

# CORSA

## Risk Management Services

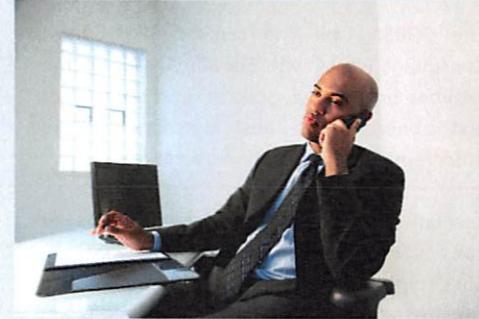


### County Risk Sharing Authority

209 East State Street  
Columbus, OH 43215  
888-757-1904  
614-221-5627  
Fax: 614-220--0209  
[www.corsa.org](http://www.corsa.org)

*A Service Program of the County  
Commissioner's Association of Ohio*

### Risk Management Services



**Broadcast Email**—Members post questions or requests which are then forwarded via broadcast e-mail to other county professionals across the State of Ohio. Members have immediate access to expertise and policies and practices that have proven to be effective and adhere to Best Practices. To sign up for the broadcast email, go to the CORSA web site and click on the Broadcast email icon on the left.

**CORSA University** – Members access over 300 courses, on a variety of human resource, defensive driving, law enforcement and general risk management topics from any internet connected computer with speakers. To access the on-line training, go to the CORSA web site and click on the CORSA University icon on the left. Contact Jim Hale, with any questions at [jhale@ccao.org](mailto:jhale@ccao.org) or 614-246-1630.

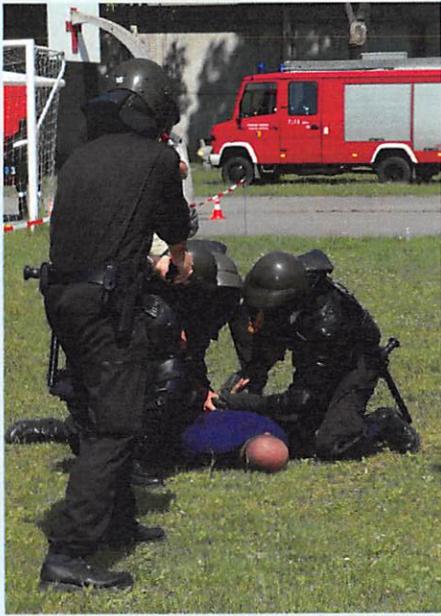
### Employment Practice Liability

**Human Resources Helpline** – Members can contact legal professional who specialize in employment law for assistance with issues such as pending disciplinary actions, terminations, layoffs, FMLA, and discriminatory/harassment actions.

**Training Seminars** – On-location training seminars for supervisors and elected officials on a wide variety of human resource topics, such as discriminatory harassment, disciplinary proceedings, hiring/firing, workplace investigation, and FMLA. Review of policies and procedures done in conjunction with training.

**Model Personnel Policy Manual**—The Model Personnel Policy Manual is a new risk management tool offered to CORSA members. The Personnel Manual was created by human resource personnel from member counties across the state. Policies are updated and sent to members as laws change. All updated policies are also added to the CORSA web site. Just go to the Risk Management Services and click on Personnel Policy Manual to see updates.

**HR Tool Kit**—The HR Toolkit (available on the CORSA website) will assist members in the effective application of workplace policies and procedures. The sample forms and documents should be used as a tool to create and utilize forms or documents that meet the needs of your county. Limited legal phone assistance is available for counties to assist with implementing policies and related forms.



### Law Enforcement Training

CORSA collaborates with the Ohio Peace Training Academy to create and facilitate training specific for county Sheriff's operations.

Twelve regional seminars are held annually on topics that directly impact legal liability in the law enforcement and corrections community.

**On-Line Training**—In collaboration with Legal Liability Risk Management Institute (LLRMI), CORSA has also added approximately 100 topics of Academy Quality Training Programs for Law Enforcement and Correction Officials.

## Risk Management for Law Enforcement

### Risk Control for Law Enforcement Liability

The CORSA Law Enforcement Risk Control Consultant works with Sheriffs and correction facilities on training, policies, and procedures, and adherence to best practices for law enforcement and detention operations.

Law Enforcement Hot Line enables Sheriffs and correction facilities to contact CORSA for questions on all aspects of criminal justice. Updates are provided on court decisions and developments relevant to law enforcement and corrections.

CORSA teamed with the Buckeye State Sheriff's Association (BSSA) to form a best practices panel. The panel is made up of members from BSSA, Sheriff's, Defense Counsel, and CORSA. The goal is to offer assistance and promote best practices to the law enforcement community.

A best practice policy manual was created, tailored to County Sheriffs and Correctional Facilities.



## General Risk Management Services

### Departmental Risk Control Training—

Meetings with officials and directors of departments that have high potential for accidents and lawsuits (Engineer, Sheriff, Children Services, etc) to review their operations and also policies and procedures.

**Loss Control Surveys** – A survey of designated county buildings and premises to detect hazards that could cause injury and damage to property.

**Lightning Protection Incentives**—Upon the request of a member county, CORSA will contract with Adams Lightning Protection to do an on-site lightning/surge evaluation on four locations within the county.

**Fleet Risk Control**—Defensive Driving Courses (Basic DDC4 and Refresher DDC2, Coaching the Maintenance Vehicle Operator and Emergency Vehicle Operator), On-Line Training Courses and Motor Vehicle Reports are provided at no cost to the county.

**Cyber Security**—Members have access to several new Risk Management Services relating to Cyber Security. Those services include the addition of the Cybersecurity Best Practice Guide, CORSA Model Cyber Risk Policies and On-Line Resources through ERisk Hub, which will be linked through the CORSA web site. You can log in at [www.corsa.org](http://www.corsa.org) and click onto Risk Management and then click on the link for ERisk Hub.

**Preventive Maintenance Program**— CORSA has partnered with Facility Dude to provide members with a facility management software program that will allow them to save money, increase efficiency and improve services. CORSA will subsidize members for 75% of the cost of the program.

**Property Appraisals**—CORSA contracts with the Industrial Appraisal Company to provide certified property appraisals to establish insurance replacement costs on all buildings and contents, at no cost to members. In addition, annual valuation updates are provided.

**Contract Review**—Today, many contracts are written by the vendor and include language that transfers the vendor's risk of loss due to their negligence in the project to the County. CORSA will review the insurance language in contracts and recommend to the County and/or Prosecutor changes to the language to protect them from accepting too much risk. Contact Sherry Barbosky, CORSA Underwriting Manager, at 614-220-7995 or email her at [sbarbosky@ccao.org](mailto:sbarbosky@ccao.org) for the review of any insurance language included in contracts before you sign.

