permanently housed or linked with another housing program.
      - Individuals should be linked to long term case management
        - Assist with making warm handoff to other case management, preferably prior to being housed to make the transition easier.

Please see PPT attachment for further details.

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<tr>
<td>12:00 pm - 12:30 pm</td>
<td>Lunch: Pizza Rustica</td>
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<td>- If you need a receipt for your lunch and did not get one during the meeting, please let Deborah know.</td>
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<td>- We had some change left over from the collection for lunch. Deborah will purchase a pack of bottled water and bring to our next in person meeting.</td>
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<td>12:30 pm - 1:45 pm</td>
<td>New SFY 2018 Outcomes &amp; Funding Allocation Process (Roma) - The new process was not to be punitive but to find a balanced method to determining allocations and outcomes based upon more realistic projections and actual numbers that were reported.</td>
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|               | SAMSHA has provided outcome measures and although Ohio set ours slightly higher, this was to help ensure that if one or more counties
were unable to meet the 75% that collectively Ohio would have the ability to accomplish the target.

Addendum (Deborah): Although SAMHSA has set minimum targets, Ohio PATH will work towards reaching and rendering 100% rather than 75% or less of the outcomes over the next couple of years. OhioMHAS’ goal is to give SAMHSA (Congress) an excellent return on their investment. At minimum, Ohio should be rendering outcomes in the top 10% in all areas as we are in the top 10% in funding allocations nation-wide. Therefore, each Team should engage in a continual improvement process by monitoring your team progress, developing strategies, reduce and/or eliminate barriers, etc. to serve the homeless population in your community.

Quarterly Reporting
Kraig shared the data that was collected/prepared in PDX from the 4th quarter reports. For a more detailed review, please see the attached PPT. if you have questions, please give him a call at 614-728-2527 or by email at Kraig.Knudsen@mha.ohio.gov.

General PATH Updates
- Deborah shared some general PATH updates. OhioMHAS has not yet received the funds from SAMHSA.
- From the State perspective, this process is managed through the MH Boards and are the Project Applicant and they then in turn select the locate PATH provider. However, from SAMHSA perspective the Provider Organization is the Applicant (WebBGAS) as they receive and expend the funding. In order to make this work, we all partner as a three-part team. Some states operate differently as they do not have mental health boards as we do so they contract directly with the Provider Organization.
- Next year (SFY2019), your team will complete the PATH application in WebBGAS (both the Budgets/Narratives and the Intended Use Plan (IUP). There will be some documentation submitted via email.
- GPRA Measures of posted on the PATH Website
- Future meeting dates are also posted on the PATH Website
- There are PATH resources in PDX
- There are also resources on the PATH Website
- The 2018 Year-End (Quarterly) Expenditure Report is on the PATH Website. This report(s) should be completed by the Provider Organization Program/Fiscal staff and submitted to your Board Program/Fiscal staff for review and approval; then they are to submit to OhioMHAS (or they can direct the Provider to submit after their review and approval)
• In order for the Board to request funding in GFMS both the PDX Quarterly Report and the Year-End (Quarterly) Expenditure Reports must be completed and submitted to OhioMHAS.

• The majority of the PATH work is done at the Provider level and the Board are to provide programmatic oversight by reviewing the work prior to submission to help ensure the work has been completed in a timely manner. The Board should have set deadlines to allow review time prior to Program deadlines that are set by OhioMHAS or SAMHSA.

• Deborah all so shared that the deadline for the WebBGAS process will be shorten next year. There will also be a process for incomplete and missing information; that system process will include information being rejected and Board and Provider leadership as they will be notified. So in order to help prevent rejected application(s), please be sure to answer all questions in the application especially where there are multiple parts to a question. Also have someone to proof read the IUP, etc. before it goes to the Board and have someone to double check the math on the budgets and budget narratives. When necessary, numbers should both add across as well as add down to the total. It is okay to use cents as well as using the number of decimals you need.

• Please know that the PATH application goes to the Governor of the states and then is passed on to the Director(s) of the Mental Health state agency; therefore, the Governor or designee’s signature is required on the application so let’s not shame them by our submission(s) not being our best.

• She also mentioned posting the status of the three key outcome measures so all staff know where they are on a daily basis in order to reach your teams targets (attachment of an example). However, if you would like a copy of the actual excel spreadsheet so that you can modify, please see the PATH Website.

• All PATH teams should be aiming for 100% return on outcomes so that we help to ensure we are giving SAMHSA (and Congress) a very good return on their investment in Ohio. We know reaching 100% will take us a few years, but we will not be aiming for the minimums. If Providers are only aiming for the minimums the Board will need to make the decision to look for another community provider who may be better able to achieve the PATH Program goals.

• **Expansion:** Per a 2010 site visit, OhioMHAS was tasked to “go competitive and to expand from 12 projects.” This year we were able to add one new project (Clermont) and we will be seeking to add 2 to 4 addition projects (counties) in the next year or two. Three offers were extended and one accepted. Although we, as a state, cannot go competitive in the traditional sense of the word, we have developed the new outcomes and funding process to
meet the recommendation. This new more balance process will help balance the process. As projects increase their outcomes the funding will be increase as long as funding is available. Anyone going below the minimum required outcomes based on the GPRA will risk funding reductions. This process will be reviewed annually and all necessary adjustments will be made as soon as possible.

- **Housing Services Funds**: with the project dollar adjustments the funds when into a pot of dollars to address some of the Housing Service needs. Please consider these funds as a one-time annual allocation as these funds will fluctuate from year-to-year depending your Project outcomes.
- The primary goal of PATH is to get homeless persons with server and persistent mental illness who are the hardest to serve connected with community mental health services and supports who are literally homeless (chronically homeless) or at imminent risk for becoming homeless off the street, and link with housing services and other supports when possible.

**Outreach Video’s and Training Curriculum**

Brett and Deborah vetted the idea of participating in and developing outreach and engagement videos with training curriculum. Brett asked questions to get a feel from PATH Teams for their thoughts and ideas based on what they need that would be helpful. Deborah and Brett will be working with teams to record and product a video series for “PATH Specific” trainings. We are looking to product trainings that will be on OhioMHAS’ PATH webpage for access to all PATH Teams. We are anticipating that the trainings will be 15 to 30 minutes to be viewed with questions for general comprehension of content.

We are at the beginning of this process so more information will be forthcoming. We will ensure we meet all requirements (i.e., releases, etc.) if you have additional ideas please feel free to let Deborah and/or Brett.Zumfelde@mha.ohio.gov know as soon as possible or as ideas come to mind. Please see attached for details.

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<tr>
<td>1:45 pm – 2:00 pm</td>
<td>Break</td>
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<tr>
<td>2:00 pm - 3:30 pm</td>
<td>Wednesday Learning Community Meeting</td>
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<td>• The recording should be available in PDX Resources</td>
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<td>3:30 pm – 3:45 pm</td>
<td>Last of the Updates:</td>
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<td>• The 2018 “Year-End (Quarterly) Expenditure Report” is now available on the PATH website under “Additional Resources”: <a href="http://mha.ohio.gov/Default.aspx?tabid=819#29291222-additional-resources">http://mha.ohio.gov/Default.aspx?tabid=819#29291222-additional-resources</a></td>
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<td>This form should be completed by the Provider and send to the Board for review by the Program Lead and/or the Fiscal Lead before it is submitted to OhioMHAS.</td>
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<td>Meeting ended at 3:45 pm</td>
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Next Meeting: February 21, 2018 – Webinar/Phone Conference
10:00 am to 12:00 pm
Call-In Information: To Be Determined

- **Peer-2-Peer Support:** Check-In - Project Strategies on Increasing Outcomes
  - **Training:** To Be Determined

OhioMHAS: PATH Webpage: