



Promoting wellness and recovery

John R. Kasich, Governor • Tracy J. Plouck, Director • 30 E. Broad St. • Columbus, OH 43215 • (614) 466-2596 • mha.ohio.gov

November 12, 2015

Dear Licensed Operator,

Enclosed is the *Adult Care Facility/Adult Foster Home (ACF/AFoH) Incentive Program's Quarterly Reporting Form for Quarter 2* of Fiscal Year (FY) 2016. The ACF Incentive provides resources to operators to enhance the quality of care of licensed homes which provide housing and supports to individuals with mental health or substance use disorders and supports their efforts towards meeting Home and Community-Based Services (HCBS) requirements. In order to be considered HCBS-eligible, the residential setting must be integrated and support full access of individuals to the greater community, including opportunities to engage in community life, control personal resources, and receive services in the community with the same degree of accessibility as individuals without disabilities.

Due to recent program changes, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) has received several questions about the new application process for the ACF Incentive. OhioMHAS will host a call on the Department's bridge line to provide an opportunity for operators to receive technical assistance and ask questions about the program. *The ACF Incentive Technical Assistance Call is scheduled for December 1, 2015 at 10:00 and operators may call 614-387-7616 to participate.* Following the call, there will be a transcript available on the ACF Incentive's Bulletin Board on the OhioMHAS website.

Please review the enclosed ACF Incentive Quarterly Reporting Form for Quarter 2 (period ending December 31, 2015). Please note that the Program Participation Agreement only needs to be submitted once, so operators who submitted that form during Quarter 1 do not need to submit again for FY 2016. The Quarterly Reporting Form must be received by OhioMHAS no later than January 15, 2016 via fax 614-485-9747, email ACF-AFoHIncentive@mha.ohio.gov, or use the enclosed envelope to send via U.S. Mail to Theresa Rohrbaugh c/o OhioMHAS, 30 East Broad Street, 36th Floor, Columbus, OH, 43215.

Please visit the ACF Incentive webpage for more information about FY 2016 program changes and eligibility at <http://mha.ohio.gov/Default.aspx?tabid=572>. If you have questions or need help with submitting enrollment forms, please contact Theresa Rohrbaugh via email ACF-AFoHIncentive@mha.ohio.gov or call 614-466-4061. Thank you.

Sincerely,

Theresa Rohrbaugh
Mental Health Administrator

Ellie Jazi, LISW-S
Community Transitions Administrator

cc: Ohio Adult Care Facility Association
OhioMHAS, Office of Licensure & Certification
Services to Adult Care Homes (SACH)