

October 5, 2017

OhioMHAS Waiting List Frequently Asked Questions

1. Who is required to comply with the waiting list requirements?

Answer Community addiction services providers are required to comply with waiting list requirement for opioid and opioid/co-occurring drug addiction services.

Community addiction services provider is defined in the Ohio Revised Code section 5119.01 as an agency, association, corporation, individual, or program that provides one or more of the following:

(a) Alcohol and drug addiction services that are certified OhioMHAS

(b) Gambling addiction services;

(c) Recovery supports that are related to alcohol and drug addiction services or gambling addiction services and paid for with federal, state, or local funds administered by OhioMHAS or and ADAMH Board

2. Clients at my agency never wait for services, do I need to submit anything?

Answer You still need to submit a completed tracking form for all opioid clients. While the statute and rule uses the term waiting list, what is required is not a typical waiting list. The statute primarily focuses on tracking two areas: 1) time from first contact to assessment and 2) time from assessment to treatment. Under the law a community addiction services provider would have to track both items for opioid and opioid/co-occurring clients regardless of how long they had to wait.

3. What information is required to be reported on the waiting list?

Answer The required reporting elements can be found in OAC 5122-8-01

- Last four digits of social security number;
- First two letters of last name;
- County of residence;
- Gender;
- Year of birth;
- Date of first contact;
- Date assessment offered;
- Date assessment completed;
- Diagnosis;
- Level of care recommendation;
- Date treatment offered;
- Date treatment starts;
- Level of care treated;
- Reason not at recommended level of care (if applicable);
- Reason removed from waiting list.

4. Where can I find the most recent version of the waiting list reporting template?

Answer: The most current version of the waiting list template can be found in two places. On the OhioMHAS website at <http://mha.ohio.gov/Default.aspx?tabid=899>, and on the waiting portal identified in question 5. below.

5. Where do I send the completed waiting list template?

Answer: A portal has been developed to upload month waiting lists. The portal can be found at the following link:
<https://apps.mha.ohio.gov/ContinuumOfCare/Anonymous/Welcome>

6. When is the waiting list report due?

Answer: The reporting template is due the last day of the month for the immediately preceding month. For example, the July report would be due August 31, the August report would be due September 30, etc.

7. If a client has been assessed by another agency what should I put for assessment offered and completed dates on the tracking template?

Answer: Use the first contact date as the assessment offered and assessment conducted date when you are using a previously conducted assessment.

8. My agency had no new opiate clients last month, what do I need to submit to comply with the law?

Answer: Upload a waiting list template to the waiting list portal including only the provider identification. Also, submit an email to waitinglist@mha.ohio.gov noting the zero clients meeting the criteria for the month.

9. What will OhioMHAS do with the waiting list data?

Answer: OhioMHAS is required by pursuant to ORC 5119.362 to post statewide data on its website, the information is updated monthly. OhioMHAS submits data to ADAMHS Boards on a county-level basis.

10. I am having technical difficulties uploading my reporting template. Who should I contact?

Answer: When you receive an upload error please review the error message and make an attempt to correct the error specified by the validation message. If you are unable to resolve the error message, please contact Rose Tolliver at rose.tolliver@mha.ohio.gov or Eric Bess at eric.bess@mha.ohio.gov if you are having issues that you cannot correct when attempting to upload the reporting template.