



Numbered Advisory Memorandum

Ted Strickland, Governor
Sandra Stephenson, Director

Date Issued: November 30, 2010

Number: 11-FY11-6

Subject: Allocations
 Certification
 Licensure
 Medicaid
 Policy and/or Procedure
 Other Critical Information

To: ADAMH Boards

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Required Action: No Yes, by this date: Thursday, January 6, 2011

All ODMH policy memoranda are posted on the ODMH Web site at mentalhealth.ohio.gov/partner-resources

Title: **Update of Community Capital Project Information**

The Technical Assistance Collaborative Inc. (TAC), working in partnership with the Ohio Department of Mental Health (ODMH), has been evaluating the current ODMH permanent supportive housing (PSH) portfolio. This work has included site visits to eight Mental Health Housing Developers throughout the state as well as policy recommendations to the Interagency Council on Housing and Homelessness and the Department in regards to community capital investments and portfolio.

As part of this effort, TAC has developed and will be administering a survey to collect information regarding the financial and physical health of the ODMH-financed housing. Through the work of ODMH and the Interagency Council on Housing and Homelessness, the permanent supportive housing information collected may be used for future Permanent Supportive Housing policy and funding priorities. TAC will analyze the data from the survey and incorporate the findings into a written assessment of the ODMH Housing Portfolio to be provided to ODMH staff.

In addition, this survey provides ODMH with an opportunity to verify the information contained in our records regarding all community capital projects within your board area. **Please forward the attached Excel spreadsheet to respective property owners to verify and complete the fields requested.** The updated/completed spreadsheet should be returned to the Board for verification and sent to ODMH in one file.

As part of the survey, ODMH also wishes to get a clear count of Permanent Supportive Housing Units that have been funded with ODMH capital funds. Permanent Supportive
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Housing is defined as **permanent housing linked with supportive services (on site or off site) that maintain a standard tenant landlord lease.**

The Excel spreadsheet is updating some items (i.e. number of units, and facility type) and requesting new information regarding habitability of units and renovation needs. For the purpose of updating items, we are trying to have uniform facility/project types for all projects. Below are the Facility Types and definitions. **Please mark the item from the drop-down list that most closely represents your project type.**

Permanent Supportive Housing with supportive services on site	An Individual/Family living in apartment with standard tenant landlord lease. Supportive Services staff primary offices are on-site and they deliver supportive service on-site.
Permanent Supportive Housing with supportive services available	An individual/family living in apartment with standard tenant landlord lease. Supportive Service staff primary offices are not on site.
Residential Care- Adult	Room, board and personal care 24/7. Provides 24 hour supervision in active treatment oriented or structured environment
Residential Care- Adolescent	Room, board and personal care 24/7. Provides 24 hour supervision in active treatment oriented or structured environment
Community Residence	Person in living in an apartment where they enter into an agreement that IS NOT covered by Ohio tenant landlord law. Rules in program or service agreement attached to housing. Has some on-site supervision with program requirement attached.
Crisis	Includes 24/7 short-term crisis intervention services either on-site overnight or crisis intervention out patient services.
Consumer Operated Recovery Center	Program space operated by a consumer run organization.
Program Space- Mental Health Center	Building that provides Mental Health Services.
Program Space- Vocational Space	Building that provides Vocational Services/ Supports to Persons with Mental Illness.
Program Space- Shelter	Building that provides “shelter residence” serving people with mental illness (usually earmarks)
Program Space- Children Service Center	Building that provides general services for children/families (certain programs set aside for SPMI individuals (usually earmarks)

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Please return the completed survey to ODMH electronically by Thursday January 6, 2010.

Please let us know if you have any questions and e-mail the completed electronic version of the excel spreadsheet to Roma at roma.barickman@mh.ohio.gov . We thank you for your assistance.

CC: Sandra Stephenson, Director
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