

**SPF SIG Advisory Committee
January 16, 2013, Meeting Minutes
Telephone Conference Call
10:00 a.m. to 11:00 a.m.**

Committee Members

Present

Tammy Collins
Eric Wolf
Kathie Chaffee
Dawn Thomas

Ellie Jazi
Greg Jefferson
Nick Martt

Eloise Traina
Judi Moseley
Stacey Gibson

Not Present

Brad Williams
Jackie Pollard
Kameisha Bennett
Lyman Montgomery
Mollie Stevens
Robert Smedley
Sgt. Cheryl Danielson

Chengwu Zhang
Janet Groome
Lori Buehler
Marcie Seidel
Orman Hall
Rod Woods
Terry Koons

Elaine Georgas
John Boley
LTC David Seitz
Michael Langford
Phil Atkins
Sanford Starr

Guests:

Nicole Yandell
Katie Steedly

Tracee Garrett

Holly Raffle

Welcome

Dawn welcomed the committee members to the conference call. Unfortunately due to a scheduling error the call was ended and everyone was asked to dial into another conference call phone number. The minutes were reviewed from 8/15/12. Kathie Chaffee made a motion for the minutes to be approved as written and Ellie Jazi seconded the motion. The minutes from 8/15/12 meeting were accepted as written. The minutes were reviewed from 11/15/12. Eloise Traina made a motion for the minutes to be approved as written and Judi Moseley seconded the motion. The minutes from 11/15/12 meeting were accepted as written.

Prevention and Wellness Roundtable

The Prevention and Wellness Roundtable and the Treatment Clinical Roundtable were brought together on 12/12/12 for a combined meeting. The members discussed the focus and direction of each of the roundtable groups and decided to hold combined meetings a few times a year to share ideas and innovative evidence based practices in the field of prevention and treatment.

Members from the Prevention Roundtable and other volunteers met and completely re-designed the PIPAR system to meet current federal reporting requirements. The new system embeds the SPF process and provides a way to measure the success of Ohio's prevention programs. The system is currently being tested among members of this group. They are working on finalizing the changes and are hoping to roll out the system within the next few weeks.

Training Updates

Tracee Garrett of Global Insight gave an update on Prevention Foundations Training which was completed once a month on Fridays for the past year. The last Foundations Training was held in November. She announced that there are currently 2 new webinars on the SPF website: Environmental Strategies and Prevention Promotion Theory. There have been a few technical difficulties with the webinars but all the information and handouts are available. It was announced that the SPF SIG conference would be held April 9-11th at Cherry Valley Lodge and the focus of the first two days would be on the CAMP Model. This will be an intensive training for all SPF SIG sub-recipient community teams in an effort to help grantees move to implementation. The last day of the conference would focus on the Science and Business of Prevention and will be open to everyone. Tracee announced the Winter Webinar would be implemented later that afternoon for SPF SIG sub-recipients. She encouraged SPF SIG Advisory Committee Members to visit the SPF website at:

www.ada.ohio.gov/spf/.

OSET Evaluation Update

Holly Raffle began the discussion about evaluation activities by letting the committee know that we've come a long way in terms of coalition building, training and technical assistance but we still have a long way to go and will be working on Strategic Plans before the end of the fiscal year. An update was provided with the status of our SPF SIG sub-recipient teams as it relates to their Needs Assessment progress (see attached handout for details). Judi Moseley asked a question about Hancock and Mahoning County's progress on Needs Assessment. Holly explained that Hancock was in the revise and re-submit stage and Mahoning was given an extension by ODADAS on their deadline date.

Holly discussed the Evaluation Consultancy Model and how OSET is utilizing this approach to assist communities. This is more of a consultancy model providing our sub-recipient communities with technical assistance and support with Global and ODADAS staff helping them to build capacity at every step of the SPF journey.

Katie Steedly, OSET team, provided the committee with additional information about the Evaluation Consultancy Model. She discussed how OSET are available to assist sub-recipient communities as they progress from the Needs Assessment to the Logic Model to the Theory of Change to the Strategic Plan. She mentioned the Evaluators can serve as a guide along the way to make sure communities receive direct and specific technical assistance as needed. This is different than some of our other evaluation processes which have waited until the end. Dawn commented that this has been very helpful to our communities. Katie also mentioned that what happens locally in each individual community has really helped to drive this process and make it stronger.

Judi Moseley asked a question about sustainability of the SPF as it relates to the Consultancy model of Evaluation. Dawn responded and reminded everyone that the SPF grant officially ends June 30, 2014 and we have thought about sustainability from the very beginning. Dawn discussed the use of carryover funds being distributed to ADAMHS/ADAS Boards over the past 2 years to help build capacity and to strengthen the workforce. She also mentioned that OSET and Global meet regularly to discuss how to sustain the SPF and have created numerous tools, and resources on the SPF website to be utilized by anyone interested in implementing the SPF process. She also mentioned that numerous ADAMHS/ADAS Boards have not only received carryover funding, but have started discussions about infusing the SPF into their planning and funding processes. Lastly Holly Raffle mentioned that as we continue to move through the SPF SIG process we have built a cadre of trainers not only through Global Insight but also among ODADAS staff and sub-recipient communities which has helped to strengthen Ohio's workforce.

Nicole Yandell provided an update on AlcoholEdu project. She reminded the committee that this is a web based program for alcohol misuse prevention that targets college students. The program is provided by EverFi and focuses on individual behavior and campus culture. The project was funded with carryover funding and was available to all SPF SIG sub-recipients whose target focus was alcohol and that have a college/university in their region. See attached hand out for update on AlcoholEdu. We will be working with the colleges this Spring to begin discussions surrounding sustainability on campus. One of the committee members raised a question about the method of implementation for this program. Each college/university works independently with EverFi to determine the best method of implementation. Stacey Gibson from Sandusky County mentioned that AlcoholEdu was integrated into the General Education for Terra College.

SPF SIG EBP Workgroup

Dawn provided a brief update on the SPF SIG EBP Workgroup. She reminded the committee that the EBP is a requirement for our Cohort IV. The EBP has had SPF SIG Training and then additional training on Cultural Competency. The EBP will be responsible for taking the guidance document from SAMHSA (Identifying and Selecting Evidence Based Interventions) and utilizing it within our SPF SIG sub-recipient communities. Holly Raffle informed the committee that the SPF EBP will provide the sub-recipients with the ability to select evidence based prevention strategies from the CAMP family of environmental prevention strategies. The CAMP strategies include;

Community Norms

Access and Availability

Media

Policy

After the Needs Assessment has been completed and approved the sub-recipient communities will schedule Logic Model Training, move to the Theory of Change and then selection of evidence based environmental strategies for the Strategic Plan. The EBP will review the materials and provide feedback and recommendations on if the strategies selected are a good fit. The EBP will determine and coordinate exactly how this work with the communities will be implemented. There will be an all day meeting/training held on Friday, January 18, 2013 and several follow up monthly meetings to complete this work and to assist sub-recipient communities to move forward with the SPF process.

Dawn also mentioned the Sustainability of the EBP Workgroup. She discussed how Chief Tammy Collins sees this group as Ohio's version of the "Service to Science Academy". The EBP can be utilized after the SPF to help Ohio's communities identify and select evidence based interventions that address local needs.

Kathie Chaffee raised a question about the turnaround time for Needs Assessments. Dawn assured the committee that OSET and ODADAS leadership team are committed to providing a quick turnaround to the sub-recipient communities to ensure they continue to move forward in the SPF process.

Upcoming Conference

Dawn announced the following conferences

- SPF SIG Conference April 9-11, 2013
- Directors Conference March 6-7, 2013 – Crowne Plaza North
- Ohio's 2013 Opiate Conference April 29-30, 2013 – Hyatt Regency Columbus
- ADAPAO 2013 Annual Conference May 1, 2013 – Confluence Park Conference Center

Additional Committee Updates

Dawn thanked the committee members for their continued work and dedication to this project.

Next Meeting

The committee decided on the date of March 13, 2013, for the next conference call meeting. Kathie Chaffee and Eloise Traina would not be available for the March conference call meeting. Dawn will provide an email with more details in the weeks to follow.