



Department of
Mental Health

Department of Alcohol
and Drug Addiction Services

Sandra Stephenson, MSW, MA
Director

Angela Cornelius Dawson
Director

Ted Strickland, Governor

Date: September 29, 2010

To: ADAMHS/ADAS/CMHS Board Executive Directors

Cc: Leadership Roundtable
ODMH Senior Staff
ODADAS Senior Staff

From: Sandra Stephenson, MSW, MA, Director, ODMH
Angela Cornelius Dawson, Director, ODADAS

Subject: ODMH/ODADAS Community Plan Guidelines

Attached please find a copy of the ODMH/ODADAS Community Plan Guidelines and Review Criteria. These guidelines, which will cover SFY 2012 and 2013, represent the Departments' efforts at streamlining statutory requirements and reducing administrative burden. This year, Board Community Plans will be **completed using Microsoft Word and Excel 2003 or earlier** and submitted via e-mail to communplan@ada.ohio.gov. You will find additional details in the Introduction and Instructions section of the guidelines. Plans will be due Thursday, December 30, 2010.

Regional webinars to review the Community Plan Guidelines, Review Criteria, and respond to questions will be held the week of October 4, 2010, and are detailed on pages 4-6 of the attached guidelines.

Plans submitted to the Departments will be reviewed by a joint ODMH/ODADAS team and boards.