



Promoting wellness and recovery

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DRS

TO: Board Executive Directors and CFOs
FROM: Daniel Schreiber, Deputy Director of Financial Management
DATE: March 27, 2018
RE: SFY 2019 Allocation Guidelines

The Ohio Department of Mental Health & Addiction Services (OhioMHAS) is pleased to release the State Fiscal Year 2019 Allocation Guidelines. These Guidelines serve as the department's guidance for the disbursement of certain allocations to local ADAMH boards and the accompanying programmatic and reporting requirements associated with these funds. These distributions come from several different funding sources, including state General Revenue and Dedicated Purpose funds and federal awards. Along with the Guidelines, we are releasing "Attachment 1," the spreadsheet which details the exact amounts and specific funding sources for each recipient Board. Please read the guidelines for each funding source carefully, as each of them have different requirements based on state and federal policies and laws.

The 2019 040 Budget Template as well as associated documentation and training materials and recordings can be found [HERE](#) on the OhioMHAS website.

The 040 Budget submission is due Friday, May 11, 2018. Please contact this office with any questions you have and we will be happy to provide any technical assistance we can to help you meet this important deadline.

While the information and format of the Guidelines are largely the same, there are several items we would like to highlight:

1. New coding related to Behavioral Health Redesign went live in January of 2018. As such, SFY 2019 will be the first time that the new coding related to the Behavioral Health Redesign will be used for the full year. Please make sure that your submission reflects the new coding structure.
2. The 421 Continuum of Care line will continue to contain both Board Allocation and Community Medication categories in order to provide Boards with flexibility based on local needs. Boards will again be asked to complete a form at the start of the fiscal year allocating desired amounts between state disbursements and credit with Central Pharmacy. Any SFY18 funds that are not "cashed out" will be carried over as Central Pharmacy credit in FY18. Please note that any funds carried over as a credit with Central Pharmacy will not be available to be cashed out in the subsequent fiscal year (2018 funds Carryover amounts will be provided during the first week of July in order to inform decision-making.
3. The Grants and Funding Management System (GFMS) is open and all grants will be available no later than May 1, 2017 and will continue to be the portal for grants and allocation funding from the State. Program Leads will be in contact with potential grantees should the availability for their particular grants open earlier, but it is the Department's intent that ALL grants will be available by May 1. Please contact your Program Lead and Daniel Schreiber if your grant is not available by this time.

4. Title XX information will not be part of the Allocation Guidelines in SFY 2019. Funding information will be sent out under separate cover.
5. A second sheet will be released detailing allocations from fund sources that have not traditionally been part of Attachment 1, such as 336424 – Recovery Housing, or the funding is directed for a specific purpose per the current biennial budget bill (HB 49), commonly referred to as an “earmark.” These are not necessarily new disbursements in 2019, but are included to reflect the current nature of the funding. Using the example above, Recovery Housing was previously funded through a grant process, and therefore included on the GIFA. In SFY 2018, this was modified to an allocation methodology to reflect the changing nature of the program. Its inclusion in the Allocation Guidelines reflects this change.
6. When budgeting any grant received from or through the State, budgeting and reporting should be based on the year the award was made. Notices of Sub-Awards (NOSAs) received, or expected to be received, in the SFY18 funding cycle should be budgeted as carryover on the SFY 2019 Budget. This will apply most notably to funding related to 21st Century Cures Act funding. At the time of this writing, the State has not received a Notice of Award for the next fiscal year, and can therefore not provide specific information at this time. However, a separate communication will be sent out to all Boards prior to the submission date with additional information and guidance.

Thank you again for your work with us and the communities you serve. If you have any questions related to this information or anything else, please contact me at any time at Daniel.Schreiber@mha.ohio.gov or 614-644-8219.