

eBased Academy: How to Add a Course to Your Account

At the end of these instructions, you will find a list of the 11 eBased Academy courses required for OhioMHAS Peer Recovery Supporter Certification. Please follow the steps below **exactly** to locate and enroll in a course on eBased Academy. **You will repeat this process for each of the 11 required courses (listed on page 3):**

1. Login to your eBased Academy account: www.ebasedacademy.org
2. At the **VERY TOP** of the page, you will see a red magnifying glass, next to a search box that reads "**Search courses, content and more...**"



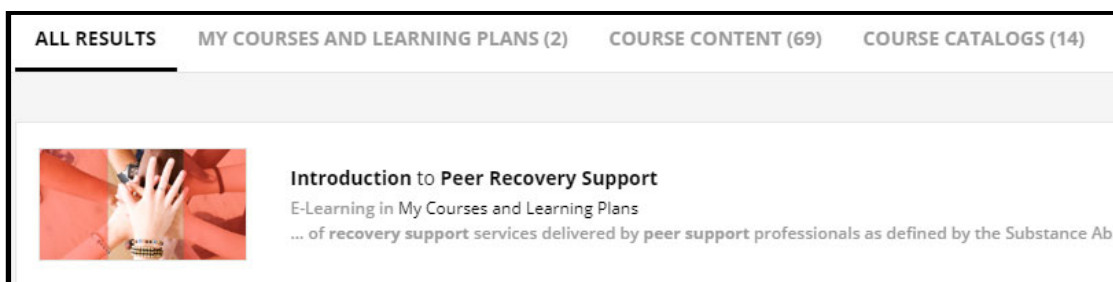
A screenshot of a search bar with the placeholder text "Search courses, content and more...". To the right of the text is a red square button containing a white magnifying glass icon.

3. Type in this search box the *exact* name of the course you need to complete, for example:



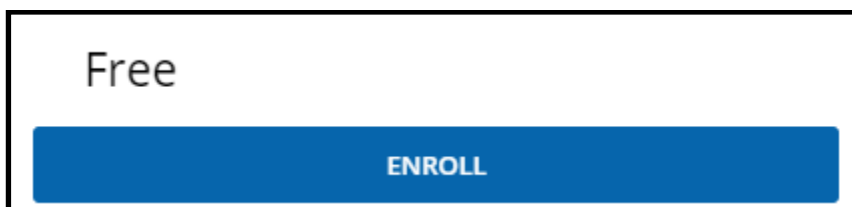
A screenshot of the search bar with the text "Introduction to Peer Recovery Support" entered. To the right of the text is a red square button with a white magnifying glass icon and a small 'x' icon to its left.

4. In the search results, click the course:



A screenshot of search results. At the top, there are four tabs: "ALL RESULTS", "MY COURSES AND LEARNING PLANS (2)", "COURSE CONTENT (69)", and "COURSE CATALOGS (14)". Below the tabs, there is a search result card for "Introduction to Peer Recovery Support". The card features a thumbnail image of hands, the course title, and a brief description: "E-Learning in My Courses and Learning Plans ... of recovery support services delivered by peer support professionals as defined by the Substance Abuse...

5. Click "**Enroll.**"



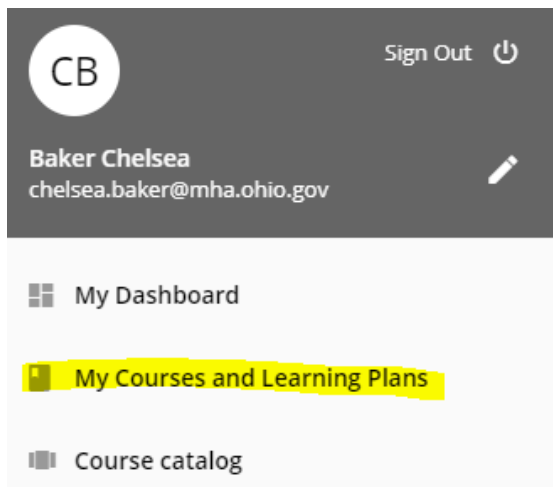
A screenshot showing a white box with the word "Free" in black text. Below the box is a blue button with the word "ENROLL" in white text.

6. To access the courses in which you just enrolled, select this icon in the **TOP LEFT**

corner of the page:



7. Select, "My Courses and Learning Plans."



8. Select the course you need to complete:



eBased Academy Courses Required for Peer Recovery Supporter Certification

Make sure that you are taking these titles exactly! There are courses on eBased Academy with very similar names.

1. Introduction to Peer Recovery Support
2. History of Addiction for Peer Recovery Supporters
3. Ethics and Boundaries for Peer Recovery Supporters
4. History of the CSX Movement for Peer Recovery Supporters
5. Helpful Tips for Peer Recovery Supporters Entering the Workforce
6. Health and Wellness in Peer Recovery Support
7. Cultural Competence in Mental Health and Addiction Recovery
8. Human Trafficking Training for Peer Recovery Supporters
9. Supervision for Peer Recovery Supporters
10. Trauma Informed Care in Peer Recovery Support
11. Ohio S-BIRT 101: An Introduction to S-BIRT and Motivational Interviewing (*make sure that you are taking the Introduction course and NOT S-BIRT 102 or 103*).

For technical issues with eBased Academy, please e-mail: MHAHelpdesk@mha.ohio.gov