



Department of Alcohol &
Drug Addiction Services



Department of
Mental Health

Orman Hall, ODADAS Director • John R. Kasich, Governor • Tracy J. Plouck, ODMH Director

TO: Addiction and Mental Health Boards
FROM: Director Tracy Plouck, ODMH
Director Orman Hall, ODADAS
DATE: June 25, 2013
RE: Extension of FY 2012-2013 Community Plan Effective Date and
SFY 2014-2015 Agreement & Assurances

In accordance with expectations regarding the time necessary for strategic development of a new set of community plan guidelines in context of the departments' consolidation and evolving Block Grant reporting requirements, we recognize that development of new community plans at this juncture, before an effective re-design of the guidelines, may be administratively burdensome without offering meaningful new information. Therefore, please be advised of the following:

Boards with a current approved community plan which remains adequate for its purpose for the next six months may extend approval of that plan through the first two quarters of SFY 2014 by attesting that the current community plan remains an accurate depiction of the service district behavioral health needs and priorities for the first two quarters of SFY 2014. If a board deems it necessary to provide additional, but complementary information to augment the current plan, such information will be considered a supplement to the approved plan, and will not require a new plan review and approval process. However, if a board must make significant changes to its current approved plan, the board may offer a proposed amendment to its current plan, or submit a new plan (based on existing guidelines), both of which will be subject to the Directors' review and approval.

This option to renew approval of current plans for two quarters is granted for the purpose of allowing adequate time for the consolidated department, in consultation with the boards, to develop and issue plan guidelines that will more fully align with the consolidated agency's priorities and new federal Block Grant reporting requirements,

and that will better solicit useful information for system advocacy, system improvement, response to grant opportunities, and accounting for use of public funds.

The attached Election Notice must be used to document: 1) your attestation of the continuing validity of your current approved community plan and the request for extension of approval of the plan, or 2) your election to submit an amendment to the current approved community plan, or a new plan. If you are electing to submit an amendment to your plan, or a new plan, submissions are due to the departments as soon as possible.

A unified Agreement and Assurances document is also attached to this communication. This document must be executed and returned to the State prior to the department's release of any state or federal funds to the board for SFY 2014. Please sign and submit this document to ODMHAS as soon as possible. Additionally, please note that reports of receipts and expenditures of funds (FIS-040s), budgets, and statements of services to be provided in SFY 2014 will be required to be submitted in August, according to the usual time frame. These submissions will be reviewed and approved, as required under proposed ORC § 340.08.

Should you have questions and/or concerns, feel free to contact Sanford Starr at Sanford.Starr@mha.ohio.gov or (614) 644-8316.

Thank you in advance for your timely response.

ELECTION NOTICE

Community Plan for the Provision of Alcohol, Drug Addiction and Mental Health Services
FY 2014

The undersigned Executive Director of the _____
ADAMHS/ADAS/CMH Board (Board) submits the following in response to the requirement for
submission of a community plan, including an assessment of behavioral health needs and
priorities and a plan for services in its area, for the first two quarters of SFY 2014:

- I attest that the current approved community plan remains an accurate and adequate
description of the behavioral health needs and priorities for the service district for the first
two quarters of SFY 2014. I | have/| have not included with this submission
supplementary information that complements, but does not conflict with or significantly
change the content of the current approved plan. I request that the Directors of ODMH
and ODADAS renew approval of the current plan for the first two quarters of SFY 2014,
or
- I will be submitting a | proposed 'amendment' to the current approved community
plan/| new community plan, and request that the Directors of ODMH and ODADAS
review and approve the amendment/new plan, to be effective for the first two quarters of
SFY 2014. My amendment/new plan will be submitted to the departments no later than
July 31, 2013.

The undersigned is a duly authorized representative of the Board. The Board hereby
acknowledges that the information contained in this submission has been reviewed for comment
and recommendations by the Board's Standing Committee on Alcohol and Drug Addiction
Services, and is complete and accurate.

ADAMHS, ADAS or CMH Board Name (Please print or type)

ADAMHS, ADAS or CMH Board Executive Director

Date

ADAMHS, ADAS or CMH Board Chair (Signature only
necessary if Board is submitting an 'amendment')

Date

[Signatures must be original or if not signed by designated individual, then documentation of
authority to do so must be included (Board minutes, letter of authority, etc.)].