

Numbered Advisory Memorandum

Date Issued: July 13, 2012

Number: 7-FY-13-1

Subject:

- Allocations
- Certification
- Licensure
- Medicaid
- Policy and/or Procedure
- Other Critical Information

To: ADAMH/CMH Boards

Originator(s):
Susan Davis, Administrative Assistant
Program and Policy Development

Approval(s):
Debbie Nixon-Hughes, Deputy Director
Program and Policy Development

Contact(s):
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Required Action: No Yes, by this date:

All ODMH policy memoranda are posted on the ODMH Web site at mentalhealth.ohio.gov/partner-resources

Title: ODMH Board Appointment Process and Criteria

Due to multiple staffing changes and in order to expedite the ODMH Board Appointment Process, the following communication is being provided to increase clarity and reduce confusion. This communication outlines the ODMH Board Appointment Process and the criteria used to approve ODMH Board Membership.

Attached is the ODMH process to approve ODMH Board Appointments while adhering to ORC 340.02, a revised ODMH Community Board Application, and a revised Board Membership Catalog. This link on the ODMH internet will take you to a blank copy of the application and the catalog:
<http://dmhext01.mh.state.oh.us/dmh/forms/efw.nsf/homepage?openform>

Applications should be sent to the Deputy Director of Program and Policy Development on behalf of the Director. Recommendations will be sent to the Director to approve or deny the applicant's appointment to the Board.

Questions regarding ODMH Board Membership should be addressed to the Administrative Assistant at 614-466-4124 or deborah.nixon-hughes@mh.ohio.gov.

Establishing mental health as a cornerstone of overall health