

If you do not have an email account, we strongly encourage you to create one for the training event communication purpose.

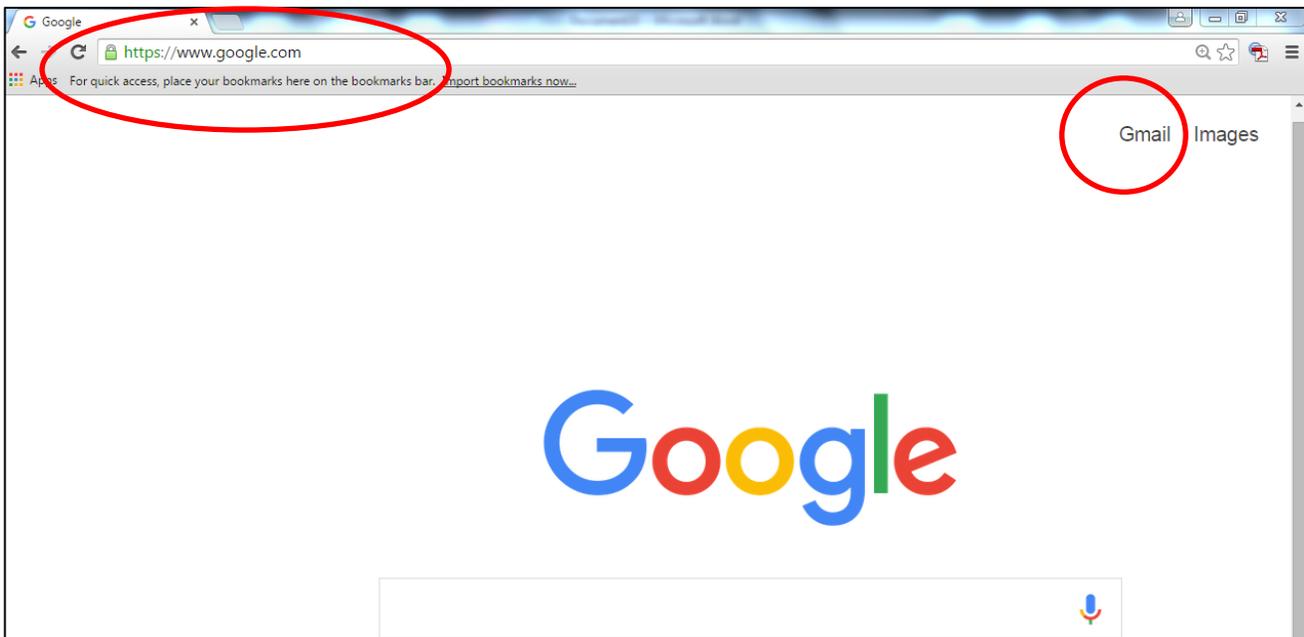
It is simple, easy and FREE to create a Gmail email account. Here is how you do it:

- 1) Go to Google website ([www.google.com](http://www.google.com)) and click "Gmail"
- 2) Click "Create an account"
- 3) Fill out the form and click "Next Step"
- 4) Done. You now have a Free Gmail email account.

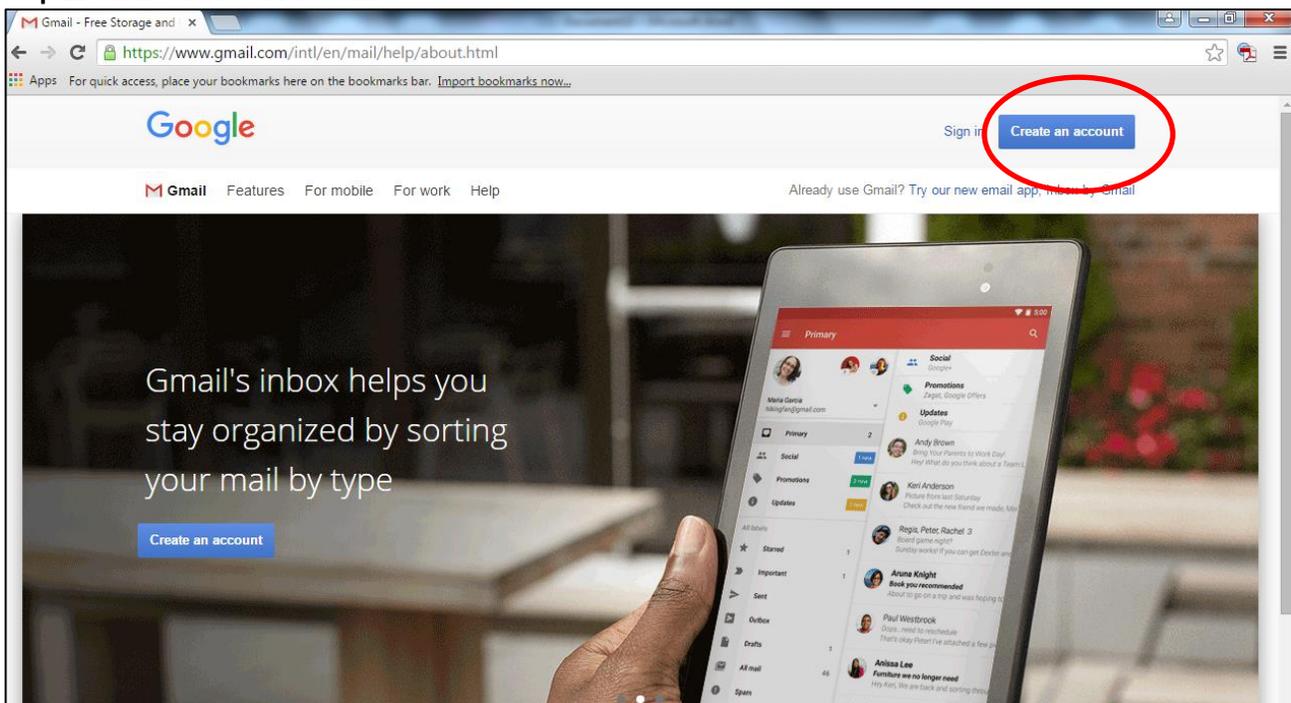
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**Step 1:** Go to Google website ([www.google.com](http://www.google.com)) and click Gmail



**Step 2:** Click "Create an account"



**Step 3:** Fill out the form and click “Next Step”

The image shows the 'Create your Google Account' page. On the left, there is promotional text: 'One account is all you need. A single username and password gets you into everything Google.' Below this are icons for Google services (G, M, A, Y, D, S, P, G) and another line of text: 'Take it all with you. Switch between devices, and pick up wherever you left off.' An image of a laptop, smartphone, and tablet is shown below. On the right is a registration form with the following fields: 'Name' (First and Last), 'Choose your username' (with a @gmail.com suffix), 'Create a password', 'Confirm your password', 'Birthday' (Month, Day, Year), 'Gender' (I am...), 'Mobile phone' (country code and number), 'Your current email address', 'Prove you're not a robot' (checkbox for skip verification), a CAPTCHA image showing the number 2595, 'Type the text' (input field), 'Location' (United states), and a checkbox for 'I agree to the Google Terms of Service and Privacy Policy'. A blue 'Next step' button is at the bottom right. A large red circle highlights the entire form area, and a smaller red circle highlights the 'Next step' button.

**Step 4:** Done. You now have a FREE Gmail account.