



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

Chapter 5122-25
Effective 1 February 2016
Non-Deemed Status Providers
Janel M. Pequignot, Chief
Licensure and Certification

Current Rule State

Chapter 3793 – AoD Rules

- Certify by Program, including Outpatient Treatment, Residential, Detox, Driver Intervention and Prevention
- Methadone Licensure
- Certification/Licensure process repeated in several sets of rules

Chapter 5122 – MH Rules

- Certify by services, which are listed in Chapter 5122-29 (approximately 25)
- Chapter 5122-25 is the Certification process for all services

What is Happening & When

Consolidating AoD and MH rules

- New/revised Chapter 5122
- Achieved by:
- Rescinding 3793 rules that are reflected in revised Chapter 5122
- Ex. Prevention and DIP
- Renumbering AoD (3793) rules that have not yet been revised

Effective 1 February 2016

- Revised Ohio Administrative Chapter (OAC) 5122-25 [Certification Process]

What is Happening & When

Effective 1 April 2016

- Revised OAC Chapters 5122-26, 5122-27 and 5122-28
- Revised Driver Intervention Program Rule
- Revised Prevention Rule (AoD and MH)
 - Prevention will be a MH and AoD service, not a stand-alone program
- Revised Services Provider/Supervisor Rule
- Renumbering AoD rules which are not being revised at this time

Remaining Work

- Consolidating services via BH Redesign

Revised Chapter 5122-25

Certification Process

- For over 2 years, MHAS has utilized a single application process that combined current 5122-25 and applicable 3793 process rules.

Certificates for Dually Certified Providers

Licensure and Certification is moving toward issuing your AoD and MH Certificates at the same time.

Will still need to issue separate AoD and MH certificates until database is complete.

ListServ

Agency Executive Director/CEO/President is automatically on a ListServ to receive rule activity notification.

- You must have provided up-to-date, accurate information on application

Other staff may subscribe

<http://mha.ohio.gov/Default.aspx?tabid=262>

- Admin rules – for notification about formal rule process filings
- Community **Behavioral Health** Agency and Type 1 Residential Facility

Webinar Today will NOT Cover:

Revisions to other Chapters

- Those webinars are being scheduled. Notification will be made via the listserv and MHAS E-News Letter or E-New Now

Behavioral Health Redesign

Medicaid Billing

Big Picture Highlights

1. Describe a single process for AoD, Detox, Methadone, DIP, and MH providers
2. Align AoD w/ MH by not requiring certification when there is no public funds involved unless Methadone
3. Equal process on Certification Fee, including non-deemed AoD providers paying a fee for the first time
4. Specify in rule that providers of certain services must deliver a minimum of 2 months of service, to at least 10 clients, prior to submitting an application for certification



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-24-01

Definitions

(a few)

5122-24-01

(B) Applicability

The following definitions apply to Chapters 5122-24 to 5122-29 of the Administrative Code:

5122-24-01

(56) "Principal" means a person who has controlling authority or is in a leading position, (e.g., executive director, chief financial officer, or chief clinical officer).

5122-24-01

(53) "Policy" means a written statement developed by an agency that gives specific direction regarding how the agency intends to operate, either administratively or programmatically. Policies are developed to ensure that agency staff perform their duties in a consistent manner and that the public can expect that all services and activities will be conducted according to the policy statement.

(58) "Procedure" means a written set of instructions describing the step-by-step actions to be taken by agency staff in implementing the policies of the agency.

5122-24-01

(74) "Variance" means written permission granted by the department to an agency to meet a modified requirement of a rule of the Administrative Code.

(75) "Waiver" means written permission granted by the department to an agency to be exempted from a rule or specific provision of a rule of the Administrative Code.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-25 Applicability

5122-25-01 (A)

(A) The provisions of the rules contained in this chapter are applicable to each provider:

(1) Providing mental health and addiction services that are funded by, or funding is being sought from:

(a) The Ohio medicaid program for community mental health or community addiction services.

(b) A board of alcohol, drug addiction, and mental health services.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-25-01

Applicability

5122-25-01 (A)

(A) The provisions of the rules contained in this chapter are applicable to each provider:

(1) Providing mental health and addiction services that are funded by, or funding is being sought from:

(a) The Ohio medicaid program for community mental health or community addiction services.

(b) A board of alcohol, drug addiction, and mental health services.

5122-25-01 (A) (continued)

(A) The provisions of the rules contained in this chapter are applicable to each provider:

(1) Providing mental health and addiction services that are funded by, or funding is being sought from:

(c) Federal or department block grant funding for certified services.

Any service contact provided by a provider that is paid for by the Ohio medicaid program for community mental health or community addiction services, or in whole or in part by any community mental health board of alcohol, drug addiction, and mental health service or federal or department block grant funding shall be subject to the provisions of this chapter.

5122-25-01 (A) (continued)

(A) The provisions of the rules contained in this chapter are applicable to each provider:

(2) Subject to department certification as a driver intervention program, public or private.

(3) That voluntarily request certification.

5122-25-01 (B)

(B) These rules do not diminish or enhance the authority of boards of alcohol, drug addiction, and mental health services to administer the community mental health or addiction treatment system pursuant to the Ohio Revised Code, and applicable federal law.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-25-03

Certification Procedure for Non-Deemed Status

5122-25-03 (A)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(a) Identifying information including:

(i) Legal name as filed with the Ohio secretary of state, including any fictitious name ("doing business as") if applicable;

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(a) Identifying information including:

(ii) Addresses and telephone numbers at which the applicant operates and address for legal notice and correspondence. Each provider shall have at least one physical location that is certified. A location which would be considered the client's natural environment (e.g. school, home, job and family services agency) is not considered a site and need not be certified

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(a) Identifying information including:

(iii) Governing structure;

(iv) Provider budget;

(v) Table of organization;

(vi) Name and e-mail address of executive director, chief executive officer, or president;

(vii) Name and e-mail address of designated provider contact person who shall be the primary contact on behalf of the provider;

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(a) Identifying information including:

(viii) Current and previous history of state agency licensure and certification;

(ix) Eligibility to apply for certification, as required in paragraph (A) of rule 5122-25-05 of the Administrative Code;

(x) Policies and procedures, plans and other documentation required by Chapters 5122-26 through 5122-29 of the Administrative Code;

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(a) Identifying information including:

(xi) List of qualified providers and supervisor according to Chapter 5122-29 and Chapter 3793 of the Administrative Code and the services they provide and/or supervise, and license number;

(xii) List of services according to Chapter 5122-29 and Chapter 3793 of the Administrative Code to be provided during the term of certification;

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(a) Identifying information including:

(xiii) Number of beds for each alcohol and other drug (AoD) residential, halfway house treatment, and detoxification program location; and,

(xiv) A list of subcontracts with other providers or organizations that provide mental health services.

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(b) Corporate information, including the following upon request of the department:

(i) A copy of the applicant's articles of incorporation and all amendments;

(ii) Identification of the statutory corporate agent for service; and,

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(b) Corporate information, including the following upon request of the department:

(iii) If an out-of-state corporation, a copy of the certificate from the Ohio secretary of state, of registration to do business in Ohio.

Before requesting this information, the department shall first attempt to obtain the information from the Ohio secretary of state website.

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(c) Copies of approved physical inspections, either initial or renewal, for each building owned or leased, including:

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(c) Copies of approved physical inspections, either initial or renewal, for each building owned or leased, including:

(i) A building inspection by a local certified building inspector or a certificate of occupancy issued by the department of industrial relations, to be re-inspected whenever there are major alterations or modifications to the building or facility. An additional building inspection shall be required for any major change in the use of space that would make the facility subject to review under different building code standards;

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(c) Copies of approved physical inspections, either initial or renewal, for each building owned or leased, including:

(ii) Annual approved fire inspection by a certified fire authority, or where there is none available, by the division of the state fire marshal of the department of commerce;

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(c) Copies of approved physical inspections, either initial or renewal, for each building owned or leased, including:

(iii) Water supply and sewage disposal inspection for facilities in which these systems are not connected with public services to certify compliance with rules of the department of health and any other state or local regulations, rules, codes or ordinances;

(iv) Boiler and elevator inspections, if applicable; and,

(v) Food service license or permit, if required by the department of health.

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(d) Documentation of any existing waivers or variances from the department regarding the certification standards, and justification if the provider is seeking their renewal.

(e) Notification if the provider uses seclusion or restraint as defined in rule 5122-26-16 of the Administrative Code; and,

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(f) If a provider is seeking certification for other mental health services as defined in rule 5122-29-27 of the Administrative Code, that are funded in whole or in part by a board, and for which there are no specific certification standards, the name of the service, a brief description of the service, and a letter of approval from the board shall be submitted.

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(g) Driver intervention programs shall include:

(i) The total number of hours of operation, including the total number of program hours;

(ii) If services are provided at a camp, a copy of the "Permission to Operate a Camp" issued by the local county/city health department pursuant to rule 3701:25-43 of the Administrative Code.

5122-25-03 (A) (continued)

(A) Any provider subject to or seeking certification shall apply to the department by filing an application.

(1) A provider that is not requesting deemed status by the department according to rule 5122-25-02 of the Administrative Code shall file an application that includes, but is not limited to:

(g) Driver intervention programs shall include:

(iii) If services are provided at a hotel or motel, a copy of the hotel/motel license from the division of the state fire marshal of the Ohio department of commerce will be accepted in lieu of a copy of a occupancy and use certificate and annual fire inspection.

5122-25-03 (B)

(B) Upon receipt of an application, the department shall review the materials to determine if they are complete. If an application is incomplete, the department shall notify the applicant of corrections or additions needed, and may return the materials to the applicant.

Incomplete materials, including failure to pay the full certification fee, shall not be considered an application for certification, and return of the materials or failure to issue a certificate shall not constitute a denial of an application for certification.

5122-25-03 (C)

(C) Following the department's acceptance of materials as a complete application, the department shall determine whether the applicant's services and activities meet certification standards. The process for the such a determination consists of one or both of the following:

- (1) Review the application materials for compliance with Chapters 5122-26 through 5122-29 of the Administrative Code.

5122-25-03 (C) (continued)

(C) Following the department's acceptance of materials as a complete application, the department shall determine whether the applicant's services and activities meet certification standards. The process for the such a determination consists of one or both of the following:

(2) Schedule and conduct an on-site survey or otherwise evaluate the applicant's services and activities.

(a) If conducting an on-site survey, the department shall send the provider a letter confirming the date of the on-site survey, and notify, in writing, the applicable board of the date of the on-site survey.

5122-25-03 (C) (continued)

(C) Following the department's acceptance of materials as a complete application, the department shall determine whether the applicant's services and activities meet certification standards. The process for the such a determination consists of one or both of the following:

(2) Schedule and conduct an on-site survey or otherwise evaluate the applicant's services and activities.

(b) At least thirty days before a scheduled survey date, the applicant shall post notices of the survey date and of the opportunity for the public to participate in a public information interview during the survey. Such notices shall be posted in public areas, on bulletin boards near major entrances, and in treatment or residential areas of the applicant.

5122-25-03 (C) (continued)

(C) Following the department's acceptance of materials as a complete application, the department shall determine whether the applicant's services and activities meet certification standards. The process for the such a determination consists of one or both of the following:

(2) Schedule and conduct an on-site survey or otherwise evaluate the applicant's services and activities.

(c) The department shall have access to all written, electronic and recorded records to verify compliance with certification standards as established by department rules. The department may conduct interviews with members of the provider's governing authority, staff, others in the community and clients with the client's permission.

(d) Exit interviews with provider staff shall be conducted during routine initial and renewal on-site surveys

5122-25-03 (D)

(D) The department may conduct an on-site survey or otherwise evaluate a provider at any time based on cause, including complaints made by or on behalf of consumers and confirmed or alleged deficiencies brought to the attention of the director. The department may or may not notify a provider in advance of a survey conducted for cause.

The department shall have access to all written, electronic and recorded records or media to verify compliance with certification standards as established by department rules. The department may conduct interviews with members of the provider's governing authority, staff, others in the community and clients with the client's permission.

5122-25-03 (E)

(E) An applicant that fails to comply with any or all of the certification standards applicable to the provider shall receive a written statement from the department citing items that are not in compliance.

(1) This statement shall describe the deficiencies, actions needed for correction, and a time frame for the provider to submit a written plan of correction.

(2) The provider's plan of correction shall describe the actions to be taken and shall specify a time frame for correction of deficiencies.

5122-25-03 (F)

(F) If a provider adds a service or activity subject to certification during the term of certification, the provider shall submit a description of the service or activity and the list of qualified providers and supervisors, including license number and licensing or credentialing body. Upon determination by the department that the service or activity is in compliance with certification standards, including conducting an on-site survey, if indicated, the department will certify the provider to provide that service or activity.

5122-25-03 (G)

(G) If a provider adds a new location during the term of certification, the provider shall submit the documentation required in paragraph (A)(1)(c) of this rule. Upon determination by the department that the site is in compliance with certification standards, the department will certify the agency provider to provide services at that location.

5122-25-03 (G) (continued)

(G) A provider may provide any currently certified mental health service, and AoD outpatient treatment and prevention services at any certified location. A provider's certification for AoD residential treatment in accordance with rule 5122-29-36 of the Administrative Code, acute, sub-acute or ambulatory detoxification in accordance with rule 5122-29-37 of the Administrative Code, and driver intervention program in accordance with rule 5122-29-12 of the Administrative Code is site specific.

5122-25-03 (H)

(H) Each provider shall submit an application for certification renewal no fewer than sixty days prior to the expiration of the current certificate.

5122-25-03 (I)

(I) A provider that has not previously notified the Department that it utilizes seclusion and restraint must do so and submit any documentation requested by the Department to verify its compliance with the Administrative Code prior to utilizing these measures. A provider shall not utilize seclusion restraint without written acknowledgement from the Department that it is authorized to do so.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-25-05

Provisions of Certification

5122-25-05 (A)

(A) A provider seeking its first certification in one or more of the services identified below shall either have appropriate behavioral health or hospital accreditation as defined by rule 5122-25-02 of the Administrative Code, or provide the service a minimum of two months to at least ten different clients, prior to submitting an application for certification. At least five clients shall be active at the time of the certification survey.

5122-25-05 (A) (continued)

(A) A provider seeking its first certification in one or more of the services identified below shall either have appropriate behavioral health or hospital accreditation as defined by rule 5122-25-02 of the Administrative Code, or provide the service a minimum of two months to at least ten different clients, prior to submitting an application for certification. At least five clients shall be active at the time of the certification survey.

- (1) Behavioral health counseling and therapy service as defined in rule 5122-29-03 of the Administrative Code;
- (2) Mental health assessment service as defined in rule 5122-29-04 of the Administrative Code;
- (3) Pharmacologic management service as defined in rule 5122-29-05 of the Administrative Code;
- (4) Partial hospitalization service as defined in rule 5122-29-06 of the Administrative Code;

5122-25-05 (A) (continued)

(A) A provider seeking its first certification in one or more of the services identified below shall either have appropriate behavioral health or hospital accreditation as defined by rule 5122-25-02 of the Administrative Code, or provide the service a minimum of two months to at least ten different clients, prior to submitting an application for certification. At least five clients shall be active at the time of the certification survey.

(5) Crisis intervention mental health service as defined in rule 5122-29-10 of the Administrative Code;

(6) Community psychiatric supportive treatment (CPST) service as defined in rule 5122-29-17 of the Administrative Code;

(7) Intensive home based treatment (IHBT) service as defined in rule 5122-29-28 of the Administrative Code;

5122-25-05 (A) (continued)

(A) A provider seeking its first certification in one or more of the services identified below shall either have appropriate behavioral health or hospital accreditation as defined by rule 5122-25-02 of the Administrative Code, or provide the service a minimum of two months to at least ten different clients, prior to submitting an application for certification. At least five clients shall be active at the time of the certification survey.

(8) Assertive community treatment (ACT) service as defined in rule 5122-29-29 of the Administrative Code;

(9) Outpatient treatment program as defined in rule 5122-29-34 of the Administrative Code;

(10) Sub-acute detoxification as defined in rule 5122-29-37 of the Administrative Code; or,

(11) Prevention services as defined in rule 5122-29-20 of the Administrative Code.

5122-25-05 (B)

(B) The department may issue one of three types of certificates to a provider, based upon its determination pursuant to either rule 5122-25-03 or rule 5122-25-04 of the Administrative Code:

(1) A conditional certificate, which shall replace a full certificate during the term of probation, and which shall expire within one hundred twenty days of the date of issuance, to be used when:

(a) Serious deficiencies are found during the department's determination of a provider's compliance with the certification standards; or

(b) The provider's documented corrective action is not approved by the department.

5122-25-05 (B) (continued)

(B) The department may issue one of three types of certificates to a provider, based upon its determination pursuant to either rule 5122-25-03 or rule 5122-25-04 of the Administrative Code:

(2) An interim certificate, which shall expire within ninety days after the date of issuance, to be used for emergency certification purposes or administrative reasons as determined by the department.

5122-25-05 (B) (continued)

(B) The department may issue one of three types of certificates to a provider, based upon its determination pursuant to either rule 5122-25-03 or rule 5122-25-04 of the Administrative Code:

- (3) A full certificate specifying the term of certification, which shall not exceed three calendar years from the date of issuance by the department. This certificate shall remain in effect until it is renewed, terminated or revoked. It shall automatically terminate sixty days after the department notifies the provider of its failure to file an application for certification. The department shall issue a full certificate within thirty days of:
- (a) Receipt of complete and compliant application materials; or
 - (b) Receipt of an acceptable plan of correction, as determined by the department.

5122-25-05 (C)

(C) A conditional, interim and full certificate is renewable, except that an interim certificate may be renewed only twice.

5122-25-05 (D)

(D) The certificate is valid only for the specified services.

5122-25-05 (E)

(E) A certificate is valid only at the locations specified on the certificate. A provider may provide any certified mental health service, alcohol and other drug (AoD) outpatient treatment, and AoD prevention services at any location listed on the provider's certificate. A provider's certification for AoD residential treatment in accordance with rule 5122-29-36 of the Administrative Code, acute, sub-acute or ambulatory detoxification in accordance with rule 5122-29-37 of the Administrative Code, and driver intervention program in accordance with Chapter 5122-29 of the Administrative Code is site specific and is limited to the site on the certificate.

5122-25-05 (F)

(F) A certificate is not transferable to any other location, provider site, building, corporation or other entity.

5122-25-05 (G)

(G) A provider shall produce the certificate for review upon request of a client or the department.

5122-25-05 (H)

(H) A provider shall immediately notify the department and the applicable alcohol and drug addiction services board or alcohol, drug addiction and mental health services board in writing of any changes in its operations that affect the provider's continued compliance with the department's certification requirements.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-25-07

**Denial, Revocation, and Termination of
Certification**

5122-25-07 (A)

(A) The director may deny or revoke certification for one or more of the following reasons:

- (1) The provider fails to comply with any certification standard for which it has not been granted deemed status in accordance with rule 5122-25-02 of the Administrative Code;
- (2) The provider misuses or fails to properly account for the disbursement of state or federal funds;
- (3) The provider provides false information or documentation to the department, Ohio medicaid, or a board;

5122-25-07 (A) (continued)

(A) The director may deny or revoke certification for one or more of the following reasons:

- (4) The provider permits an employee to falsify information on client records;
- (5) The provider is aware of an employee who has abused or neglected a client and has failed to take appropriate disciplinary action to correct the situation;
- (6) The provider fails to provide timely access to its records as requested by the department;
- (7) Upon the renewal of a provider's conditional certificate issued in accordance with paragraph (A)(1) of rule 5122-25-05 of the administrative code; or,

5122-25-07 (A) (continued)

(A) The director may deny or revoke certification for one or more of the following reasons:

(8) The provider:

(a) Loses accreditation as specified in paragraphs (A) and (C) of rule 5122-25-02 of the Administrative Code; or

(b) Fails to timely notify the department of its decision not to renew its accreditation; or,

(c) If the provider or principal in the provider has been convicted of medicaid fraud.

5122-25-07 (B)

(B) The denial of an application for certification or the revocation of certification is subject to appeal under Chapter 119. of the Revised Code.

5122-25-07 (C)

(C) Any provider which has had its certification revoked pursuant to this rule shall not be eligible to apply to the department for certification for at least five years from the date of revocation without the written consent of the department.

5122-25-07 (D)

(D) Any provider which has been denied certification pursuant to this rule shall not be eligible to apply to the department for certification for at least three years from the date of denial without the written consent of the department.

5122-25-07 (E)

(E) A certificate shall be considered terminated and invalid if the provider fails to reapply sixty days after the department notifies the provider of its failure to file an application for certification., voluntarily relinquishes the certificate, or goes out of business.

5122-25-07 (F)

(F) Certificates shall be returned to the department upon denial, termination, revocation, or upon voluntarily discontinuing operation of the provider.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

5122-25-08

Certification Fees

5122-25-08 (A)

(A) Deemed status

Providers who have received deemed status pursuant to rule 5122-25-04 of the Administrative Code are subject to the following fee structure:

(1) A provider applying for initial certification and deemed status that has obtained appropriate accreditation for all of the services in which it is seeking certification shall be exempt from paying a certification fee.

5122-25-08 (A) (continued)

(A) Deemed status

Providers who have received deemed status pursuant to rule 5122-25-04 of the Administrative Code are subject to the following fee structure:

(2) A provider applying for initial certification and deemed status which has obtained accreditation for some, but not all, of the services for which it is seeking certification shall pay a certification fee calculated based on only those non-accredited services which the provider is seeking certification.

(3) When renewing certification, a provider with deemed status for some or all of its services shall pay a certification fee calculated based only those services which are non-accredited.

5122-25-08 (A) (continued)

(A) Deemed status

Providers who have received deemed status pursuant to rule 5122-25-04 of the Administrative Code are subject to the following fee structure:

(4) A provider granted deemed status choosing not to renew its accreditation for some or all of its services shall pay a certification fee within sixty days of notifying the department that it has chosen not to submit an application to renew its accreditation. The certification fee shall be based upon the non-accredited services and shall be prorated for the remainder of the provider's certification term.

5122-25-08 (B)

(B) Non-deemed status

(1) Initial certification: A provider not seeking deemed status shall pay the certification fee at the time of application.

(2) A non-deemed status provider seeking to renew its certification shall pay a renewal fee at least sixty days prior to the expiration of its current certification.

5122-25-08 (C)

(C) Certification fee

The certification fee shall be calculated based on the provider's total annual budget for services which are being certified, but which are not accredited, using table one:

5122-25-08 (C) (continued)

Table 1 certification fee

Annual budget for certified services:	Fee owed:
\$0 through \$75,000	\$0
\$75,001 through \$250,000	\$100
\$250,001 through \$500,000	\$1000
\$500,001 through \$1,500,000	\$2000
\$1,500,001 through \$3,000,000	\$3000
over \$3,000,000	\$4000

5122-25-08 (C) (continued)

(C) Certification fee

- (1) Consumer operated services shall be exempt from the certification fee.
- (2) Providers shall be exempt from certification fees for the health home service during the period in which the provider is attempting to obtain accreditation as required by rule 5122-29-33 of the Administrative Code.
- (3) Driver intervention program providers may exclude the cost of housing from the annual budget when calculating certification fees.

5122-25-08 (D)

(D) Additional services

(1) Non-deemed providers.

A non-deemed provider adding an additional service during the term of certification shall pay an additional certification fee based upon the annual budget of the new service for each occurrence of adding one or more additional service. The fee shall be calculated using table one of this rule and prorated for the remainder of the provider's certification term.

5122-25-08 (D) (continued)

(D) Additional services

(2) Deemed providers.

A deemed provider adding an additional service during the term of certification shall pay an additional certification fee only for those additional services for which the provider is not accredited. The fee shall be calculated using table one of this rule and prorated for the remainder of the provider's certification term.

5122-25-08 (E)

(E) A provider whose deemed status has been revoked in accordance with rule 5122-25-02 of the Administrative Code shall be assessed a certification fee in accordance with this rule, which shall be due within sixty days of the department revoking deemed status.

5122-25-08 (F)

(F) The certification fee must be paid by the provider into the sale of goods and services fund created pursuant to section 5119.44 of the Revised Code.

5122-25-08 (F)

(F) The certification fee must be paid by the provider into the sale of goods and services fund created pursuant to section 5119.44 of the Revised Code.



Promoting Wellness and Recovery

John R. Kasich, *Governor*
Tracy J. Plouck, *Director*

After Today's Webinar

MHAS Webpage

Certification and Methadone Licensure Applications

<http://mha.ohio.gov/Default.aspx?tabid=259>

Rules in Effect Webpage

<http://mha.ohio.gov/Default.aspx?tabid=250>

Contact Information

Your agency lead surveyor or a supervisor

- See next slides

Janel M. Pequignot, Chief, Licensure & Certification

- Janel.Pequignot@mha.ohio.gov

Howard Henry, Staff Attorney & MHAS Rules Guru
(for questions or comments about rules filings, rules process)

- Howard.Henry@mha.ohio.gov

Licensure and Certification

- 21 Staff (currently 2 vacancies)
 - Chief
 - 3 Supervisors
 - 15 Surveyors
 - 2 Administrative
- Recently added 2 part time, intermittent positions
- Operate out of Columbus (Central Office), Cincinnati, Toledo, Massillon, and Cleveland

Surveyor Staff

- Barb Dietz
- Calvin Daniels
- Donna Sabo
- Edna Powell
- Holly Stone
- Irina Yakhnitskiy
- James Budimlic
- Jill Hay (Incident review)
- Kelly Taynor-Arledge
- Lataunia Pitts-Wilson
- Laura Schering
- Susan Sekely
- Teri Hill
- 2 Vacant

Licensure and Certification Staff

- Greg Lewis, Program Administrator, Supervisor
- Kisha Stewart, Database Administrator
- Rosland Hawkins, Program Administrator
- Denise Cole, Surveyor Supervisor
- Janel M. Pequignot, Chief
- Robert Nugen, Surveyor Supervisor