

## What is RSS?

The Residential State Supplement (RSS) is Ohio's Optional State Supplementation program. It provides financial assistance to adults with disabilities who wish to live in the community. Individuals who enroll in RSS have increased needs due to a disability that are not severe enough to require long-term care in an institution, such as a nursing home or hospital. They use RSS, which supplements their income, to pay for Accommodations, Supervision and Personal Care Services in eligible living arrangements (Class Two Residential Facilities) in the community.

RSS is one of the Ohio Department of Mental Health and Addiction Services (OhioMHAS) Community Transitions programs that provide resources to individuals by supporting person-driven transitions to integrated community settings and facilitating collaboration among local providers who individuals choose to be part of their recovery process.

## How do I apply for RSS?

All forms to complete your RSS application are available at [www.mha.ohio.gov/RSS](http://www.mha.ohio.gov/RSS). Please submit the application to OhioMHAS via encrypted email to [RSS@mha.ohio.gov](mailto:RSS@mha.ohio.gov) or fax to (614) 485-9747.



## What is my Allowable Fee (or “rent”)?

The Allowable Fee is what you pay the facility operator monthly by combining the RSS benefit with your income, such as Social Security, SSI or SSDI. The Allowable Fee that facility operators may charge residents with RSS is \$1,100 per month. The Allowable Fee is the same for all RSS-eligible living arrangements and includes Accommodations, Supervision and Personal Care Services. After paying the Allowable Fee to the operator, you should have at least \$200 remaining for your Personal Needs Allowance each month.

## What if I am no longer enrolled in RSS and I still receive a payment?

You or your Representative Payee are responsible for returning any RSS funds received following your effective date of disenrollment or when you move from an eligible living arrangement.

If you have already deposited or redeemed the RSS benefit(s), please return the funds via check or money order written as payable to “State Treasurer’s Office”. In the memo portion of the check, write “RSS Return Payment” and include your full name and dates of the time period for which the returned RSS payment covers, e.g., January 1, 2019 – May 31, 2019. Please send the check or money order to the address below.

If you have not deposited or redeemed the RSS payment(s), please return the original RSS checks to:

RSS Return Payments  
c/o OhioMHAS  
30 E. Broad St., 36<sup>th</sup> floor  
Columbus, OH 43215



FIND MORE INFORMATION  
ABOUT RSS AT  
<http://mha.ohio.gov/RSS>

OhioMHAS - RSS 2019 rev.



# WELCOME TO THE Residential State Supplement (RSS) Program

RSS helps individuals with disabilities  
live in the community in Class Two  
Residential Facilities



<http://mha.ohio.gov/RSS>

## What should I expect now that I am enrolled in RSS?

OhioMHAS is responsible for administering RSS and determining non-financial eligibility for the program. OhioMHAS collaborates with County Department of Job & Family Services (CDJFS) offices statewide, which are responsible for determining ongoing financial eligibility for RSS.

Once you are enrolled in RSS, you should receive your first RSS benefit within one month of moving into your eligible living arrangement. You or your Representative Payee will receive the RSS benefit monthly, either by a mailed check or direct deposit into your bank account. Please contact your local CDJFS office to make arrangements for direct deposit and electronic funds transfers.

If you or your Representative Payee do not receive your RSS benefit as expected, please contact your local CDJFS office directly to confirm the mailing address or bank account information.

## What are my responsibilities to remain in the program?\*

- You must choose an eligible living arrangement in the community to remain enrolled in RSS. Eligible living arrangements include Class Two Residential Facilities licensed by OhioMHAS.
- Contact the CDJFS office within ten (10) days of any changes of status, including changes in address or income, or have updated information about your Representative Payee or Legal Guardian.
- You should provide OhioMHAS and your local CDJFS office any requested information to determine continued RSS eligibility.

\* This list includes, but is not limited to those items stated.



## What are the Facility Operator's responsibilities?\*

- The Facility Operator must accept the Allowable Fee (or "rent") as payment in full for Accommodations, Supervision and Personal Care Services, and provide those services to all individuals residing in the facility.
- Provide a Resident Agreement, which should include any possible fees for additional services the residence may offer. *The Resident Agreement should be reviewed and agreed to in writing by you or your Legal Guardian before you move into the facility.*
- The Facility Operator must participate in the RSS Verification Process quarterly by submitting the RSS Living Arrangement Form to OhioMHAS.
- If serving an individual with a behavioral health diagnosis, the operator should work with the individual and local service provider to develop a Mental Health Plan for Care.

## When should I contact OhioMHAS?

- Before you move to a new residence to confirm whether you will be living in an eligible living arrangement or choosing to disenroll from RSS.
- If you are admitted to a nursing home or hospital. If you plan to return to your residence, you may continue receiving RSS benefits for

up to ninety (90) days so you can pay the Allowable Fee to the operator and return to the facility once you leave the nursing home or hospital.

- If you think your rights as a resident are being violated, including if you have questions whether you are being overcharged by the living arrangement.

Contact OhioMHAS Community Transitions via phone at **(614) 752-9316** or email at **[RSS@mha.ohio.gov](mailto:RSS@mha.ohio.gov)**

## When should I contact my local CDJFS office?

- Within ten (10) days of any changes of status, including if you are planning to move, have changes in income, or have updated information about your Representative Payee or Legal Guardian.
- When you have questions about your financial eligibility for RSS, including changes in income and the amount of your RSS benefit.
- If you want to have RSS payments directly deposited into your or your Representative Payee's bank account.