



Ohio Department of Mental Health

30 East Broad Street
Columbus, Ohio 43215-3430

DATE: 03/11/09 NUMBER: C-03-09-03 ORIGINATOR & TITLE: Anita Lieser, Chief

OFFICE:
Office of Licensure and Certification

APPROVED BY:
Sloan Spalding, Deputy Director 

DISTRIBUTION:
 BHO's Boards Provider Agencies Shareholder Organizations

SUBJECT:
 Allocations Certification Community Plan Critical Information

TITLE OF CORRESPONDENCE: Certification Requirements for Consumer Operated Services

CONTACT PERSON(S): Greg Lewis, Office of Licensure and Certification, (614) 752-8880

The purpose of this correspondence is to assist you in understanding the certification requirements of a Consumer Operated Service, in accordance with Ohio Administrative Code (OAC) 5122-29-02 and 5122-29-16. The Ohio Department of Mental Health (ODMH), Office of Licensure and Certification invites you to review the content of this application packet.

Included in this packet for your review and consideration are:

- An application for Consumer Operated Services Certification,
- A copy of the certification standard related to Consumer Operated Services,
- A copy of a checklist that helps explain the certification process,
- A copy of Client Rights to post in your organization.

Please be aware that you may also contact your local mental health board for assistance in completing this application. In addition, regional training sessions will be offered by ODMH at a date to be announced.

If you have questions regarding this process, or wish to request technical assistance, you may speak to one of our mental health standards surveyors in the ODMH Office of Licensure and Certification by calling 614-752-8880 or link to our website www.mentalhealth.ohio.gov. Your call will be directed to a Surveyor who will assist you in completing this application.

Thank you for your attention and assistance in this matter.