

SERVICE PLAN DEVELOPMENT AND IMPLEMENTATION CHECKLIST FOR SEX OFFENDERS

| Support Consideration | Support Location | | | | | |
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| | Home | Community | Work | Appointments | Family/Friends Home | Other |
| <p>Supervision</p> <p>Determine the level of supervision based on the assessed need</p> | <p>Define supervision by more than number of hours provided.</p> <p>Is it safe for individual to be in restroom without staff supervision?</p> <p>Define "24 hours a day, 7 days a week"</p> <p>Define "within eye sight"</p> <p>Define "within arm's reach"</p> <p>What happens if staff must go to the bathroom?</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>Is this individual safe to live with other individuals?</p> <p>Everyone must agree to have restrictions in the home– general restrictions that affect all residents/tenants such as alarms, locks on windows</p> <p>Address transitions times (meals, medications)</p> <p>What can individual watch</p> | <p>Specify supervision level in bathroom used by public vs. a private bathroom</p> <p>Do staff need to be present in stall?</p> <p>What happens if staff must go to the bathroom</p> <p>What should staff do if individual leaves staff supervision? Should police be called if individual leaves without staff?</p> <p>Parameters of group outing</p> <p>Parameters of attending movies</p> <p>Parameters of date structure (relationships)</p> <p>What is level of supervision for transportation</p> | <p>Is it safe for individual to be in restroom without staff supervision</p> <p>What happens if staff must go to the bathroom</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>What is the ratio of staff and what supports have to be put in place to keep all safe</p> <p>Access to magazines, publications</p> <p>Specify supervision at work</p> <p>What is level of supervision for transportation</p> <p>Does work/day program have information to support person's needs and desires</p> <p>Address Transitions from</p> | <p>Is it safe for individual to be in restroom without staff supervision</p> <p>What happens if staff must go to the bathroom</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>What is level of supervision for transportation</p> <p>Access to magazines, publications</p> | <p>Are there any concerns with unsupervised visits</p> <p>Children</p> <p>What happens if staff must go to the bathroom</p> <p>Specify if individual is allowed to leave</p> <p>If allowed to leave are they required to be followed by staff</p> <p>Should police be called if individual leaves without staff?</p> <p>What can individual watch on TV, internet</p> <p>Access to magazines, publications</p> | |

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| | <p>on TV, internet</p> <p>Access to magazines, publications</p> <p>Environmentally what is the best place for individuals bedroom and bathroom</p> <p>What can individual listen to on the radio/Internet</p> <p>Specifics of neighborhood</p> <p>Which neighborhoods are most appropriate</p> <p>Specifics of home:</p> <p>two-story, ranch, fenced in backyard, etc.</p> <p>Being a good neighbor</p> | | home to work | | | |
| Restrictions- If restrictions are required they must be based on assessment in a team approved plan and have Human Rights Approval | <p>Should Social Media be controlled</p> <p>Alarm system restrictions must be in the ISP and agreed upon by roommates</p> | | | | | |
| Provider Selection: Free Choice of Provider | <p>Is provider willing and able to meet the needs?</p> <p>Is staff well trained?</p> <p>-Agency provider should be considered as they may be able to have more supports and staff to meet needs</p> | <p>Is provider willing and able to meet the needs?</p> <p>Are there environmental factors that need to be addressed?</p> | <p>Is provider willing and able to meet the needs?</p> <p>Are there environmental factors that need to be addressed?</p> | | | |

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| Staff Training- No standards but must be individualized | <ul style="list-style-type: none"> - Understanding/ Management of adult sex offender -Understand offense cycle -Debrief after crisis-- Continuous meetings/ -follow up -Relapse Prevention | | <ul style="list-style-type: none"> Understanding/ Management of adult sex offender -Understand offense cycle -Debrief after crisis-- Continuous meetings/ -follow up -Relapse Prevention | | | |
| Staff Selection | <p>Support Staff and Providers should be:</p> <ul style="list-style-type: none"> -Well trained -Comfortable -Have Trauma Training -Support -Not have biased that would prevent proper support HPC | | <p>Support Staff and Providers should be:</p> <ul style="list-style-type: none"> -Well trained -Comfortable -Have Trauma Training -Support -Not have biased that would prevent proper support | | | |
| Communication | <p>Process between All Team Members for check ins/updates</p> <ul style="list-style-type: none"> -How Frequently -Method -Meetings -How will information be shared | | <p>Process between All Team Members for check ins/updates</p> <ul style="list-style-type: none"> -How Frequently -Method -Meetings -How will information be shared | <p>Process between All Team Members for check ins/updates</p> <ul style="list-style-type: none"> -How Frequently -Method -Meetings -How will information be shared | | |
| Historical Information on Individual | <p>How much will be shared/disseminated</p> | | <p>How much will be shared/disseminated</p> | | | |

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| Back Up Plans | What occurs if routine/trained staff is unavailable? Have other staff been trained for emergencies | | What occurs if routine/trained staff is unavailable? Have other staff been trained for emergencies | | | |
| Monitoring | How frequently will plan implementation be monitored and in what way? How frequently will environmental supports (alarms, window locks, phone controls, computer controls) be monitored? | How frequently and in what way will plan implementation be monitored? | How frequently will plan implementation be monitored and in what way? | | | |
| Skill Development | Must be Meaningful | | Must be Meaningful | | | |