



Numbered Advisory Memorandum

Date Issued: July 18, 2011

Number: 7-FY12-2

Subject: Allocations
 Certification
 Licensure
 Medicaid
 Policy and/or Procedure
 Other (Specify): Match Funds for
ODOD Homeless Assistance Grant Program

Originator(s):
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Approval(s): *Debbie Nixon-Hughes*
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Policy and Program Development *EMH*

To: ADAMH/CMH Boards
Provider Agencies
Shareholder Organizations

Contact(s):
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Required Action: No Yes, by this date:

- Monday, August 15, 2011 - Request for ODMH Match funds for the Homeless Assistance Grant Program (pre- application) must be received by ODMH prior to ODMH deadline
- Tuesday, August 23, 2011 - Ohio Department of Development's 2011 Homeless Assistance Grant Program Application must be timely submitted to ODOD
- Homeless Assistance Grant Program submissions are due to ODOD prior to ODOD deadline
- The name and description of each program for which a request for ODMH match is being made must be the same in the ODOD application as in the ODMH pre-application

Title: Match Funds for Ohio Department of Development's (ODOD) 2011 Homeless Assistance Grant Program

Content:

The Ohio Department of Development (ODOD) is once again offering the opportunity for interested and qualified entities to participate in their Homeless Assistance Grant Program (HAGP). This competitive application process will allow successful grantees to obtain funding to provide financial support for new and/or existing programs or projects.

The HAGP includes the following components: Emergency Shelter, Supportive Housing, and Permanent Supportive Housing. The Ohio Department of Mental Health (ODMH) has funds available that may be used as match for two of these program components, specifically, Supportive Housing (time-limited) and Permanent Supportive Housing. ODMH match money cannot be used for Emergency Shelter Grant proposals.

ODOD requires one dollar for every two dollars requested local match requirement. In other words, the local match requirement is equal to 50% of the amount of requested ODOD funds. ODMH is offering a limited amount of match funding (up to half of the amount of ODOD's local match requirement, not to exceed \$50,000 per project) to organizations that target housing programs serving persons with mental illness. The funds are allocated through Mental Health Boards and applicants must work with their local Board to apply for ODMH match funds. There is also a limit of \$50,000 per ADAMH/CMH Board Area. Scarce resources limit the overall availability of funding to a fixed, maximum total allocation of \$225,000.

Applicants for ODMH match funds must submit their pre-application(s) to ODMH on or before Monday, August 15, 2011. This time line is necessary in order for us to prepare and process our pre-commitment letters for applicants' inclusion with the ODOD's grant application due August 23, 2011. To qualify for ODMH match funds, the applicant must demonstrate an ability to secure at least half of ODOD's required local match (e.g. if ODOD will require at least

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\$50,000 local match: ODMH will require the applicant to come up with at least \$25,000 of the \$50,000 required local match). If ODMH finds that an applicant meets eligibility criteria for match funds. ODMH will issue a pre-application commitment letter. An ODMH pre-application commitment letter is only valid if it is submitted to ODOD as a part of the applicant's HAGP application, due on August 23, 2011; ODMH will furnish commitment letters on or before Thursday, August 18, 2011.

ODMH reserves the right to reduce the pre-application commitment. ODMH match funding (\$225,000) is subject to availability of funds. ODMH may reduce pre-application commitments on a pro rata basis to keep its total commitment to the amount of allocated funds. Also, ODMH awards will be based on ODOD's final award amount. ODOD decreases to the final award amount may result in decreases to ODMH's pre-application match commitment. Projects that are not funded by ODOD will not receive ODMH funding.

Once ODOD announces final awards, ODMH will determine how many projects require match. At that time, ODMH will advise applicants in writing of any modifications in the amount stated in the July pre-application commitment letter.

For technical assistance regarding ODMH Match Funding contact Doug Bailey at Doug.Bailey@mh.ohio.gov / 614-466-9933 or Amy Price at Amy.Price@mh.ohio.gov / 614-466-9969. For technical assistance with the ODOD Homeless Assistance Grant applications, contact OHCP Supportive Housing Section at 614-466-2285.

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