



Promoting wellness and recovery

John R. Kasich, Governor • Tracy J. Plouck, Director • 30 E. Broad St. • Columbus, OH 43215 • (614) 466-2596 • mha.ohio.gov

October 5, 2015

Dear Licensed Operator,

This letter is to share information regarding the **Adult Care Facility/Adult Foster Home(ACF/AFoH) Incentive Program** for State Fiscal Year (SFY) 2016. The Ohio Department of Mental Health and Addiction Services (OhioMHAS) is implementing changes this year, including new program goals and more user-friendly enrollment forms. The ACF Incentive will provide resources to operators to enhance the quality of care of licensed homes which provide housing and supports to individuals with mental health or substance use disorders and support their efforts towards meeting Home and Community-Based Settings (HCBS) requirements. In order to be considered an HCBS, the residential setting must be integrated and support full access of individuals to the greater community, including opportunities to engage in community life, control personal resources, and receive services in the community with the same degree of accessibility as individuals without disabilities. Other requirements for ACF's to be considered eligible provider-owned or operated HCBS include:

- Ensuring individual rights of privacy, dignity, and respect and freedom from coercion and restraint;
- Optimizing, but does not regimenting, individual initiative, autonomy, and independence in making life choices, including but not limited to, daily activities, physical environment, and with whom to interact; and
- Facilitating individual choice regarding services and supports, including who provides them.

Changes that ACF's can make to be HCBS-eligible include updates to the facility's policy and operations (which have no cost), while other changes may result in additional costs to the operator. The ACF Incentive Program can assist operators with those At-Cost changes in order to support their efforts to become HCBS-eligible, resulting in more housing options for individuals with mental health or substance use disorders.

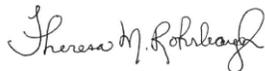
Funds will be available on a first-come, first-serve basis to ACF operators who apply and whose licensure is current and in good standing. Funds will continue to be paid quarterly and this year the amount of the ACF Incentive will be calculated based upon the facility's number of licensed beds (not current occupancy as in previous years). The FY2016 ACF Incentive quarterly payment rate will be \$105 per licensed bed, meaning that participating operators will receive between \$105 and \$1,680 per

quarter depending upon the facility's number of licensed beds. For example, if an ACF has only one licensed bed, the operator would receive \$105 per quarter; if the ACF has six licensed beds, then the operator would receive \$630 per quarter. Operators will use funds to pay for changes as selected on each quarter's ACF Incentive Quarterly Reporting Form. *Please note that there will be both Free-of-Cost/Policy Changes and At-Cost Changes to be chosen for each of the four quarters.* Participating operators may be subject to inspections or audits of receipts for changes selected on the ACF Incentive Quarterly Reporting Form.

Enclosed are the ACF Incentive Quarterly Reporting Form (for Quarter 1, ending September 30th) and the Program Participation Agreement. Please note that the Program Participation Agreement only needs to be submitted once, but *operators will receive ACF Incentive Quarterly Reporting Forms for each quarter of FY2016.* Submit both program forms no later than October 30, 2015 via fax 614-485-9747, email ACF-AFoHIncentive@mha.ohio.gov, or use the enclosed envelope to send via U.S. Mail to Theresa Rohrbaugh c/o OhioMHAS, 30 East Broad Street, 36th Floor, Columbus, OH, 43215.

Please visit the ACF Incentive webpage for more information about FY2016 program changes and eligibility at <http://mha.ohio.gov/Default.aspx?tabid=572>. If you have questions or need help with submitting enrollment forms, please contact Theresa Rohrbaugh via email Theresa.Rohrbaugh@mha.ohio.gov or call 614-466-4061. Thank you.

Sincerely,



Theresa Rohrbaugh
Mental Health Administrator



Ellie Jazi, LISW-S
Community Transitions Administrator

cc: ADAMH/ADAS Boards
Ohio Adult Care Facility Association
Ohio Association of County Behavioral Health Authorities (OACBHA)
OhioMHAS, Office of Licensure & Certification
Services to Adult Care Homes (SACH)