

Cooperative Agreement to Benefit Homeless Individuals (CABHI)
August 19, 2015
Meeting Minutes

Report Summary from Roma/Deb and Discussion Summary

- ❖ Three additional projects (Lucas, Mahoning/Trumbull and Stark Counties) have been added to the original five projects (Cuyahoga, Franklin, Hamilton, Montgomery and Summit Counties) for the CABHI grants.
- ❖ CABHI is a federal SAMHSA grant. It is critical for grantees to maintain a successful retention rate of at least 80% of GPRA data collection. The first and foremost important goal of the grant is getting people placed in permanent housing.
- ❖ If any grantees need assistance on budget, please contact Roma and Deb. If grantees have less than 25% of change on overall budget, there is no need to ~~need to~~ get an approval from SAMHSA. However, OhioMHAS needs to know the reason of budget modification.
- ❖ CABHI and CABHI Enhancement are two different grants. All grantees should have two separate budgets, two set of activities and two separate quarterly reports, etc.
- ❖ Grantees can make decisions on positions to be hired. CTI is required, but there are choices for SOAR specialist, employment specialist or peer specialist. Grantees should start the hiring process. As soon as OhioMHAS receive the funding, Notice of Award will be created and funding will be disbursed.
- ❖ OhioMHAS needs to have the proof of documentation for the unit number in order to release fund.
- ❖ CABHI is not a pilot program. It is a State infrastructure grant. The purpose of the grant is to enhance or develop the infrastructure of states and their treatment service systems to increase capacity to provide accessible, effective, comprehensive, coordinated/integrated, and evidence-based treatment services; permanent housing; peer supports; and other critical services. Enhancement or development of a statewide plan to ensure sustained partnerships across public health and housing systems that will result in short- and long-term strategies to support the population of focus.
- ❖ The required activities are listed in the abstract that was sent to grantees, both boards and providers. All CABHI related resources will also be available on-line.
- ❖ Population of Focus: chronic homeless veterans and chronic homeless non veterans that have SMI/SUD. It is not required for veterans to have honorable discharge in order to receive CABHI services. Proof of service is required.
- ❖ Andrea (Montgomery County) shared that a kick-off event in the community to create public awareness of CABHI program was helpful.
- ❖ Clients serviced by CABHI program does not need to specifically come from PATH program. Megan shared that the whole community was educated about CABHI when Hamilton County started the program. They created a CABHI Referral Form for Shelter Case Managers.
- ❖ Suellen (Cuyahoga County) shared that there are 3 different stages throughout a 9-month services: 1st – 3rd months are the most intensive and significant of helping people retain their houses, 4th – 6th months less intense, 7th – 9th month disengaging stage.
- ❖ CABHI dollars are used to contract with FrontLine Service (Cathy Alexander) to conduct CTI trainings. Once the Boards have received the funds, grantees should contact Cathy directly to arrange trainings. A copy of the flyer of notification of trainings should be sent to Deborah.
- ❖ Scott can provide any assistance in regards to GPRA data collection process.

- ❖ Data recording in CABHI is different from PATH. Do not enter CABHI data in HMIS. Please enter CABHI data in CDP.
- ❖ Scott indicated 3 data points should be collected: CTI Specialist shall do a baseline interview with client at the enrollment date, then 6-month reassessment following by 12-month reassessment. As this timeline does not fit perfectly with the CTI timeline. It is okay to be flexible as long as you try to follow the basic timeline to collect the 3 data points.
- ❖ Funding sources for the original CABHI grant: 47.72% from Center for Substance Abuse Treatment (CSAT) and 52.28% from Center for Mental Health Services (CMHS). Grantees need to document specifically on source of fund. Use CSAT fund when serving substance abuse individuals. Use CMHS fund when serving mental health individuals.
- ❖ If a grantee is not planning to hire a SOAR Specialist, it is still okay to attend the SOAR training.
- ❖ Grantees reported the following data information:
 - Cuyahoga County –
73 housed (21 clients in phase I, 25 clients in phase II, 27 clients in phase III), 11 veterans, 47 MH only, 13 AOD only, 15 dual disorders
 - Franklin County –
19 housed, 6 in pre-CTI, 12 clients in phase I, 7 clients in phase II, 5 veterans, 9 MH only, 2 AOD only, 12 dual disorders.
 - Hamilton County –
51 total clients, 35 housed, 16 pre-CTI, 7 MH only, 10 AOD only, 34 dual disorders. Megan will provide additional data by email.
 - Montgomery County –
18 housed, 4 in pre-CTI
Andrea will provide rest of data by email.
 - Summit County –
13 housed, 13 pre-CTI, 6 MH only, 4 AOD only, 2 dual disorders.
Keith will provide rest of data by email.
- ❖ As several counties already housed more clients than projected, it is okay to slow down. The client count cannot roll over but can count toward the 3-year total.
- ❖ Monthly CABHI conference call will continue for a year. The original five grantees do not have to call-in. If any grantees have any questions, please contact Roma and Deb.
- ❖ It helps to collect GPRA data from clients by offering gift card incentive. Grantees were suggested to put this in the budget.