



## **Criminal Background Check(s) for OhioMHAS Peer Recovery Supporter Certification**

To apply for certification or re-certification, you must obtain a criminal background check. **IMPORTANT: If you are applying for certification for the first time, DO NOT complete a background check until you have completed training, passed your exam and submitted ALL ITEMS on the Certification Application Packet Checklist (including eBased Academy Certificates of completion).**

**To find a background check agency in your area, visit:**

<https://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing.aspx>

- If you have no criminal offenses, or you only have offenses in the State of Ohio, you will only need to complete a Bureau of Criminal Investigation Background Check (BCI).
- If you have a criminal offense that took place outside of Ohio, you will need to complete *both* a BCI and FBI background check.

### **Codes:**

- o For BCI, use code: “Other” and write in “Ohio Certified Peer Recovery Supporter”
- o For FBI, use code: “Volunteer Children’s Act”

**Have background checks(s) sent directly to OhioMHAS at:**

Ohio Department of Mental Health & Addiction Services

**ATTN: Peer Services**

30 East Broad Street, 36th Floor

Columbus, Ohio 43215

**\*\*\* IT IS VERY IMPORTANT TO INCLUDE “ATTN: PEER SERVICES” IN THE ADDRESS! BACKGROUND CHECKS NOT SENT TO PEER SERVICES’ ATTENTION MAY NOT ARRIVE! \*\*\***

Background checks may take 30-45 days to arrive at OhioMHAS.