



Promoting wellness and recovery

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TO: Board Executive Directors and CFOs
FROM: Daniel Schreiber, Deputy Director of Financial Management ^{DRS}
DATE: April 5, 2019
RE: SFY 2020 Allocation Guidelines

The Ohio Department of Mental Health & Addiction Services (OhioMHAS) is pleased to release the State Fiscal Year 2020 Allocation Guidelines. These Guidelines serve as the Department's guidance for the disbursement of certain allocations to local ADAMH boards and the accompanying programmatic and reporting requirements associated with these funds. These distributions come from several different funding sources, including state General Revenue and Dedicated Purpose funds (GRF and DPF) and federal awards. Along with the Guidelines, we are releasing "Attachment 1," the spreadsheet which details the exact amounts and specific funding sources for each recipient Board. Please read the guidelines for each funding source carefully, as each of them have different requirements based on state and federal policies and laws.

The 2020 040 Budget Template as well as associated documentation and training materials and recordings can be found [HERE](#) on the OhioMHAS website.

The 040 Budget submission is due Friday, May 17, 2019. Please contact this office with any questions you have and we will be happy to provide any technical assistance we can to help you meet this important deadline.

While the information and format of the Guidelines are largely the same, there are several items we would like to highlight:

1. The amounts listed on Attachment 1 are based on the Executive Budget, as submitted to the General Assembly on March 15, 2019. Individual appropriation line items are subject to change throughout the process as the House and Senate pass their versions of the budget. The Department will only update the Allocation Guidelines, to the extent necessary, based on the final enacted version of the budget, expected to be signed on June 30, 2019. As such, please complete your budgets based on the numbers and language presented in this release. The Department will develop and release a process to update the numbers, if necessary, in early July, after the budget is enacted into law.
2. The 421 Continuum of Care line will continue to contain both Board Allocation and Community Medication categories in order to provide Boards with flexibility based on local needs. Boards will again be asked to complete a form at the start of the fiscal year allocating desired amounts between state disbursements and credit with Central Pharmacy. Any SFY19 funds that are not "cashed out" in the current year will be carried over as Central Pharmacy credit in FY20.

Please note that any funds carried over the fiscal year as a credit with Central Pharmacy will not be available to be cashed out in the subsequent fiscal year (*i.e.* FY19 funds carried into FY20 cannot be cashed out in FY20). The amounts of these credits will be provided in early July in order to inform decision-making.

3. The Grants and Funding Management System (GFMS) is open and all grants will be available no later than May 1, 2019 and will continue to be the portal for grants and allocation funding from the State. Program Leads will be in contact with potential grantees should the availability for their particular grants open earlier, but it is the Department's intent that ALL grant applications will be available by May 1. Please contact your Program Lead and Daniel Schreiber if your grant is not available by this time.
4. When budgeting any grant received from or through the State, budgeting and reporting should be based on the year the award was made. Notices of Sub-Awards (NOSAs) received, or expected to be received, in the SFY19 funding cycle should be budgeted as carryover on the SFY 2020 Budget. This will apply most notably to funding related to 21st Century Cures Act funding and the State Opioid Response grant.

Thank you again for your work with us and the communities you serve. If you have any questions related to this information or anything else, please contact me at any time at Daniel.Schreiber@mha.ohio.gov or 614-644-8219.