

**FINAL**

**SPF SIG Advisory Committee  
November 15, 2012, Meeting Minutes  
Telephone Conference Call  
10:00 a.m. to 11:00 a.m.**

**Committee Members**

**Present**

John Bohley	Kathie Chaffee	Elaine Georgas
Tammy Collins	Dawn Thomas	Janet Groome
Greg Jefferson	Nick Martt	Marcie Seidel
Jackie Pollard	Eloise Traina	Chen Zhang
Cameron McNamee (for Judi Moseley)	Rebecca Holland (for Stacey Gibson)	

**Not Present**

Phil Atkins	Kameisha Bennett	Kathy Coate-Ortiz
Brad Williams	Stacey Gibson	Sgt Cheryl Danielson
Rod Woods	Orman Hall	Ellie Jazi
Terry Koons	Michael Langford	Lyman Montgomery
LTC David Seitz	Robert Smedley	Eric Wolf
Sanford Starr	Mollie Stevens	

**Guests:**

Tracee Garrett	Katie Steedly
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**Welcome**

Dawn welcomed the committee members to the conference call and thanked them for their commitment to this project. She also informed everyone that Tammy Collins was on a conference call and would be joining us momentarily.

Dawn provided an update on our new Project Officer, Kameisha Bennett. Although she would not be able to be on the call today she plans to participate on the calls in the future.

Dawn reminded the committee that we are in the midst of the consolidation efforts with the merging of ODADAS and Department of Mental Health and sometime between December and March ODADAS will be co-located at Rhodes State Office Tower. Fiscal Division is already located at Rhodes, and the next group to be moving is our IT department.

**SPE Grant**

Tammy provided an update on the SPE grant from SAMHSA which ended in August. As a result of the SPE an interagency workgroup was formed from various partners across the state. We are really excited about that work and came up with a four goal plan to implement. Unfortunately the work has been put on hold during consolidation but we will resume our work on it after the first of the year. We are creating new relationships and partners as a result of this workgroup and will have more concrete things to discuss on the next call. We plan to utilize the SPF Advisory Committee as resources for pieces of that plan. We are also working to infuse prevention into various interrelated services.

### **Prevention and Wellness Roundtable**

The Prevention and Wellness Roundtable had a planning meeting last week where we discussed the things they were hoping to accomplish in the coming year. This group represents the people who work in the prevention field and sees themselves as a brainstorming group for various prevention issues. They are also reviewing and analyzing prevention issues from state level policy to practice. This group works to provide prevention perspective as we move forward in the new department and begin to develop plans.

There are new requirements for the block grant application which is due in April, and the Prevention and Wellness Roundtable is really trying to give some input into that as well. In addition, we plan to have stakeholders look at the new block grant, particularly for this committee because the SPF is not going to just stay with the 13 sub recipients. The SPF is going to be infused in the entire block grant. We have made some efforts towards this but we will be using you again in the next few months to give feedback and some ideas on how this can be done.

Both of the roundtables, the Clinical Roundtable from the treatment side and the Prevention and Wellness Roundtable are actually going to get together in a retreat in about a month's time to do some strategic planning around how to use innovations on both sides. We have had a lot of good research in the last decade, but yet it seems as if we are not able to actually change our practice in both the treatment and prevention fields to catch up with the times. We are going to try to do some brainstorming on strategies around that and I know that this committee is going to be a really big help in that. So don't be surprised if you get lots of emails or phone calls asking you to serve on committees, or look at things and make some recommendations.

Dawn added that as always, the Prevention Division is pretty busy especially as we move forward with the consolidation efforts, so as Tammy said we may be calling on all of you to participate in various committees or to volunteer to give some brainstorming ideas.

### **Training Updates**

Tracee Garrett of Global Insight gave an update on training. She told the committee that the SPF SIG Conference held in May went very well, and there over 300 participants from across the state. All ADAMHS/ADAS Boards that attended the conference now have a very good understanding of the SPF SIG process. Another thing that came out of the training is that our non-SPF communities benefitted from such training topics as Cultural Competency, Millennials, as well as Coalition Building.

Tracee told the committee that there has been a Foundations training started in January for Hamilton County SPF and concludes on November 19. This training has been conducted monthly. A committee member asked if the Foundations training would be offered again. Dawn said that if it was offered again it would be offered in a central location where folks could travel to it easily. This training is intense and takes a real commitment. The training was expensive to develop and cost us more than we anticipated. In an effort to maintain cost efficiency we plan to implement it again in sort of a half-way point, for example in Columbus where we can get more participants to travel to it so we can get participants from various locations. We piloted it in Hamilton County because they requested it. We have tried to provide any training that SPF SIG subrecipients request. Hamilton County had 45 people participants and this is really huge in terms of building capacity in that community.

In addition webinars are on-going and many of them get posted to the SPF SIG Website, i.e., Needs Assessment Guidebook. The website for SPF SIG is [www.ada.ohio.gov/spf/](http://www.ada.ohio.gov/spf/)

Dawn added that as we continue to move forward with our training, one of the pieces that is really important to our Leadership Team is trying to make the training sustainable so when the SPF SIG funds are gone our folks can still access the training and build capacity. We want to think of cultural competency and sustainability in every step. So, if any of you have any ideas about how we can do that, I would like to have a conversation with you. I am excited about what we have been able to do so far. I also want to say thank you to you all that were able to participate in the SPF SIG conference as well. We heard a lot of great things about the conference.

### **OSET Evaluation Update**

We had a leadership meeting with our OSET team, Global, and our ODADAS staff my first week back which was great because I was able to hear how things have progressed with the project. All 13 communities are still in the needs assessment phase, but we are on our way to completing that phase. Some of our folks have already completed their needs assessment, entered it into the system for OSET, and we have it here at ODADAS for review. Other communities are still in the midst of doing that. Once that needs assessment phase has been completed then our SPF process will start to move a lot of faster and we will progress from one stage to the next so that we can get to implementation before our last year. We had a couple concerns about a few communities having the ability to progress through the phases in time for implementation. Over the past year, we have given updates on the communities and you know which communities were having a little bit of trouble, but we have met with communities, and I am proud to report that everybody is on board and they seem to be able to meet the deadlines for implementation.

Katie Steedly, OSET team, provided the committee members some specifics on the SPF SIG evaluation activities. The subrecipients are in the process of finishing their needs assessments and that involves reporting all their information into the web based system. Once that information has been reported, OSET generates a needs assessment report. All needs assessment reports are a standardized format so that they can be easily read and analyzed by ODADAS and once the report has been generated it is forwarded to ODADAS for review. Currently, four subrecipients have completed their needs assessments process; that is, Columbiana, Portage, Hancock and Wood. For three of these four, all but Portage, the standardized report has been generated and forwarded to ODADAS for review.

Once the needs assessment process has been completed, then the community receives a community focused logic model training, which is a one on one training specific to their needs. Currently, the first logic model training is being implemented with Columbiana County this week. We will see how that training went, and continue to tailor it for those individual communities as they submit their needs assessments. The next training is scheduled for late November with Hancock County.

Dawn told the committee that Tammy worked with the SPF SIG grant in West Virginia and was a little concerned about our current progress. As a result the deadlines were set and emails were sent to all subrecipients in an effort to get to implementation before the end of the grant cycle.

Dawn also said she was really impressed that the communities are understanding the process; everybody seems to feel that they are going to make the deadline. This isn't going to be that big of a deal for them. They now understand why we didn't give them a lot of hard deadlines before and the importance of allowing each community to progress at their own pace through the SPF. We are going to

work with the communities so that everyone will have their needs assessments completed by the end of the year.

Katie also informed the committee that OSET is also working to coordinate the work for the Evidence Based Practice Workgroup (EBP). The EBP workgroup will have theories of change and taking a look at the problem, the strategies that the communities selected to see whether or not these strategies make sense and making recommendations. Dawn told the committee that the EBP Workgroup will be receiving training on the logic models. We are going to use the actual logic models from the communities to give them a chance to see what it actually looks like. Then the EBP workgroup will be able to say here is the problem, here are the strategies, utilizing these strategies, here is the change we expect to happen.

### **Upcoming Conference**

The OPEC conference from December 4 to 6, and it is jam packed with great workshops. We went heavy with prevention science; that is what the Prevention Division is all about now, is moving science to practice. I hope to see some of you all at the OPEC conference and bring someone from your community. It was great last year because the conference helps everyone understand why we are doing what we do. The OPEC Conference information is on the website, we are going green, so you won't get a lot of paper, you may get one sheet of paper with the agenda. We also have a guidebook app that you can get on your smart phones. We didn't have people register for specific workshop sessions so this will be a little bit different than what it has been.

In addition, the OPIATE Conference is coming up in the spring (April 29-30) and it will have a large prevention component as well.

### **Additional Committee Updates**

I want to thank you all for participating. I really appreciate the commitment you have made to this project. You continue to show up on the calls, and come to the meetings. I want to thank you for your commitment. Every meeting we have had with the communities has gone so well over the past year. The communities have been so receptive and they have worked through all their issues and people are really getting the piece about building capacity. They are realizing that this is very different than what we have done in the past and they are going back to their coalitions and getting information and utilizing their folks. I am feeling really good about the process; so kudos to you, my advisory committee, and kudos to the communities. I am feeling really good about the work we are going to do.

### **Next Meeting**

The committee decided on the date of January 16, 2012, for the next conference call meeting. Dawn will provide more details for the committee after the first of year on time and place.

*\*Please note we did not review and approve meeting minutes from August 15, 2012 we will do this in our next meeting.*