

State of Ohio
MACSIS System Implementation
Project and Operations Planning Meeting
September 6, 2007

MINUTES

Present: K. Cluggish, Jp. Martin, P. Eichner, B. Cluggish, L. Daniele, M. Declouet, J. Hughes

Call In: B. Heffner, A. Morman, L. Clay, R. Yeley, C. Fratalonie, C. Freeman, C. Spencer, S. Baker, G. Hall, J. McIntosh, Y. Quinn, N. Papadoratheou, J. Averill, P. Quinn, P. Coates, J. Keaton, R. Beegan, M. Landrum, S. Kirschner, A. Parker, S. Knab, M. Herrel, A. Loftin, B. Turner, D. Staysniak, J. Hill, M. Glanville, S. Spinelli, J. Saad, D. Pinciario, A. Miller, K. McCann, B. Nwaozuzu, J. Mausser, J. McCluggage, B. Heidinger,

Project Updates:

FY 2000 ODMH Medicaid Reconciliation: Forms will be mailed to providers requesting information on claims where third party reimbursement and/or unit changes have occurred that are not reflected in MACSIS. Agencies will be required to pay back 100% of overbilled monies received, and ODMH will then reimburse the match dollars to the boards. The actual procedure for reimbursement is still under discussion and boards will be notified when plans are final. Boards will be copied on all reconciliation correspondence with agencies.

NPI Update and Developments: Currently 98% of the providers have an NPI, 92% have passed tier 2 testing, and 89% are actually submitting NPI files in production. An updated status report will be distributed next week. OACBHA will be discussing strategies for agencies that have not passed testing.

Since CMS has pushed back the deadline for NPI compliant files, ODMH is awaiting information about ODJFS's plans before deciding when MACSIS will require NPI files. It is likely that ODMH will need to follow ODJFS's timetable. The NPI dissemination tools that were to be released by CMS in August are still not available.

Encryption of Data in Storage/Transmission:

Due to the widely publicized theft of a backup tape of state personnel and financial data, the Governor and OIT have required that all data at rest or in transit must be encrypted. The full text of the new standard can be found at http://www.oit.ohio.gov/IGD/policy/PDFs_EA/ITS-SEC-01.pdf

MOM staff have been testing possible solutions and it seems likely that SecureZip version 11 from PKWare might meet the state standards and MACSIS needs. It has cross-platform interoperability and the PC version is only \$30. Server software is considerably more expensive because it is based on the number of processors. The cost to the state might be as high as \$20,000. Additional information about the product can be found at www.pkware.com.

New information: J. McCluggage reports that PKWare is offering for a limited time a free individual license for SecureZip. Complete the form on this website <http://www.securezip.com/> and an email will be sent with the link to download your copy. It is unknown how long the offer will be available.

Encrypted test files will be created as soon as the SOCC staff install the SecureZip software on our server. SecureZip is a windows based product that might not run on Macs. Boards using Mac or other non-Microsoft systems are encouraged to test thoroughly. One product that might be compatible is named 7-Zip. Other possible products include Power Archiver, WinZip, and Win Rar. More information about products and compatibility will be shared at the MIS meeting on 10/5/2007.

All files that contain PHI and sensitive information will be encrypted and password protected, including 837s, 835s, ERAs, RAs, extracts, and claims edit/post reports. The passwords will be “phrases” of around 20 bytes, containing a mix of upper/lower case, numbers, and special characters. These phrases will be constructed so that they have meaning and are easy to remember. It is hoped that passwords will only need to cycle annually as the FTP passwords do currently.

No timetable has been established for the implementation of the new standards. If warranted, training will be offered to board staff who might need assistance in understanding and adopting the new standards.

FY 2006 Claims Archiving Plans and Schedule: As announced during past POP meetings, the archiving of FY 2006 claims data will begin Friday, 12/21/2007 and continue into the next week until completed. The claims that will be archived are those that have service dates prior to 7/1/2006 that were also finalized prior to 7/1/2006. Claims that were finalized on or after 7/1/2006 will not be extracted regardless of service date.

Last year, only 1 day of downtime resulted and the same is expected this year. Boards will be asked to log off the HIPAA production server by noon on 12/21/2007 so that the extraction of all targeted claims can occur. Once the normal weekend processing is complete, the archive will commence. This normally takes 2-3 days. With luck, the server should be open for on-line access sometime on Monday, 12/24/2007 (no promises though).

- Claims EDI and APUPD **will not** run during the calendar week of 12/23/2007 but will be run as usual resuming on Monday, 12/31/2007. Claims overnight reports will run as usual throughout the week. All claim files received subsequent to boards’ production run during the week of 12/16 will be collected and combined for submission during the normal run during the week of 12/31/2007.
- ERAs and 837 files for claims finalized the week of 12/17 **will be** distributed during the week of 12/23 (either on Monday or Wednesday). They will not be distributed during the week of 12/31 because APUPD will not have been run the week before (12/24). The next ERA/837 files will be available on Monday, 1/7/2008.
- All regular weekend extracts and reports will be available as usual on 12/24/2007 and on 12/31/2007. The claims extract created on 12/23/07 will contain all claims. The extract created on 12/29/07 will not contain the archived FY2006 claims. Special board “archive-only” datasets will be available mid-January.

- Member updates will occur before the archiving begins and will be resumed when the server is available. The member database will be up-to-date when the system opens for business after archiving.

BH Plans and Developments: Boards have requested that MH information be added to the summary reports. This information will be added in the near future with a footnote stating that ODMH does not require BH data so that misinterpretation of volume and frequency data does not occur.

The methodology for calculating compliance was recently changed. In the past, all BH admission records and all claims were used. The new procedure involves looking at claims for services received since 7/1/2003 and BH admissions for the six months prior to that date. Several boards expressed concern about this change because admission records received more than 6 months prior to date of service are not being considered which changes the compliance figures dramatically for long-term clients. One example was a provider that was only missing 6 records under the old calculation method now shows as missing over 100 records. This situation will be even more troublesome when ODMH data are added to the reports because traditionally, MH clients have much longer time in treatment than ODADAS clients. J. Hughes stated that this issue will be on the agenda at the BH Focus Group meeting (week of 9/10/07) for further discussion and a possible revision to the methodology used to create the reports.

The BH Blue Ribbon Panel finalized the data elements needed to bring the BH system into compliance with federal reporting requirements. In January, 2008, a web application pilot project will be available to test the data recommendations via web submission. If feedback is positive, ODADAS will hold discussions with all stakeholders about taking the application live (no set timetable). It is anticipated that providers will directly enter information into the web application, and boards will be responsible for extracting the data and sending it to ODADAS for processing. Batch submission of BH records will also be supported. The system will be demonstrated at the MIS meeting on 10/5/2007.

User Group Updates

Members: None.

Claims: None.

BH: See details above.

MIS: The Fall MIS meeting will be held on Friday, 10/5/2007 at the State Library. Encryption is on the agenda (see above) and passwords will be distributed for “test” files if available. Also on the agenda is a demonstration of the BH web application pilot project. Additional agenda items should be sent to J. Fraser and T. Chambers.

Archiving of FY 2006 claims data is tentatively scheduled to occur over the Christmas holiday in December, 2007. See above for details.

On Sunday, October 7th, the SOCC will be undergoing a system outage due to power consumption issues. A new power system has been installed and tested, and the switchover is planned to occur between midnight and noon (or maybe 5 pm) on 10/7/2007. These times are subject to change (as usual)

and boards will be notified if the schedule changes. Since this involves taking down the routers, there will be no access to any server. Because of this, there might be a delay in creating and distributing some of the weekly reports and files.

Board Global Issues

Franklin county reports that the installation of SACWIS is affecting client and claims data in MACSIS for category 8 adopted clients. The board enters the client's new adopted name into the member file, but the nightly member maintenance overwrites the new name with the old pre-adoption name. This causes all claims for the client to be rejected as critical errors. No other boards have reported this problem. Franklin will send M. Herrel examples so she can follow up with ODJFS.

Next Meeting is scheduled for **October 4, 2007** from 9-11am in Room 806A in the Rhodes State Office Tower, assuming there are enough items to fill and agenda. The call-in number is (614) 644-1098. Remember, POP listserv members will be queried the week prior to this scheduled POP meeting as to whether you have questions or topics that should be discussed. Absent such need, the meeting is subject to cancellation.