

5122-26-09

Agency Provider service plan.

- (A) The purpose of this rule is to ensure that the **agency provider** plans and develops services to meet the needs of the population served.
- (B) The **agency provider** shall define in writing its mission, vision and goals.
- (C) The **agency provider** shall develop a written description of each service provided, which shall include:
 - (1) The description of the service, including services provided under each level of care, if applicable;
 - (2) Schedule of the days the service is available, and hours of operation;
 - (3) Needs and characteristics of the population served;
 - (4) Goals and scope of service; and,
 - (5) Description of services which are offered through referral or affiliations with other providers, and the responsibilities of each ~~agency or~~ provider.
- (D) The **agency provider** shall revise and update the service description when any of the information required in paragraph (C) of this rule changes.
- (E) The **agency provider** service plan shall be available for review by persons served, their family, significant others and the public.