



Promoting wellness and recovery

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DRS

TO: Board Executive Directors and CFOs
FROM: Daniel Schreiber, Deputy Director of Financial Management
DATE: March 27, 2018
RE: SFY 2019 Allocation Guidelines

GENERAL INFORMATION

The Ohio Department of Mental Health and Addiction Services is pleased to release the Grant Information for Applicants (GIFA) document for State Fiscal Year (SFY) 2018. This document provides a list of certain grants and funding opportunities listed by Board area. This is not intended to be an all-inclusive list of funding any area may receive. Allocations are published under separate cover, and certain other funding opportunities and disbursements will be announced throughout the year as they become available. All funds federal and state awarded here are based on the availability to the department. Please note that individual amounts may be different than previous years based on amended or modified deliverables, outcomes, or other decisions associated with each award.

All programs and projects should be developed on a state fiscal year basis, or July 1, 2018 through June 30, 2019, and must be structured such that funds are expended or encumbered only to pay liabilities incurred within this fiscal year. Applications must be submitted through the Grant Funding and Management System (discussed below) in conjunction with any specific guidance from the assigned Project Lead. Any program modifications/changes throughout the year must be in coordination with and have the approval of the Project Lead.

What is included on the GIFA?

As in the past, the GIFA reflects only funding opportunities that are planned to be awarded in SFY 2019. As such, any carryover amounts that may be granted by either the Federal or State government will not be reflected on this document.

What is NOT included on the GIFA?

There are several items that may have been funded in the past that are cannot be found on the current iteration of the GIFA. While this will sometimes mean that the program is not being funded in the specific year, there may be other reasons why it is not on the document:

- Certain grants for which the Department has not yet received a Notice of Award (NOA) from the federal government will not be published as part of the GIFA. When the Department is in receipt of the federal NOAs for each grant, separate communication will occur with those specific grantees to determine funding levels and deliverables.
- As mentioned above, the Department will also be funding certain programs that have been designated as “allocation-type” and special programs. These types of funding are for programs specifically authorized in legislation or by OhioMHAS from specific fund sources. Similar to last year, these programs will use a slightly different application process in GFMS than grants, given requirements may differ. Programs in this category include those listed on Table 1, attached to this communication. Again, recipients of this type of funding will be contacted by the appropriate Department Project Lead.

- The Department will also be funding various activities through purchase orders and contracts that are not considered grants and are therefore not included in the GIFA. Those funding mechanisms are processed through the OhioMHAS Bureau of Fiscal Operations. In addition, the GIFA does not include any grant opportunities that will be competitively bid in SFY 19 (e.g., Strong Families Safe Communities). Programs expected to be funded in 2019 but are not on this GIFA will need to be coordinated with the Project Lead.

If you do not see funding on the GIFA that you expected to receive, please contact your Project Lead to determine if the project is being funded in 2019 and, if so, what methodology will be used.

Grant Funding Management System (GFMS)

Grantees will be required to submit the application including all relevant information through the Grant Funding Management System (GFMS). A previously recorded training session for the system, along with other technical assistance and guidance on using GFMS, can be found at <http://mha.ohio.gov/Default.aspx?tabid=147>.

The Department will have all funding opportunities prepared in GFMS no later than **May 1, 2018**. The Project Lead may have work completed prior to that date, and will contact relevant staff in that event. Should you have any questions, or the opportunity is not open on May 1, please contact your program lead and Daniel Schreiber immediately.

Applications for grants that are being award for an additional year will have much of the demographic information carried over from the previous year to limit the amount of data entry required. As a result, grantees may not need to submit a new application in its entirety, but rather provide updates to the application in the following areas:

1. Project Narrative;
2. Demographic changes;
3. Changes to Organizational Information and/or Federal Requirement sections that have occurred since last submission – Please contact the OhioMHAS Help Desk to make updates to organization information;
4. Changes to the Project Area;
5. Updates to the Community Assessment (if applicable);
6. Changes in service capacity areas since last submission;
7. Updates to staff descriptions and/or licenses that have occurred since last submission; and
8. Changes in the Implementation Plan, including Project Model/NOMS/Objectives/service & activities.

Please note that in addition to providing necessary updates in the areas above, a new line item budget must be submitted along with a new budget narrative for SFY 18. Also, grantees must upload all needed signatures, and other requirement documentation in GFMS, such as an Annual Financial Reporting Audit. Please contact your Project Lead with specific questions related to updating your application for SFY 19.

The Department Project Lead associated with your specific grant(s) will be contacting you to review your projected grant award(s), discuss deliverables, and address any questions you may have regarding the GFMS.

Please note that all funding for SFY 2019 is incumbent of all statutory provisions under the Ohio Revised Code, including but not limited to Section 126.07, have been complied with and until such time as all necessary funds are made available and forthcoming from the appropriate state agencies, and, when required such expenditure of funds is approved by the General Assembly and the Controlling Board of the State of Ohio or, in the event of federal funds, when funds have been made available to the department.

As always, thank you for your work with us and the communities you serve. Please contact your Project Lead or Daniel Schreiber with any questions or concerns.

TABLE 1 – Allocation Type Funding

Program Area	Project Area	Project Lead
Community Prevention	Prevention & Wellness	Molly Stone
Access Success	Operating Expenses	Todd Feasel
Addiction Treatment Program	Criminal Justice Services	Christopher Nicastro
Community Transition Program	Addiction Services Partnership	Christopher Nicastro
DSA Housing	Mental Health Block Grant	Roma Barickman
FCFC	Behavioral Health Care	Tammy Payton
Probate Courts	Court Costs	Christopher Nicastro
Resident Trainees	Resident Trainees	Beth Ferguson
Specialized Dockets Payroll Subsidy	Specialized Docket Support	Christopher Nicastro