

## **5122-26-09 Provider service plan.**

(A) The purpose of this rule is to ensure that the provider plans and develops services to meet the needs of the population served.

(B) The provider shall define in writing its mission, vision and goals.

(C) The provider shall develop a written description of each service provided, which shall include:

(1) The description of the service, including services provided under each level of care, if applicable;

(2) Schedule of the days the service is available, and hours of operation;

(3) Needs and characteristics of the population served;

(4) Goals and scope of service; and, (5) Description of services which are offered through referral or affiliations with other providers, and the responsibilities of each provider.

(D) The provider shall revise and update the service description when any of the information required in paragraph (C) of this rule changes.

(E) The provider service plan shall be available for review by persons served, their family, significant others and the public.

Effective: 4/1/2016

Five Year Review (FYR) Dates: 06/29/2015 and 04/01/2021

Promulgated Under: [119.03](#)

Statutory Authority: [5119.36](#)

Rule Amplifies: [5119.36](#)

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