



**COMMUNITY AND FAMILY PARTNETSHIP TEAM (CFPT)**  
**Technical Assistance**  
**Effective July 1, 2015**

The purpose of Community & Family Partnership Team (CFPT) is to cultivate active community and family involvement so that the Behavioral Health System is transformed with the voice of persons with lived experiences of mental illness and/or substance abuse disorder and family members are heard and supported. The program allows an opportunity for persons with lived experience with mental illness and/or substance use disorders to participate on OhioMHAS workgroups and committees. Diversity, individuality and involvement in a way that works for the individual and the groups are encouraged. Through recognizing the value and benefit of constituent's voices; mutual trust is built in a non-judgmental manner.

**Technical Assistance Application Information**

Technical Assistance funds are used to assist individuals and groups develop cohesive groups and boards, education, and skill building focused on leadership and advocacy to enhance the ability to effectively participate in the planning and development of behavioral health policies and services. Priority areas for funding include, but are not limited to, the following topic areas:

- Developing and/or maintaining Consumer-Operated Services
- Developing local networks
- Establishing and implementing communication strategies
- Accessing local grant monies (Public and Private/Resource Development)
- Developing a Recovery/Peer-Support Model
- Incorporating cultural and linguistic competence

**Application Process**

Applications should be submitted to the OhioMHAS Community Recovery Initiatives Administrator. Please contact 614-466-0119 with any questions. Applications will be graded with a focus on the following key components of the proposed activity:

- Content: What is it the activity and what/why is there a need for it?
- Staffing: Are the right people available to carry out the activity?
- Budget: Is it realistic for the activity?

**Evaluation**

Applicants are responsible for ensuring that an evaluation of the activity is conducted. An evaluation report of the activity must be submitted to OhioMHAS or designee within three (3) weeks following the activity. Reports should provide the following information:

- Copy of sign-in sheet, brochure, and agenda
- Names, addresses, telephone numbers of speakers and consultants

- Summary of evaluations
- Overall assessment of the activity

**Please Note:**

- The activity must be relevant to the overall goal of the TA fund.
- The OhioMHAS may deny technical assistance awards when application fails to meet one or more expressed criteria.
- OhioMHAS may also negotiate funding of portions of the submitted plan or the development and implementation of a mutually agreed upon alternative plan.
- If funds are requested for contractual activity, a report of the work completed by the contractor should be submitted to the OhioMHAS Community Recovery Initiatives Administrator office.
- The maximum reimbursable payment for consultant services is limited to \$300 per day (usually not more than two days) and is inclusive of honorarium and expenses. The maximum reimbursable payment for consultant services may be increased on a case by case basis with the Bureau Chief of Recovery Supports.
- Each applicant must complete a Technical Assistance Activity Summary and return it to the Community recovery Initiatives Administrator or designee at [Sharon.fitzpatrick@mha.ohio.gov](mailto:Sharon.fitzpatrick@mha.ohio.gov) **within three (3) weeks** following the event.