



**COMMUNITY AND FAMILY PARTNETSHIP TEAM (CFPT)**  
**Scholarships**  
**Effective July 1, 2017**

The purpose of Community & Family Partnership Team (CFPT) is to cultivate active involvement of individuals with a lived experience of a mental health and/or substance use disorder or their family members so that the Behavioral Health System is transformed with the voice of persons with lived experiences of a mental health and/or substance abuse disorder or their family members are heard and supported. The program allows an opportunity for individuals to participate on OhioMHAS workgroups and committees by recognizing the value and benefit of individuals' voices.

**Scholarships**

CFPT funds will be used to assist individuals with a lived experience of mental health and/or substance use disorders or their family member by reimbursing mileage, hosting in-state conferences, pre-paying for lodging, covering the cost of registration and materials for in-state events, and providing technical assistance. Recipients of scholarships must agree and adhere to submitting a summary of what they learned and demonstrate how they will share the information in their community.

**Application Guidelines**

OhioMHAS has developed a set of eligibility criteria scholarship applicants must meet in order to be considered for an award. Please read these carefully as you complete your application. You may contact **OhioMHAS** at **614-728-1522** if you have any questions. Please ask for the Community Recovery Initiatives Administrator. All conferences and events must be in-state.

1. The conference or event must be relevant to the overall goal of the scholarship fund.
2. The cost of the conference including materials, registration, and lodging must be reasonable as determined by the Bureau Chief of Recovery Supports or designee.
3. The scholarship application **MUST** be received in OhioMHAS office at least 20 business days prior to the conference or event registration deadline.
4. The applicant will submit an Activity Summary Report to the Community Recovery Initiatives Administrator or Designee at [Sharon.fitzpatrick@mha.ohio.gov](mailto:Sharon.fitzpatrick@mha.ohio.gov) within three (3) weeks following attendance at the conference/workshop. (form enclosed)
5. A copy of the event brochure/flyer and agenda must be included with scholarship application. Please submit a copy of the hotel information if applying for lodging.
6. When applying for multiple scholarships for members of a group, please complete the "Multiple Scholarship" section of the application. Multiple requests will be limited to four (4) group members.

**Please Note:**

- All Community Family Partnership Team Program funds are considered sources of income and should be reported as such. If you have any questions about how or if receiving Community Family Partnership Team Funds may impact your entitlements, please contact a Certified Work Incentive or Benefit Planner.
- Individuals requesting CFPT funds employed and paid by their employer for their time and/or travel expenses are not eligible to receive reimbursement or stipends.
- Individuals requesting CFPT funds employed by OhioMHAS, or their significant others, or an organization funded by OhioMHAS are not eligible to receive CFPT funds.
- Reimbursement rates are subject to change without advanced notice. Stipends and mileage rates will be reimbursed based on the state rate and availability of funding.
- Stipends are taxable income. Each individual with lived experience and/or family member who accumulates \$600 or more in stipends during a calendar year will receive a 1099 MISC Form. Participant's Social Security number will be required for this process.
- It is the applicant's responsibility to contact their employer, tax lawyer or local Job & Family Services Office to assure CFPT funds do not adversely impact entitlements or income tax filing status.
- Individuals who falsify their application for CFPT will not be eligible for future participation.