5122-30-11 Inspections
5122-30-12 Safety
5122-30-13 Nutrition and Food Safety
5122-30-14 Sleeping and Living Space
5122-30-15 Housekeeping and Property Maintenance

Janel M. Pequignot, Chief
Licensure and Certification
Janel.Pequignot@mha.ohio.gov

Webinar Housekeeping

How To Participate in Today’s Webinar
1. Use your computer speakers or telephone for audio
2. Download and/or print the handout from your control panel
3. Use your control panel to submit questions in writing

What will NOT be covered Today
1. Will not identify how a particular rule is different from current ACF, Type 1, Type 2, Type 3, AFoH rules
2. Rules that will be covered in future webinars. This includes questions.
More About Questions

- The last session, on November 14, is a Q & A session.

- If there is any question that is not answered during the webinar, or you think of later, you can submit them to me in advance of the webinar, or if you have not yet registered for the webinar, you can submit the questions during the webinar registration process.

- E-mail questions to Janel.Pequignot@mha.ohio.gov with a subject line titled “Residential Webinar Question”
Can multiple staff watch the webinar together under one registration?
• Yes, unless each needs to receive credit for attending training.

Who should participate today:
• Type 1, Type 2, Type 3, ACF, Adult Foster Home providers
  • Currently licensed
  • Interested in obtaining licensure
• Interested stakeholders
  • Community ADAMH/MHRS Boards
  • Other stakeholders

Are These Rules Applicable to Certified SUD Residential Providers:
• NO!

Can I receive CEU Credit for my SW, Nurse, etc. License?
• No.
5122-30-11
Inspections

5122-30-11 (A)

(A) Residential facilities shall obtain the following approved inspections:
(1) Inspections required within twelve months of the date of the previous inspection:
(a) Fire inspection by a certified fire authority, the state fire marshal, or a township, municipal, or other legally constituted fire department approved by the chief of the division of state fire marshal of the Ohio department of commerce, unless the facility has been issued a new certificate of use and occupancy within twelve months of the date of initial licensure for initial applications, or previous fire inspection for renewal applications when the facility underwent remodeling necessitating obtaining a new certificate of use and occupancy.

- If you are currently licensed, and you have not yet been required to obtain a fire inspection, then you need to obtain an inspection by July 1, 2018 or prior to your renewal date, whichever comes first.
(A) Residential facilities shall obtain the following approved inspections:

1. Inspections required within twelve months of the date of the previous inspection:
   
   (b) Water supply and sewage disposal system inspection by the local health department for facilities in which these systems are not connected with public services.

   ➢ If you are currently licensed, and you have not yet been required to obtain a water supply and sewage disposal inspection, then you need to obtain an inspection by July 1, 2018 or prior to your renewal date, whichever comes first.

2. Other required inspections
   
   (a) Current food service license, if required by local law.
   
   (b) For initial licensure of facilities licensed for five or fewer household members, an inspection of electrical wiring by a licensed electrical inspector certified pursuant to Chapter 3783. of the Revised Code. Such inspections shall be obtained thereafter if alterations or additions to the electrical wiring are made.
(A) Residential facilities shall obtain the following approved inspections:

(2) Other required inspections

(c) For initial licensure, inspection of the facility heating/cooling system by a licensed heating contractor. For renewal licensure, inspection of the facility heating/cooling system by a licensed heating contractor within twelve months prior to the filing of renewal application. Inspections by licensed heating contractor of the facility heating/cooling system shall be obtained if alterations or additions to the heating/cooling system are made.

(d) Initial licensure of facilities licensed for six or more household members shall obtain building inspection by a certified building inspector or a copy of a certificate of use and occupancy, for the appropriate use group designation issued by the local certified building department with jurisdiction over the area in which the building or buildings are located or by the department of commerce if there is no local certified building department. The certificate shall certify compliance with the ...
(A) Residential facilities shall obtain the following approved inspections:

(2) Other required inspections

(d) ... The certificate shall certify compliance with the Ohio basic building code (OBBC), Chapters 3781. and 3791. of the Revised Code, and with standards applicable to the "group R-2." The certificate is required for initial licensure, and repeated thereafter following alterations to, or modification of the facility. Alterations, additions, or changes in the way the building or structure is approved to be used subsequent to the initial approval shall require submission of plans to the local building authority and approval in accordance with the OBBC.

(e) If a facility of any size has obtained the inspection or occupancy certificate as set forth in paragraph (A)(2)(d) of this rule, the facility is exempt from the inspections in paragraphs (A)(2)(b) and (A)(2)(c) of this rule.

(f) The facility shall ensure that it obtains inspections or maintains current permits for the following, as required by law, if applicable:

(i) Elevator inspection.

(ii) Boiler inspection.
5122-30-11 (B)

(B) Notwithstanding the provisions of paragraph (A) of this rule the department may require, at its discretion, that a facility obtain other inspections if there is reasonable concern about the condition of the facility.

5122-30-11 (C)

(C) Where the residential facility to be licensed occupies only a portion of the building or structure, the entire building or structure shall be inspected except where there is a fire wall or other fire resistant separation between the part of the building to be licensed and the rest of the building. In this event, the existence of the fire wall or other fire resistant separation shall be verified in writing by the building inspector or fire inspector.
(D) The facility shall obtain any additional inspections, permits, or licenses as may be required by local authorities.
5122-30-12 (A)

(A) As used in this rule:
(1) "Rules of the board of building standards" means the rules adopted by the board of building standards in accordance with Chapter 3781. of the Revised Code including the Ohio building and Ohio residential construction codes.
(2) "State fire code" means the state fire code adopted in accordance with section 3737.82 of the Revised Code.
(3) "Fire code official" has the same meaning as adopted in the state fire code.

5122-30-12 (B)(C)

(B) Facilities shall be constructed, occupied, altered, maintained, repaired, and used in accordance with the rules of the board of building standards and the state fire code.

(C) Smoke detectors and carbon monoxide detectors shall be installed, operated and maintained in accordance with the rules of the board of building standards and, the state fire code.
**5122-30-12 (D)**

(D) Fire extinguishers shall be:

1. Installed, operated, and maintained in accordance with the rules of the board of building standards and the state fire code; and,
2. Be operational and shall be located on each floor of the facility in areas near bedrooms, and in specific locations as required by a fire code official.

In the event fire extinguishers are not on each floor and the time of day prohibits their purchase, staff must remain awake and on duty twenty-four hours a day until detectors and extinguishers can be purchased and installed.

---

**5122-30-12 (E)**

(E) Smoke detectors and fire extinguishers shall be visually inspected and manually tested by the operator as required by the state fire code.
**5122-30-12 (F)**

(F) Each facility shall have installed appropriate alarms, lights or other safety devices and supports, or emergency equipment as may be required by a certified state or local fire official and/or the department in order to meet the needs of residents with disabling conditions.

---

**5122-30-12 (G)(H)**

(G) All stairways, hallways, inclines, ramps, open porches, elevators, fire escapes, exits, and doorways shall be well-lit, free of debris and obstructions. If requested by a resident, night lights shall be provided in the facility in appropriate places as determined by the operator.

(H) Windows, screens, ceilings, walls and floors shall be in adequate repair.
5122-30-12 (I)(J)

(I) Each facility shall have written emergency evacuation plan drawings showing routes to exits. The evacuation plan shall be legible, explained to each resident, and shall be posted, at a minimum, on each floor, in highly visible locations throughout the facility.

(J) Each facility shall hold and provide documentation of an evacuation drill at least quarterly on each shift for all staff and residents. Drills shall be conducted at different and varying times of day and night, and shall be conducted utilizing different exit routes.

5122-30-12 (K)

(K) Each facility shall establish a disaster plan appropriate to the facility's location, which includes contingencies for such items as the loss of utility service or the immediate evacuation of residents. The facility shall determine the requirements for training and disaster drills based on the facility's disaster plan, except fire evacuation drills, and shall document the requirements and provision of training and drills.
(L) Facilities with nine or more ambulatory residents shall have a combined smoke detector and fire alarm system. The fire alarm system shall be installed in accordance with the rules of the board of building standards and the state fire code. Such systems shall include approved bells, sirens, or horns, lights for hearing impaired residents, if served, and manual fire alarm boxes. All smoke detectors shall be interconnected with the fire alarm system. Smoke detection devices shall be located in the immediate vicinity but outside of all bedrooms. Two independent means of exit shall be provided for each occupied floor and occupied cellar level. The two independent means of exit shall be approved by the fire code official. The facility shall maintain and test the alarm system in accordance with state fire code and shall have documentation of testing.

(M) Facilities in which one or more of the residents is non-ambulatory shall have smoke detectors, fire alarm, automatic fire extinguishing systems, and two independent means of exit for each occupied floor and cellar. The two independent means of exit shall be approved by the fire code official. The facility shall obtain annual alarm and sprinkler system testing and shall have documentation of testing. Facilities licensed as of the effective date of the rule shall have two years from the rule effective date to obtain an automatic fire extinguishing system.
<table>
<thead>
<tr>
<th><strong>5122-30-12 (N)(O)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(N) The telephone numbers of the fire department, police department, and other emergency numbers or &quot;911&quot; shall be prominently displayed at each telephone in the facility.</td>
</tr>
<tr>
<td>(O) First aid supplies shall be readily available in the facility and in each vehicle used to transport residents. Supplies shall be accessible to all adult residents and staff, except in facilities for children and adolescents, supplies shall be accessible to staff only.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>5122-30-12 (P)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(P) All disinfectants, poisons, pesticides, and/or other substances defined as hazardous in Chapter 3716. of the Revised Code shall be correctly labeled, placed in proper containers, and stored separately from food products. In class one and two facilities, these substances shall be kept in locked storage spaces accessible to staff only.</td>
</tr>
</tbody>
</table>
5122-30-12 (Q)(R)

(Q) All exterior and interior steps and floor coverings shall be kept in good repair, and maintained to avoid falls and other injuries.

(R) All interior and exterior door handles and locks shall be kept in good repair so they can be readily and easily operated.

5122-30-12 (S)

(S) Residents shall not be locked out of a residential facility. If the facility is locked during any portion of the twenty-four hour day, each resident shall be provided with a working key, or staff shall be immediately available on the premises to open the door for any resident.
5122-30-12 (T)

(T) With the exception of crisis stabilization units and class one facilities for children or adolescents, all lockable doors shall be capable of being opened without delay from the inside without the use of a key, special knowledge or effort, such as by standard operation of a door with a handle or knob, installation of panic bars, release of a dead bolt, etc. At no time may a resident be locked in any room in the facility, with the exception of a seclusion room of a class one facility in accordance with Chapter 5122-26 of the Administrative Code.

5122-30-12 (U)

(U) No explosives, pyrotechnics, firearms, chemical weapons, or other similar weapons or substances shall be maintained or available in the facility or on its premises. No household member shall bear any firearm, chemical weapon, or other weapon or similar device while such person is on the premises of the facility. Nothing in this paragraph shall be construed as prohibiting law enforcement authorities from bearing arms in conjunction with their official capacity.
5122-30-12 (V)

(V) Outdoor areas which are potentially hazardous to residents shall be reasonably safeguarded, considering the functioning level of the residents. Such areas include water areas, such as lakes, ponds, swimming pools; cliffs and caves; open pits and wells; and heavily traveled roads. Playground equipment shall be anchored securely and shall include impact dispersion material under swing sets, slides, etc.

5122-30-12 (W)(X)

(W) No open flame candles or smoking shall be permitted in resident bedrooms.

(X) All workshop or outdoor power equipment shall be maintained and operated in a safe manner. Outdoor power equipment shall be stored in locations outside of the structure, or an attached garage, as approved by the fire code official.
5122-30-12 (Y)

(Y) Portable heaters may be used, if:
(1) The heater is not the primary heat source for the facility;
(2) The heater is plugged directly into a receptacle and is not plugged into an extension cord.
(3) The heater has been approved by the underwriter's laboratory and the fire code official, and;
(4) Portable heaters are not prohibited by any local ordinances or the state fire code.

5122-30-12 (Z)

(Z) Pets or domestic animals, in or on the premises of a residential facility, shall be kept in a safe and sanitary manner in accordance with state and/or local laws.
5122-30-12 (AA)(BB)

(AA) Interior and exterior stairways accessible to children shall be protected by child safety gates, or doors, according to the child's age and functioning level.

(BB) Any bathtub or shower in the home that is used by residents shall have bathroom surfaces appropriate to the residents, such as non-skid surfacing and handrails or grab bars.

5122-30-12 (CC)(DD)

(CC) There shall be no combustible items stored within three feet of heat sources.

(DD) All stairways, inclines, ramps, and open porches shall have hand railings installed in accordance with the rules of the board of building standards.
5122-30-12 (EE)

(EE) The facility shall not utilize extension cords and flexible cords in the following manners: as a substitute for permanent wiring; affixed to structures; extended through walls, ceilings, floors, under doors or floor coverings; with evidence of environmental damage; with evidence of physical impact; or with the use of multiple plug adapters, such as cube adapters, unfused plug strips, or any other device that does not comply with the national fire protection association standard referenced in the state fire code.

5122-30-13
Nutrition and Food Safety
5122-30-13 (A)

(A) Each facility shall directly provide, or make provisions for, a minimum of three nutritionally balanced meals daily for each resident. If more than eight hours elapse between the evening meal and morning meal, a nutritious evening snack shall be provided.

If a resident is involved in programs, including vocational training or therapeutic day programs that require the resident to be absent from the facility during a scheduled meal time, the facility shall ensure the resident is provided with an adequate meal to take to his/her program, unless a meal is provided at no additional cost to the resident, as part of the program. When a resident is not present in the facility during a scheduled meal time, the facility shall provide a meal option when the resident returns unless the resident has already been provided a meal.

5122-30-13 (B)(C)

(B) All meals shall be well-balanced, palatable, and properly prepared according to the standards of the U.S. department of agriculture, or national research council's recommended dietary allowances adjusted for age and sex.

- https://www.choosemyplate.gov/MyPlate

(C) Menus shall provide for a reasonable variety of foods. Menus shall reasonably accommodate religious restrictions of individual residents, as well as ethnic and cultural preferences of residents. Each facility shall make provisions for residents to select, discuss, and have input into meal planning as appropriate.
5122-30-13 (D)

(D) In addition to the food provided at meal time and the snack, if applicable, the facility shall:
(1) Maintain, at all times, a one-week supply of staple foods and a two-day supply of perishable foods, such as fresh milk, bread, eggs, fruits and vegetables adequate to provide for the number of residents accommodated in the facility.
(2) Powdered milk shall not be used as a substitute for fresh milk, unless requested by the resident.
(3) When home canned products are used in preparation of resident meals, the facility shall label food containers with a minimum of the name of the food and date processed.

5122-30-13 (E)(F)

(E) Meal variety and resident food choices shall not be restricted due to the facility's efforts to use up food items.

(F) Residents requiring special diets as defined in rule 5122-30-03 of the Administrative Code, as specified by a physician or licensed dietitian, shall be provided the appropriate foods or nutritional supplements. Special diets shall be initiated and supervised by a licensed dietitian or physician, and shall be prepared in accordance with instructions issued by the physician or licensed dietitian.
### 5122-30-13 (G)(H)

(G) Administering tube or syringe feedings or parenteral nutrition is considered skilled nursing care and can only be conducted in a manner pursuant to rule 5122-30-25 of the Administrative Code.

(H) A record of the prior thirty day's menus shall be kept by the facility.

### 5122-30-13 (I)

(I) The facility shall ensure all food shall be procured, stored, prepared, transported, distributed, and served in a manner that protects it against contamination and spoilage from the time of procurement to consumption.
5122-30-13 (J)(K)

(J) Each facility shall have an appropriate and adequate kitchen, and equipment facilities which are functional and in good repair for preparing and serving meals to residents.

(K) The facility shall ensure all equipment, utensils, kitchenware, tableware and surfaces upon which food comes in contact while in preparation, including but not limited to, counter tops, cutting boards and thawing trays shall be easily cleanable; and shall be cleaned after use or disposed.

5122-30-13 (L)(M)

(L) The facility shall provide safe drinking water which shall be readily accessible to residents at all times. Bottled or similar packaged potable water shall be obtained only from appropriately regulated sources and shall be handled, stored, and dispensed in a manner that protects it from contamination.

(M) Each facility shall maintain at least one working refrigerator which shall always be unlocked, accessible at all times to adult residents, and shall contain beverages and snacks for the residents' consumption. Access may be restricted only in accordance with the resident's ITP.
5122-30-13 (N)

(N) A facility shall not be required to be licensed as a food service operation under Chapter 3717. of the Revised Code unless the facility is preparing food under one or both of the following conditions:
(1) A facility preparing food for the residents of two or more licensed facilities with a combined resident census exceeding sixteen residents shall be licensed as a food service operation by the appropriate licensor as defined by section 3717.01 of the Revised Code unless otherwise exempt.
(2) Any facility preparing food for consumption by residents at a second facility or multiple off-premise locations shall be licensed as a food service operation by the appropriate licensor defined by section 3717.11 of the Revised Code, unless otherwise exempt.

5122-30-13 (O)(P)

(O) Facility staff shall ensure meals prepared in one facility food preparation area for transport or distribution to another area will be transported in a safe and sanitary manner to prevent contamination.

(P) Meals intended for consumption by residents of a facility in that facility, but not prepared in that facility, shall be obtained by facility staff only from a source licensed as a food service operation under Chapter 3717. of the Revised Code.
(Q) Facilities not required to be licensed as a food service operation in accordance with paragraph (M) of this rule shall comply with standards set forth herein for food procurement and protection to include storage, preparation, display and handling.
5122-30-14 (A)

(A) Each facility shall have a minimum of eighty square feet per resident for a single occupancy bedroom, and a minimum of sixty square feet per resident for a multiple occupancy bedroom. Regardless of the availability of the square footage, in class one facilities no more than four residents may share a bedroom and no more than two residents may share a bedroom in class two and three facilities. In facilities with child or adolescent residents, multiple occupancy bedrooms shall be used only for residents of the same sex.

Any facility licensed by the department on the effective date of this rule that does not meet the requirements of this paragraph shall be exempt from the minimum space requirement so long as room was used as a bedroom as of the effective date of this rule, and the facility does not decrease the size of the bedroom and remains continuously licensed.

5122-30-14 (B)

(B) Each resident shall be provided with a comfortable bed, with springs or other means of support, and mattress in good and sanitary condition. Rollaway beds, hide-a-beds, or cots may not be used. Waterproof mattress covers shall be provided for residents needing them. In facilities with child or adolescent residents, bunk beds may be utilized, but shall be equipped with safety rails on the upper tier for residents under age ten, or for any resident whose condition indicates the need for such protection. No beds shall be bunked higher than two tiers.
5122-30-14 (C)

(C) Bedrooms for residents shall not be in areas such as cellars, basements, hallways, dining rooms, porches, or attics, except that a walk-out finished basement bedroom is permissible. The bedroom(s) shall not be on a floor higher than a second floor unless approved, in writing, by a fire safety inspector. Each bedroom shall be adequately ventilated, and shall have at least one screened window to the outside. Bedroom window exceptions may only be granted by local building code officials or certified fire authorities.

5122-30-14 (D)(E)(F)

(D) Bedrooms for non-ambulatory individuals shall be on a floor that exits directly to the ground level.

(E) The entrance to a resident's bedroom shall not be through another bedroom or bathroom. Each resident's bedroom should have a standard door that can be securely closed. The bedroom shall have sufficient space to accommodate the unobstructed passage of wheelchairs and walkers between beds and other items of furniture.

(F) Resident may share a bedroom only with other residents.
5122-30-14 (G)

(G) Any locks on bedroom doors shall meet both of the following requirements:
(1) Any lock to residents' bedroom entrance doors shall be capable of being opened from the inside without the use of a key, such as by pushing a panic bar, releasing a deadbolt, or using similar means. The lock shall also be capable of being opened from the outside. The facility shall provide each resident with a key to his or her bedroom if it has a keyed lock; and
(2) If resident bedrooms have locks, the facility shall have duplicate keys or a master key available and accessible to the staff members on duty at all times for use in cases of emergency;

5122-30-14 (H)

(H) Adequate drawer and closet space shall be provided for each resident to store his/her own clothes and personal belongings. Storage space shall be in the bedroom of each facility serving adults and each adult shall have upon request an individual locked storage space provided by the facility freely available within the facility, with the exception of crisis stabilization units. Facilities serving children shall have some storage space in bedrooms, and additional storage of clothes and belongings may be in staff monitored areas of the facility.

Each facility shall develop a policy regarding the facility's access to the resident's locked storage space and inform the resident of this policy upon admission to the facility.
5122-30-14 (I)(J)

(I) The bedrooms in class 2 and 3 facilities shall be furnished by the facility comparably in appearance; in terms of wall coverings, floor coverings and general decor; to other bedrooms used by other household members.

(J) Residents shall be permitted to personalize their rooms, as appropriate.

5122-30-14 (K)

(K) Each facility shall have at least sixty square feet, per household member, of common indoor living space for recreation, socialization, and other activities. Bedroom space, hallways, unfinished basements, storage, laundry, lavatory and bathing facilities are not to be included in the sixty square feet. Any facility licensed by the department on the effective date of this rule that does not meet the requirements of this paragraph shall be exempt from the minimum space requirement so long as the facility does not decrease the size of the living space and remains continuously licensed.
5122-30-14 (L)

(L) Each facility shall provide a living area where residents may engage in social, recreational, and leisure activities on a daily basis; including a working television that is able to receive at least the four major broadcast channels. The living area shall be well-lighted and adequately heated and ventilated. It shall contain sufficient, comfortable, safe, and functional furniture to ensure a seating place for at least fifty per cent of the total number of residents. The living area shall not be used as a bedroom by anyone.

The furniture in the living space shall be suitable and comfortable furnishings such as a sofa, armchairs, tables and lamps.

5122-30-14 (M)

(M) The facility shall provide a dining area where residents may eat meals. The dining area, table, and seating places shall be of sufficient size and number to allow at least fifty per cent of all residents to eat comfortably together at one time. All furniture shall be comfortable, safe, and functional.

If there is not enough seating for all residents at the same time, the facility shall offer meals at a second time for the benefit of those residents who could not be seated at the first serving.
(N) Each facility shall provide adequate indoor toilet, lavatory, and bathing facilities equipped with hot and cold running water. Hot water shall be between one hundred five and one hundred twenty degrees fahrenheit.

(O) At least one toilet and one lavatory shall be provided for each six household members in the facility, as well as at least one bath tub or shower for each eight household members. Accessibility to toilets, lavatories, bathtubs and showers for resident use shall not be through another bedroom or bathroom. Toilet, lavatory, and bathing facilities shall provide individual privacy.

Any facility licensed by the department on the effective date of this rule that does not meet the requirements of this paragraph shall be exempt from the paragraph so long as the facility does not decrease the number of bathrooms in the facility and remains continuously licensed.
5122-30-14 (P)

(P) Each facility shall provide a comfortable, welcoming environment which promotes the unrestricted inclusion and participation of residents.

5122-30-14 (Q)

(Q) The facility shall provide, at no additional charge, laundry equipment and supplies, or laundry services, if needed by the resident. The facility may provide a washer and dryer in the facility, or may provide residents with transportation to and from a laundromat. In facilities with child or adolescent residents, if laundry facilities are furnished for residents' use, such facilities shall be provided in an area that is readily observed by staff.
(R) Each class two and class three facility shall maintain at least one working refrigerator which shall always be unlocked and accessible to residents, and shall contain beverages and snacks for the residents' consumption.

(S) Each facility shall provide at least one working telephone to which adult residents have unrestricted access at all times. Residents shall not be charged for local calls. Access in a class one facility may be restricted only according to the resident's ITP.

Access for children/adolescents shall be in accordance with provider policies and procedures.

Telephones may be cordless, but cellular telephones shall not be used as the sole telephone accessible to residents.
The facility shall be accessible and available to residents at all times consistent with written house rules or policies and procedures concerning the comfort, security, and respect for the rights of all residents. Adult residents shall not be required to vacate the facility for specified time periods, or because of the absence of the operator and/or staff.
5122-30-15 (A)

(A) The facility shall meet applicable standards of the Ohio department of health or certified local health department(s) regarding proper cleaning of dishes and utensils, and proper storage, preparation, and serving of food. Where required, the facility shall obtain a food services permit.

5122-30-15 (B)

(B) The facility shall utilize sufficient and appropriate garbage and refuse receptacles. Such receptacles shall be durable, and except for individual room wastebaskets, shall be kept covered with a tight-fitting lid. Trash receptacles shall be located in appropriate places throughout the facility and shall be emptied as necessary for hygienic purposes.
5122-30-15 (C)(D)

(C) The facility shall be kept free of offensive or unpleasant odors.

(D) The facility shall provide for prompt, thorough, routine cleaning of all areas of the facility, including all bathroom fixtures, kitchen appliances, and floors. Dining areas shall be appropriately cleaned after meals and dishes washed and stored. The facility shall provide all necessary and appropriate household cleaning supplies.

5122-30-15 (E)

(E) The facility shall provide general use items for residents which shall include, but are not limited to, bath soap, toilet paper, sheets, pillowcases, pillows, blankets, and towels. Sufficient supplies of such items shall be stored in an area directly accessible to, and obtainable by residents; soap and toilet paper shall always be available in bathrooms; two clean sheets, a pillowcase, and towels shall be provided to each resident at least once each week. No resident shall be required to sleep on soiled sheets.
(F) The facility shall provide dishes, cups, glasses and flatware sufficient for all residents. All such items shall be free of defects that create a hazard to the user. Except for a crisis stabilization unit, disposable dinnerware shall not be used on a regular basis.

(G) Resident responsibilities for assisting in cleaning, and for maintaining an acceptable housekeeping standard, shall be specified in the residential agreement between the operator and the resident. Regardless of the resident agreement, the operator remains solely responsible for assuring a clean facility.
5122-30-15 (H)

(H) The facility shall make reasonable efforts to be entirely free of insects or rodents; the facility may be required to provide for professional treatment if in the department's discretion the facility requires such treatment.

5122-30-15 (I)

(I) The facility shall maintain room temperatures appropriate for the comfort and health of residents but shall not exceed eighty-one degrees Fahrenheit.
5122-30-15 (J)

(J) Residents in bedrooms containing separate heating and cooling systems who are capable of controlling them may maintain the temperature of their bedrooms at any level they desire except the facility shall take appropriate intervention if a resident's desired temperature level adversely affects or has potential for adversely affecting the health and safety of the resident or the health, safety and comfort of any other resident sharing the resident room.

5122-30-15 (K)

(K) The facility shall develop a plan for responding to temperatures outside of the range specified in paragraph (I) of this rule. The plan shall include measures to be taken to assure the health, safety, and comfort of residents.
5122-30-15 (L)

(L) The facility shall provide for interior and exterior repairs to promote an acceptable appearance, and to be free from hazards. The need for re-plastering, painting, repair or replacement of flooring materials, replacement of furniture, repair of sidewalks, steps, windows, porches, ceilings, and roofs shall be assessed during routine inspections and prior to the issuance or renewal of a license, and repairs may be required by the department.

5122-30-15 (M)

(M) The facility shall provide for proper exterior maintenance of the property. The premises shall be kept free of trash. Lawns and shrubbery shall be appropriately maintained to promote an acceptable appearance.
**5122-30-15 (N)(O)(P)**

(N) All structures associated with the home shall be maintained in a clean, safe, and sanitary condition, and in a reasonable state of repair.

(O) Refrigerators shall be clean.

(P) Kitchen and baths shall be clean including floors, counters, sinks, tubs, and commodes.

---

**Where Can I Find All of the New Rules?**

Where Can I Find All of the New Rules?
Where Can I Find All of the New Rules?

- You must register individually for each webinar in which you intend to participate
- MHAS Training Page Includes Webinar Information and recorded webinars
  
- Live webinars are recorded for those who are unable to participate, and to utilize as a training and reference resource
- Should webinar recording error occur, MHAS will record a webinar on same topic and post
- Posted along with webinar handouts

Webinar Information
Webinar Information

- Current Webinar Schedule (and link to registration) is available at:

http://mha.ohio.gov/Portals/0/assets/Regulation/LicensureAndCertification/LC-Communications/Residential-Rules-Webinar-Training-Schedule-Registration.pdf

Next Two Webinars*

* 10/19 has separate sessions for Class One, and Class Two & Three

<table>
<thead>
<tr>
<th>Session #</th>
<th>Date (2017)</th>
<th>Time</th>
<th>Rule Numbers</th>
<th>Rule Titles</th>
<th>Who Should Attend</th>
<th>Registration Link</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 A</td>
<td>10/19</td>
<td>9:30 am – 11:30 am</td>
<td>30-16, 30-17</td>
<td>Incident Notification and Risk Management</td>
<td>Class One</td>
<td><a href="https://attendee.gotowebinar.com/register/77996909302">https://attendee.gotowebinar.com/register/77996909302</a> 926133505</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1:00 pm – 3:00 pm</td>
<td>30-16, 30-17</td>
<td>Seclusion and Restraint</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 B</td>
<td>10/19</td>
<td>1:00 pm – 3:00 pm</td>
<td>30-16, 30-17</td>
<td>Incident Notification and Risk Management</td>
<td>Class Two &amp; Class Three</td>
<td><a href="https://attendee.gotowebinar.com/register/2726045992">https://attendee.gotowebinar.com/register/2726045992</a> 244763265</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1:00 pm – 3:00 pm</td>
<td>30-18, 30-19</td>
<td>Requirements for Accessibility and Communications</td>
<td>All</td>
<td><a href="https://attendee.gotowebinar.com/register/3999708127">https://attendee.gotowebinar.com/register/3999708127</a> 303794622</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>30-20, 30-21</td>
<td>Facility Administration and Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>30-22, 30-23</td>
<td>Qualifications of Operator and Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>30-24</td>
<td>Staffing Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Facility Records</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Resident Agreement</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Questions?

Note: For future questions, each facility has an assigned lead surveyor, who can also answer questions.

Reminder: November 14 Session is dedicated only for Q & A. This will provide an opportunity to answer new or previously unanswered questions.