



Promoting wellness and recovery

John R. Kasich, Governor • Tracy J. Plouck, Director • 30 E. Broad St. • Columbus, OH 43215 • (614) 466-2596 • mha.ohio.gov

Projects for Assistance in Transition from Homelessness (PATH)

Meeting Minutes

August 21, 2013

Attendees:

- Butler: Chris Coleman, Pam Robinson, Erika McCoy
- Columbiana: Chris Engoian, Kathie Chafee
- Cuyahoga: Suellen Saunders, Chris Coleman, Esmat Nasr
- Franklin: Miranda Cox, Joe Edwards
- Hamilton: Debbie DeMarcus, Sara Dooley, Megan Jones
- Lake: Saundra Langenderfer, Christine Lakomiak
- Lorain: Holly Cundiff, Traci Jacobs, Gloria Morales
- Lucas: John Whitlow, Tim Goyer, Amy Priest
- Mahoning/Trumbull: Bill Carbonell, Ann Brandt
- Montgomery: Andrea McGriff, Pam Hartley
- Stark: Judith Tisserand, Linda Kleiber, Kathy Stokes, Lisa Snyder
- Summit: Keith Stahl, Tim Edgar, Joanne Arndt
- ODMH: Deborah (Deb) Givens, Kraig Knudsen
- COHHIO: Jonda Clemings, Raven Oglesby

Meeting Convened: 10:14 a.m.

- **Welcome**
 - Deborah Givens (Deb) welcomed the group.
 - **Roll Call**
 - Roll call completed – see above.
 - **PATH Budget Updates**
 - Ohio's PATH allocation was reduced due to sequestration. OhioMHAS decided to reduce Veterans Pilot Program funding and allow PATH program funding to stay intact.
 - Deb's new contact information is: 614.466.7347 (P); 614.644.1502 (F); Deborah.Givens@mha.ohio.gov (Work Email); Suite 3600. Deb's supervisor is Roma Barickman.
 - Deb emailed Robert (Bobby) Grace, SAMHSA PATH contact, to inquire about contract notifications. No news regarding when PATH State Contacts will receive their official notifications. Governor has already signed the budget.
 - Deb encouraged providers to start planning to carry over funds from one year to the next to cover these types of budget/notification delays; funds should be sufficient to cover July, August and September.
 - Deb reminded participants that PATH program funding is not a given. Funding based on availability. Deb reiterated that Boards/Providers might see a reduction in funding.
-

- **2014 NOSA/RAR Process Update**
 - The accounts payable process for the RAR is changing. Requests go through Ohio Shared Services, which might account for an additional 7-14 days to process a reimbursement request.
 - To help mitigate that delay, boards may draw funds during the second month of each quarter. Process will begin once Deb receives notification from SAMHSA.
 - Forms will be changing to reflect the new OhioMHAS name.
 - Request made for Deb to email Board/Provider CEOs/CFOs this information.
 - **PATH Guidance Document**
 - Deb reminded participants to check the PATH Guidance Document.
 - Requested feedback for new revised, more comprehensive PATH Guidance document (include RAR, monitoring tool, etc.).
 - The OhioMHAS website is being updated. PATH forms, guidance document, meeting dates, meeting agendas & minutes, etc. will be added to website.
 - Reminded that the department does not pay requests for cents. Deb stated that the RARs are looking much better.
 - **2013 National Alliance to End Homelessness Conference**
 - Deb, Linda and Jonda attended the NAEH Conference. Deb brought handout copies that meeting members can review.
 - Conference materials available at <http://www.endhomelessness.org/library/entry/2013-national-conference-presentations>
 - **PATH HMIS Update**
 - Jonda provided a background and overview of HMIS. HUD is reviewing the HMIS comments and finalizing the HMIS regulations. Once the regulations are released, the HMIS vendors can make the necessary changes to their respective systems and then PATH programs can start entering all the new universal and program-specific data elements.
 - Reviewed HMIS vendor specification for changes to income questions.
 - **SSI Ohio Project**
 - Raven Oglesby, SSI Ohio Project Coordinator from COHHIO, discussed the SSI Ohio Project and Ohio's SOAR initiatives.
 - Raven encouraged participants to work with their local SSI Ohio Specialists to expedite benefits for persons that are homeless and also have a disability.
 - SSI Specialist list available at <http://www.cohhio.org/files/SSI%20Ohio%20Project%20Specialists%20Contact%202013-2014%20-1.pdf>
 - **Lunch Break:** 11:45 a.m. to 12:45 p.m.
 - **PATH Program Evaluation**
 - Deb and Jonda shared that OhioMHAS are undergoing a PATH Program Evaluation to better align Ohio's programs with the latest best practices. Jonda will be contacting participants for additional program information. Evaluation results will assist OhioMHAS to strategically determine potential PATH program changes.
 - **Annual and Quarterly Report Updates**
 - As of July 1, 2013, the new annual performance report took effect. Programs should be collecting all of the required data elements per the new performance report and guidance.
 - Deb reviewed a report she'd designed that discussed what was submitted in their current PATH application for the number of homeless persons in their community, percentage of those persons with mental illness, number of contacts, number of enrolled, and costs per contact and enrollment. A second report was provided that showed the actual numbers as they have been reported thus far in SFY14.
 - Participants requested webinar to review new Annual Report and guidance. Jonda to follow-up.
-

- **Quarterly Report Results**
 - Kraig reviewed the SFY13 Annual Performance Report results. Kraig to send boards and providers the report at a later date.
 - There are some questionable findings in the report that Kraig will review further and verify data and calculations.
- **Monitoring Tool and Documentation Training**
 - Jonda presented a Monitoring Tool and Documentation Training. See attached training materials.

Meeting Adjourned: 3:00 p.m.

Future Meeting Information	Date	Time	Location
	November 20, 2013	TBD	Webinar

Respectfully submitted,
 Jonda Clemings, MEd, LSW
 Training & Technical Assistance Coordinator, COHHIO