

Ohio CABHI Team

Notes/Follow-up Items

Thank you all for participating on the Wednesday, January 14, 2015 call.

Present:

Cuyahoga CABHI Team (Board and Provider)
Franklin CABHI Team (Board and Provider)
Hamilton CABHI Team (Board and Provider)
Montgomery CABHI Team (Board and Provider)
Summit CABHI Team (Board)
OhioMHAS: Roma, Scott, Mei and Deborah

Absent:

Summit CABHI Team (Provider) – subsequently email project update

AGENDA

Program Status:

- **State Plan** – CABHI State Plan is due to SAMHSA on Friday, January 30th; it is currently in the final stages of the draft that will go to directors of OhioMHAS and DSA in preparation for the presentation at the January 23, 2015 Housing and Homeless Collaborative (HHC). Any comments/edits will be incorporated in the draft and sent to SAMHSA.
- **Implementation Date** – Please remember that all CABHI staff must be hired prior to the **February 1, 2015** implementation date. **No exceptions.**
- **Training Needs** – If you have trainings that your team has identified to as the result of this grant, please email Deborah Givens that information.
- **GPRA** - Per the conversation regarding tracking sheets, attached is Cuyahoga's CTI tracking spreadsheet. It looks like it collect everything we're looking for (vet status, AOD dx, MH dx, etc.). Also attached is the Evaluation Update that was sent out a few weeks ago, just in case another copy is needed.

The new SAMHSA system, Common Data Platform (CDP) is scheduled to be live February 12, 2015. Per the CDP system we needed to come up with our own nomenclature for client numbering. Please use the following numbering system for your CABHI clients when numbering the GPRA forms and subsequently when the new system is up and running. Each county will have their own prefix number (111, 222, 333, 444, and 555) to keep clients identified properly between sites.

An example for your first 3 client ID number

- (111) Cuyahoga - 111001, 111002, 111003...
- (222) Hamilton - 222001, 222002, 222003...
- (333) Franklin - 333001, 333002, 333003...

- (444) Montgomery - 444001, 444002, 444003...
- (555) Summit - 555001, 555002, 555003...

ACTION REQUESTED: Please send [Scott Wingenfeld](#) all completed GPRA forms electronically (via email) or via U.S. mail so he can enter them into the old SAIS system.

- **Budget Q&A** – follow response: **Federal Fiscal Year/State Fiscal Year – NOSA Funding Period:** The CABHI-State grant/Federal Fiscal Year funding period is September 30, 20XX – September 29, 201XX. In order for the state to allocate funding accordingly we must divide the full allocation into two parts. This occurs as the result of the difference in the Federal Fiscal Year and the State Fiscal Year; therefore, the State funding period for year one is October 1, 2014 to June 30, 2015 and then it continues from July 1, 2015 – September 29, 2015. As long as the State issues the funds within the federal funding period we are meeting the federal requirements for issuing funds.

In summary, OhioMHAS will issue two NOSAs to each funded project. The first NOSA [which you all have] is dated October 1, 2014 to June 30, 2015 and it reflects the full allocation being granted for the funding year (federal and state dates); the second NOSA will be dated July 1, 2015 to September 29, 2015, this NOSA will reflect any of the funding that was not expended during the first phase of the funding period, thus will carryover those fund into the new State Fiscal Year, but is still counted within the current Federal Fiscal Year.

For accounting and/or auditing purposes, please keep a copy of this explanation as supporting documentation of the funding process.

- **CTI Trainings:** Scheduled Dates – of the five projects, as of today, two have confirmed training dates set; while others are in the process of workout dates. The cost for each CTI training site is \$6,000. Funds remaining from that line item may be reallocated to other acceptable line items. Revised budgets must be submitted quarterly to Mei.
- **CABHI Webpage:** Deborah is working with staff to make CABHI Program information available for your convenience. It will be located on OhioMHAS's Homeless page at <http://mha.ohio.gov/Default.aspx?tabid=202page> once it is ready. Currently, the PATH Program is the only program listed on that page.

Each project is to share an update on their progress:

- Where you are on staffing (fully or otherwise)
- Accomplishments/successes (bragging rights, how many clients enrolled, etc.)
- Challenges (have they been resolved, if not, is there a plan of action in place, etc.)

Two of five projects are fully staffed, while two are in the last stages of hiring and one has one more staff to recruit. Four of the five projects reported out on the current status of their projects. Cuyahoga has housed 30 individuals; while the others reported that they have several identified clients, but no housing has yet been obtained. One challenge was noted: having issues with the HUD test site.

Attachments/Resending attachment – UPDATE: CABHI Program & Data Collection...