



## Promoting wellness and recovery

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TO: Board Executive Directors and CFOs  
FROM: Daniel Schreiber, Deputy Director of Financial Management  
DATE: April 16, 2021  
RE: SFY 2022 GIFA Announcement

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DRS

The Ohio Department of Mental Health and Addiction Services is pleased to release the Grant Information for Applicants (GIFA) document for State Fiscal Year 2022 (SFY22). The Department uses two main methods to disburse dollars to the community, broadly referred to as Allocations and Grants. Allocations are disbursements made to the ADAMHS Boards for specific purposes but with general flexibility in how to achieve those goals and are generally sent out on a scheduled basis. Allocation funding information will be sent out in a separate communication known as the Allocation Guidelines. The second methods, Grants, are generally more specific as to purpose and method of implementation, are disbursed to individual providers often working in conjunction with their areas Boards and are typically drawn down on a reimbursement basis. This document discusses grants and the GIFA document.

Please note that this is a point in time document, and therefore will not be an all-inclusive list of funding any area or provider may receive. As noted above, allocations are published under separate cover, and certain other funding opportunities and disbursements will be announced throughout the year as they become available. All federal and state funds awarded here are based on the availability to the Department. Awarded amounts may be different than previous years based on amended or modified deliverables, outcomes, or other decisions associated with each award.

All documentation related to this release can be found [HERE](#) on the OhioMHAS website.

We want to acknowledge the COVID-19 pandemic and its continued impact on our health, our healthcare systems, and our economy. While we are hopeful that we are moving towards recovery, the pandemic is not over and the impact on our economy – and on Ohio's tax revenues – continues to present additional challenges as we enter SFY22. We continue to carefully examine available funding sources and review our budget priorities and areas of need. Thank you for your continuing collaboration and for all that you are doing to serve Ohioans. Your hard work has enabled us to continue critical services across Ohio.

### **GENERAL INFORMATION**

The general format and process of the grant application process remains the same. General areas across all grants to highlight include:

- The Department will continue to use the Grants Financial Management System (GFMS) for the grant application process (see the appendix below for more information). All applications must be submitted through this system in conjunction with any specific guidance from the assigned Project

Lead. Any program modifications/changes throughout the year must be in coordination with and have the approval of the Project Lead.

- All grants will have a specified period of performance and are awarded on an annual basis. Most grants will have a funding period of July 1, 2021, to June 30, 2022, with certain federal grants having a period of October 1, 2021 through September 30, 2022. Other dates are possible depending on the specific award, so please review carefully. These dates will be noted at the time of application and on the Notice of Sub-Award (NOSA) received by the awardee.
- Unless specifically prohibited by the grant due to the federal period of performance or other reason, which will be noted at the time of the award, funding will be eligible to be carried over to the next fiscal year on a case by case basis. All carryover requests must go through the department's Carryover process. This process will be detailed under separate cover and will be released in conjunction with this announcement.
- As in the past, the GIFA reflects only funding opportunities that are planned to be awarded as new or renewed grants in SFY22. Any carryover amounts that may be granted will not be reflected on this document.
- When budgeting or reporting any grant received from or through the State, the entry should be based on the year the award was made. For example, grants that were scheduled for state fiscal year 2021 but the disbursement was not received until the first month of state fiscal year 2022 should be reported as 2021 funding.

#### **AWARDS NOT FOUND ON THE GIFA**

As noted above, today's release is a point in time document. Therefore, it will be the case that programs funded in the past are not found on the current iteration of the GIFA. While this will sometimes mean that the specific program is not being funded in the coming year, there may be other reasons why it is not on the document due to other circumstances, including the need to make an "in-year" award. This could be due to the funding coming from a source where we have not received a federal Notice of Award or other necessary authorization at the time of publication. Certain other programs are still in development at the time of publications, or will go through a Request for Proposal process, and therefore specific award amounts and awardees have yet to be determined. In the event that awards are made following the initial publication of this document, communication will be sent to the field as information becomes available.

The Department will also be funding various activities through purchase orders and contracts that are not considered grants and are therefore not included in the GIFA. Those funding mechanisms are processed through the MHAS Bureau of Fiscal Operations.

In addition, the Department is expecting to receive additional stimulus dollars related to federal legislation passed in December 2020 and March 2021, including in the Mental Health Block Grant (MHBG) and the Substance Abuse Prevention & Treatment Block Grant (SAPT). We are currently working with our federal partners to understand the expectations and requirements of these dollars. Those funds will be allocated through a separate process and are not included in the GIFA.

If you do not see funding on the GIFA that you expected to receive, please contact your Project Lead to determine if the project is being funded in 2022 and, if so, which methodology will be used.

**CONCLUDING COMMENTS**

All funding is subject to change due to changes in State and Federal laws, regulations, and fund availability. Should any of this award information change following the publication of these documents, MHAS will contact affected recipients as soon as possible.

Please contact your Project Lead or Daniel Schreiber ([Daniel.Schreiber@mha.ohio.gov](mailto:Daniel.Schreiber@mha.ohio.gov)) with any questions or concerns. As always, thank you for your work with us and the communities you serve.

# APPENDIX

## GRANT FUNDING MANAGEMENT SYSTEM (GFMS)

Grantees will be required to submit the application including all relevant information through the Grant Funding Management System (GFMS). Please contact your program lead for any training or technical assistance. An overview of the system and training documentation can be found [HERE](#).

GFMS will be open beginning **Monday, May 3, 2021**, with program and fiscal leads entering items into the system for providers to complete the applications process. Please note that while program leads are working diligently to make applications available as expediently as possible, not all projects will be available on that day. In addition to the automatic message received when an entry is ready for providers to complete their information, program leads will contact their community partners when items are available. Should you have any questions, please contact your program lead as listed on the GIFA and they will be happy to provide any technical assistance you may require.

Applications for grants that are being awarded will have much of the demographic information carried over from the previous year to limit the amount of data entry required. As a result, grantees may not need to submit a new application in its entirety, but rather provide updates to the application in the following areas:

1. Project Narrative;
2. Demographic changes;
3. Changes to Organizational Information and/or Federal Requirement sections that have occurred since the last submission. Please contact the MHAS Help Desk to make updates to organization information;
4. Changes to the Project Area;
5. Updates to the Community Assessment (if applicable);
6. Changes in service capacity areas since last submission;
7. Updates to staff descriptions and/or licenses that have occurred since last submission; and
8. Changes in the Implementation Plan, including Project Model/NOMS/Objectives/service & activities.
9. Other areas as required by the Program Lead.

Please note that in addition to providing necessary updates in the areas above, a new line item budget must be submitted along with a new budget narrative for SFY 2022. Grantees must also upload all needed signatures, and other required documentation in GFMS, such as an Annual Financial Reporting Audit. Please contact your Project Lead with specific questions related to updating your application for SFY 2022.