



Promoting wellness and recovery

John R. Kasich, Governor • Tracy J. Plouck, Director • 30 E. Broad St. • Columbus, OH 43215 • (614) 466-2596 • mha.ohio.gov

February 19, 2016

Dear Licensed Operator,

Enclosed is the *Adult Care Facility/Adult Foster Home (ACF/AFoH) Incentive Program's Quarterly Reporting Form* for Quarter 3 of Fiscal Year (FY) 2016. The Ohio Department of Mental Health and Addiction Services' (OhioMHAS') ACF Incentive provides resources to operators to enhance the quality of care of licensed homes which provide housing and supports to individuals with mental health or substance use disorders and supports their efforts towards meeting Home and Community-Based Services (HCBS) requirements. In order to be considered HCBS-eligible, the residential setting must be integrated and support full access of individuals to the greater community, including opportunities to engage in community life, control personal resources, and receive services in the community with the same degree of accessibility as individuals without disabilities.

Please review the enclosed ACF Incentive Quarterly Reporting Form for Quarter 3 (period ending March 31, 2016). **The Quarterly Reporting Form must be received by OhioMHAS no later than April 15, 2016** via fax 614-485-9747, email ACF-AFoHIncentive@mha.ohio.gov, or use the enclosed envelope to send via U.S. Mail to Theresa Rohrbaugh c/o OhioMHAS, 30 East Broad Street, 36th Floor, Columbus, OH, 43215. Please note that the Program Participation Agreement only needs to be submitted once, so operators who have already submitted the form do not need to submit again for FY 2016.

There has been tremendous participation this year and it is anticipated that ACF Incentive funds will be exhausted during Quarter 3 of FY 2016. Funds are available on a first-come, first-serve basis, so incentive funds will be prioritized to those operators who submit the Quarterly Reporting Form correctly and in the order received. Once this year's funds are spent, additional ACF Incentive funds will not be available until FY 2017 (July 1, 2016).

OhioMHAS will host a call on the Department's Bridge Line to provide an opportunity for operators to ask questions and receive technical assistance. The ACF Incentive Technical Assistance Call is scheduled for March 11, 2016 at 11:00 and operators may call 614-387-7616 to participate. Following the call, there will be a transcript available on the ACF Incentive's Bulletin Board on the OhioMHAS website.

Please visit the ACF Incentive webpage for more information about program updates at <http://mha.ohio.gov/Default.aspx?tabid=572>. If you have questions or need help with submitting enrollment forms, please contact Theresa Rohrbaugh via email ACF-AFoHIncentive@mha.ohio.gov or call 614-466-4061. Thank you.

Sincerely,

Theresa Rohrbaugh
Mental Health Administrator

Ellie Jazi, LISW-S
Community Transitions Administrator

cc: Ohio Adult Care Facility Association