



# Numbered Advisory Memorandum

**Date Issued:** August 10, 2012

**Originator(s):**

Angie Bergefurd, Assistant Deputy Director, Office of Health Integration  
Anita Lieser, Chief, Office of Licensure and Certification

**Number:** 8-FY13-1

- Subject:**
- Allocations
  - Certification
  - Licensure
  - Medicaid
  - Policy and/or Procedure
  - Other Critical Information

**Approval(s):**

Donald C. Anderson, Deputy Director, Administrative Services Division

**To:** All Behavioral Health Stakeholders

**Contact(s):**

Office of Health Integration (614) 387-2799 [healthhomes@mh.ohio.gov](mailto:healthhomes@mh.ohio.gov)

**Required Action:**  No  Yes, submit application by this date: August 31, 2012

All ODMH policy memoranda are posted on the ODMH Web site at [mentalhealth.ohio.gov/partner-resources](http://mentalhealth.ohio.gov/partner-resources)

**Title:** Health Home Service Certification Supplemental Application

The purpose of this memo is to inform all interested stakeholders that the tentative Health Home Service Certification Supplemental Application Form is available at:

<http://mentalhealth.ohio.gov/what-we-do/protect-and-monitor/licensure-and-certification/community-mental-health-agencies/certification-applications.shtml>

**Please note that the Health Home Service Certification Supplemental Application Form, related attachments and the application guidelines are tentative and subject to change due to the pending proposed Ohio Administrative Code Rule 5122-29-33 (Health Home Service) and related rules. Additional information may be required based on the finalized administrative code rules.**

The Ohio Department of Mental Health (ODMH) invites interested community mental health organizations which are physically located in Adams, Butler, Lawrence, Lucas or Scioto counties and meet the health home service provider eligibility requirements to submit the tentative Health Home Service Certification Supplemental Application to deliver the Health Home service for persons with serious and persistent mental illness. ODMH will prioritize review of applications received from community mental health organizations physically located in the above mentioned counties, which are scheduled for implementation of the Health Home service beginning October 1 in accordance with the [Ohio Department of Mental Health and the Ohio Department of Job and Family Services July 12, 2012 communication](#). In order to ensure the provision of and payment for services effective October 2012, applications should be submitted as soon as possible but not later than August 31, 2012. All applications received after August 31, 2012 for

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the specified counties will be processed in the order in which they are received and may not be effective for the provision of and payment for services October 2012.

Subsequent to the finalization of the administrative code rules, ODMH will make necessary modifications to the Health Home Service Certification Supplemental Application. Additional guidance will also be provided for community mental health organizations located in other geographic regions.

Original copies of completed applications and all required supporting documentation must be submitted to:

**Ohio Department of Mental Health  
Office of Licensure and Certification  
30 E Broad Street, Suite 742  
Columbus, Ohio 43215**

Inquiries related to health homes and the application packet should be submitted to:

**Ohio Department of Mental Health  
Office of Health Integration  
30 E Broad Street, Suite 720  
Columbus, Ohio 43215  
(614) 387-2799 or [healthhomes@mh.ohio.gov](mailto:healthhomes@mh.ohio.gov)**

[Health Home Provider Standards and State Plan Amendment \(SPA\)](#)

[Proposed Rule 5122-29-33 of the Ohio Administrative Code \(health home service\)](#)

cc: John McCarthy, Director, Ohio Medicaid  
Jon Barley, Ohio Medicaid  
Mary Haller, Ohio Medicaid

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