

Ohio Department of Mental Health & Addiction Services

Access to Recovery IV
Client Participation Policy

A. PURPOSE:

Access to Recovery (ATR) is a federal discretionary grant that was awarded to the State of Ohio and is in no way intended to replace any local funding source, or any local services provided. The policy is designed to govern a client's participation in the ATR program. This policy is intended to list the rights and responsibilities of each client enrolled in this program and the guidelines for participation. This policy does not grant the client the right to receive or extend services beyond the timeframe listed on the issued voucher. Service availability is not guaranteed and is subject to change.

B. POLICY:

All clients that are enrolled in the ATR program must not cause any verbal or physical harm to the employees, staff, and volunteers of any ATR participating agency. All clients must agree to and abide by the provider's policies and rules regarding their behavior while receiving ATR funded services. If a client violates such agreement, it will lead to discharge from the ATR program and eliminate the client's eligibility to receive services funded by ATR.

C. PROCEDURE:

1. All clients enrolled in the ATR program are entitled to receive this Client Participation Policy. This policy is intended to list the rights and responsibilities of each client enrolled in the ATR program.
2. All clients that are enrolled in the ATR program are prohibited from causing any verbal or physical harm to the employees, staff, and volunteers of any ATR related agencies. All clients must agree and abide by the provider's policies and rules prohibiting verbal or physical harm. If a client violates such agreement, it will lead to discharge from the ATR program and eliminate the client's eligibility to receive services funded through ATR. All clients that are enrolled in the ATR program must abide by all rules implemented by the ATR provider. If an ATR client does not abide by the providers rules, the ATR provider may discharge the client from their program.
3. Any client enrolled in the ATR Recovery Support Services (RSS) and found to be abusing drugs and alcohol will be referred for treatment services. If services are refused, this may lead to immediate termination of all services in the ATR program.

4. All clients that are enrolled in the ATR program are enrolled for a specific period of time identified during the intake interview. Each client has a limited amount of funds that can be used to reimburse providers for services provided to the client. Once those funds are depleted the client is unable to access further funding through ATR funds.
5. Providers will give the client an estimated date of discharge in writing during the initial orientation session and will notify the client in writing 14 days prior to their discharge date that they will be discharged from their program.
6. Each provider will contact the benefit coordinator to schedule a discharge interview for the client and provide the appointment date and time to the client in writing if a discharge interview is scheduled. If a client is receiving services from more than one provider, the benefit coordinator may chose to have the client wait until they have completed receiving all ATR services before they do the discharge interview.
8. If a client fails to comply with this policy or the policies of an ATR provider, the client will be immediately discharged and will stop receiving services.
9. An enrolled ATR client may file a grievance about any violation of client rights, according to an individual provider policy.

Effective Date: 05/01/2015

By: _____

Tracy Plouck, Director

Ohio Department of Mental Health & Addiction Services

_____ Date